

1 Sept 2022

Vacancy for Post of Accountant

The Centre for Criminology and Justice, School of Social Work is working on a research titled “Media Landscape of Child Sexual Abuse Cases”. This is a 7-month project starting from Sept 2022. We invite interested candidates to apply for the post of an Accountant.

Post: Accountant

Period: Seven months (Sept 2022 to March 2023)

No. of Vacancy: 01 Post

Consolidated salary: Rs. 20000/- per month (including TA)

Location: Mumbai

The last date for receipt of online application: 07 - September 2022.

Candidates residing within **municipal limits of MMR (Mumbai Metropolitan Region) / Thane / Navi Mumbai** are invited to apply.

Qualification and Experience:

Bachelor of Commerce with at least 55 per cent or an equivalent grade in a point scale. The candidate must have minimum two years of work experience in the field of Finance and Accounts.

Desirable Qualification and Experience:

- Good knowledge of finalization of accounts,
- Good knowledge of maintenance of books of accounts as per accounting norms.
- Excellent knowledge of budgeting and multiple accounting & finance management.
- Ability to work effectively in team as well as independently.
- Experience in working on ERP software.
- Proficiency in Word, Excel, Tally and Power Point.

Application process and interview:

1. Interested Candidates are requested to send their resume to:
ccjtiss@gmail.com
2. Candidates will be informed over e-mail and/or mobile phone to appear for an online/ offline interview to be conducted at TISS, Mumbai.

Note: The selected candidate has to join immediately if intimated of selection.

Project Lead

Dr Ruchi Sinha and Dr Roshni Nair-Shaikh
Centre for Criminology and Justice
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