



TATA INSTITUTE OF SOCIAL SCIENCES
VN Purav Marg, Deonar, Mumbai, 400 088
(Declared as a Deemed to be University under Section 3 of the UGC Act 1956,
a grant-in-aid Institute under Ministry of Education, Government of India)

ADVT/TISS/ADMN/Dec/2024

Dated: 18th December, 2022

Applications are invited for the position of Intern under Professional Development Courses for Haryana Teachers project, CETE on a contractual basis:

The Tata Institute of Social Sciences (www.tiss.edu), established in the year 1936 is a Deemed to be University, fully funded by the University Grants Commission, Govt of India. TISS is a Grade I University with NAAC score of 3.89/4 and is ranked 60 under NIRF University Rank Category for 2022.

With four campuses at Mumbai (main campus), Hyderabad, Guwahati and Tuljapur (rural campus), TISS currently offers 05 Undergraduate programmes, 54 Masters' Degree programmes and 20 Ph.D. programmes in a range of socially relevant inter-disciplinary areas of applied Social Sciences including 34 Bachelor of Vocational degree programmes.

Freedom and autonomy shape the positive work ethos and culture of the Institute and facilitate strong linkages between teaching, research, field action and policy engagement. The Institute encourages and supports researchers to engage in foundational, applied, field and action-oriented research, and it also nurtures research collaborations nationally and internationally, with a commitment to creating a just society through education, generation of knowledge and field action initiatives.

The **Centre of Excellence in Teacher Education** (bit.ly/cetewebsite), School of Education at TISS Mumbai to engage with and promote innovation in the school curriculum, teacher education, and higher education curriculum and pedagogy. The Centre incubates and promotes innovations that address the need to raise quality and standards relevant to the developing world and the innovative use of new technologies and media. The Centre was awarded the UNESCO-King Hamad Prize for Excellence in the Use of ICTs in Education in 2018. The Centre's faculty are actively engaged in research, development, teaching, field action/action research, and advocacy and offers opportunities for national and international collaboration, innovation, and excellence in teaching and research. The Centre offers MA Education, MA Education and Technology, BEd-MEd (Integrated, NCTE recognised) and Ph.D. in Education. It offers short-term, blended and online courses and programmes for teachers and teacher educators, and education administrators (www.tiss.edu). The Centre is the recipient of seed funding from the Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching, and the Tata Trusts and receives support from CSR and foundations to achieve its objectives.

CETE, TISS invites interested candidates to apply for the post of Intern to be filled on contract basis for a period of Two Months (extendable based on project need and performance): *Internship Dates are subject to change in case of unforeseen circumstances.

Name of the Post	Intern
No. of Post	10
Consolidated Salary	Rs. 5,000/- (Per Month excluding all taxes)

Location	Remote (part time)
	Walk in Interview- Online and Offline
Eligibility	MA Education, Bed and Med students who have undergone pedagogy courses of English, Math, Science and Social Science.
Key Responsibilities	1. The interns will play the role of community managers on Whatsapp groups with teachers, where in they will manage the chats and identify and respond to issues faced by the teachers in doing the courses rolled out by CETE 2. The interns will get opportunity to engage in big data analysis, data cleaning, data tabulation, data interpretation and, report writing etc. 3. They will also have an opportunity to engage in analysis of data related to subject specific courses and support webinars and facilitation of sessions.

Last date to receive applications: 23rd December 2024

Process of Walk In -Interview: The candidates will be invited for online/In-person interview scheduled on 26th December 2024. The selected candidate should join on 1st January 2025.

Other Conditions:

- The Institute reserves the right to relax the qualification of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/Research Institution of repute
- The Institute reserves the right to invite persons for interview who may not have applied as per the above procedure and not fill up the vacancy advertised
- Since applications received may be short-listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for an interview
- The post is unreserved, but candidates belonging to reserved category can apply. No queries or correspondence regarding the issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post
- The candidate under employment must bring a 'No Objection Certificate' from their employer to appear for a presentation/interview
- No TA/DA is payable for appearing for the interview
- In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of the appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s)
- Staff with salaries more than 60 thousand per month, very short-term contracts and interns are expected to bring their own computing device to work. Specialised equipment and/or computing devices will be issued based on project needs and on a case by case basis only

- The job title and the numbers of positions might be changed and increased as per the requirement of the centre's projects at the time of the recruitment process.

Application Process

- (a) Candidates are requested to submit a detailed CV (in pdf), a scanned copy of the relevant certificates of your educational qualifications, work experience, and testimonials at cete.recruitment@tiss.edu . If you have any questions regarding the internship, please email vijay.jathore@tiss.edu and maresh.ghule@tiss.edu
- (b) Candidates will be informed over e-mail and/or mobile phone to appear for the Written/ Personal Interaction/ skill test to be conducted at TISS, Mumbai.

Selected candidates are expected to join urgently.

Sd- Chairperson, CETE