

Name of the Post: CAPI short-term Consultant

Number of Positions: 1

Location: Mumbai

Name of the projects: “Migrants’ emerging mobility patterns, high- risk behaviours, HIV vulnerabilities and responses during COVID-19 in India” and “Changing Sexual Networks and Unexplored Risk Behaviours of Truckers/Drivers and Allied Population in India”

Last Date of Application: 25th Dec 2022, 5:00 pm IST

Job Description: Objective of the consultancy is to support project team in Computer Assisted Personal Interview (CAPI) system for pan India surveys. The assignment will include capacity building of survey staff for CAPI based data collection and data management.

Specifically, the assignment will include the following:

1. Develop the relevant data entry applications and setting up the data platform: The consultant will work with the survey team to develop and finalize the data entry applications, using the survey questionnaires.
2. The Consultant will include quality control, and data cleaning programme.
3. Conduct trainings for the data collection teams including testing of the CAPI program.
4. Data management on daily basis and data transmission from field to the project.
5. Any other functions as agreed by the consultant and project team in contract.

Essential Qualifications:

1. Advanced university degree in in relevant discipline.
2. Demonstrated experience in developing and implementing different CAPI platforms like CSPro is essential.
3. Ability to communicate and effectively in diverse cultural contexts and people are essential.
4. Exceptional understanding of the quantitative data collection and data management in pan India surveys.

Other Conditions:

- The Institute reserves the right to relax qualification of the candidate based on the work experience. The Institute reserves the right to cancel the recruitment without assigning any reason.
- The institute reserves the right to invite persons for interview who may not have applied for as per the above procedure and not fill up the vacancy advertised.
- Applications received will be short listed, therefore merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview.

- No queries or correspondence regarding issue of call letter for online interview / selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.
- The positions are purely contractual, and the appointment contract will be subject to: (1) satisfactory appraisal every month; (2) continuation of the projects.

Application Procedure

"Application must be sent with an updated CV and subject line "CAPI consultant" to the email id: shssprojects.tiss@gmail.com

Only shortlisted candidates will be informed and invited for the interview.

Project Leader