

February 23, 2023

**Vacancy for a Teaching Assistant
for a
Transnational Teaching and Research project on ‘Inequalities Within and Among
Countries’ (IWAAC-10)**

Name of the post: Teaching Assistant

No of post: 01 (Part-time)

Last Date of Application: 3rd March 2023

Location: Mumbai (will be online and offline)

The Teaching Assistant will report directly to the faculty in-charge.

Job profile:

The Teaching Assistant will assist in the preparation and teaching of lecture modules, compilation and dissemination of course material. They will be in charge of documentation of the course and all administrative tasks related to the course including managing calendar, readings and evaluating assignments.

Technical Skills:

- Spoken and written English
- Good understanding of online learning tools (Learning Management Systems, Video Conferencing Systems, online collaboration tools etc.)
- Familiarity with relevant software such as Power-Point, Excel, Word etc
- Good communication and facilitation skills both analogue and digital
- Experienced in screencast and video production

Eligibility for desirous candidates

- It is desirable that students would pursue an own research interest (PhD) aligned to the topic of the project
- Is currently a **PhD scholar at School of Social Work, TISS, Mumbai** and is not receiving a scholarship or fellowship.
- Willingness to work in a transnational environment and team.
- Committed, reliable, punctual, and sociable work attitude.
- Interested in teaching, research and community practice
- Motivation to develop concepts for online learning
- Willingness to travel and some exposure to international academic work

Remuneration: Rs.12,500 per month for (75 days of work, each year)

Duration: 2 years

Note: Please send in your application with a detailed CV and mention the name of the post applied for in the subject line to, shewli4@tiss.edu by **25th February, 4pm.**

- The institution reserves the right to consider resumes which have not come through direct application
- Late applications will not be entertained.
- Since applications received will be shortlisted, possessing the qualifications, and the experience will not ensure an interview call.
- Short listed candidates will be interviewed telephonically on 28th February 2.

For enquiries email – shewli4@tiss.edu