



Tata Institute of Social Sciences (TISS), Mumbai

(declared as an Institution Deemed to be University under Section 3 of the UGC Act 1956), a grant-in-aid Institute under Ministry of Education, Government of India

Name of the Post: Senior Programme Manager - Saksham

Location	:	Head Office, Mumbai
Duration	:	September, 2024 onwards to 31 st March 2027
Remuneration CTC	:	Rs. 1,47,746/- per month
Last Date of Application	:	18 th September, 2024
Number of Post	:	1 Post

Saksham (which means “capable”) is a project of the Tata Institute of Social Sciences since 2008 to support the Ministry of Health and Family Welfare in its fight against HIV and TB. Saksham has shaped the Psychosocial support program for HIV and Tuberculosis (TB) in the country. Currently Saksham has three major grants in the area of HIV & TB counselling, capacity building and community engagement.

In 2015, Saksham, TISS in collaboration with the National TB Elimination Programme (NTEP), introduced psycho-social counselling for TB in Maharashtra, Gujarat, Karnataka, Rajasthan and has demonstrated the need for moving beyond the “bio-medical”, “disease control” approach and addressing social determinants of TB. The project is named “Saksham Pravaah” and 214 Professional Counsellors (Masters in Social Work/Sociology/Psychology) are integrated within the National TB Elimination Programme (NTEP) and are placed in each of the District TB Centres in the four implementation states.

In the previous phase of intervention (April 2021-March 2024), Saksham Pravaah will undertake capacity building of NTEP by creating a pool of National Master Trainers. The development of the Pool of Master Trainers will be anchored by 5 Regional Hubs across India. Saksham will also pilot a model of Peer Counselling in Mumbai during this phase.

In the current phase of intervention, Saksham Pravaah will expand the capacity building initiative to all cadres under the National Tuberculosis Elimination Programme and develop a state-of-the-art demonstration model for holistic Patient Care and Support.

Position Title: Senior Programme Manager - Saksham

Purpose: The Associate Project Director for the Saksham Pravaah Program is responsible for overseeing the planning, execution, and management of the programme related activities, ensuring alignment with program objectives and effective delivery within specified timelines and resources.

Reporting to: Project Director

Key Responsibilities:

1. Project Management:

- Collaborate with the Project Director to strategize, plan, and execute Saksham Pravaah related projects in accordance with program goals and guidelines.
- Ensure adherence to project schedules, milestones, and budgetary constraints.

2. Programme Implementation

- Develop and conceive the implementation of the Patient Support Centre.
- Lead the development of the Capacity Building Strategy and Training Modules.
- Undertake ToT for Saksham Capacity Building Staff and Master Trainers.

3. Team Leadership and Coordination:

- Provide leadership, guidance, and support to project teams, promoting a collaborative and efficient work environment.
- Coordinate project activities, facilitating effective communication and cooperation among team members and stakeholders.

4. Program Oversight:

- Monitor and evaluate project progress, ensuring alignment with the broader objectives of the tuberculosis program.
- Implement strategies to optimize project performance and enhance program outcomes.

5. Stakeholder Engagement:

- Engage with key stakeholders, including NTEP, partners, and communities, to foster collaboration, garner support, and ensure program alignment.
- Address stakeholder concerns and maintain positive relationships throughout the program lifecycle.

6. Risk Management and Reporting:

- Identify and assess potential risks and issues that could impact project success, developing and implementing mitigation strategies as needed.
- Oversee and finalise regular progress reports, project documentation, and presentations for internal and external stakeholders.

Qualifications and Experience:

- Masters Degree in Public Health, Healthcare Management, Hospital Administrative, Social Work, Psychology, or allied fields.
- 20 years of experience in project management in similar projects within tuberculosis or HIV related programs, with demonstrated success in managing complex projects.

Key Competencies:

- Strong leadership and team management abilities.
- Exceptional communication, negotiation, and interpersonal skills.
- Proficiency in project management methodologies and tools.
- **Core competencies in Counselling and Capacity Building with past experience of implementing counselling intervention in TB/HIV and developing Training Programmes based on Experiential and Participatory Andragogy.**

Application Procedure

Please apply on the following link:

https://docs.google.com/forms/d/e/1FAIpQLSfAh4rgqmpab2YKiykv6eL71poYlLkQBlePqmqlIzYa02LgiA/viewform?usp=sf_link

******* The selection committee holds full discretion to scrutinize applications and shortlist candidates. The selection process will be based solely on the decision of the selection committee*******



Prof. Shankar Das

Project Director, Saksham, TISS