

Estimated Tender Cost: Rs. 12 Lakhs
EMD: Rs. 30000

TATA INSTITUTE OF SOCIAL SCIENCES
K.B. Sainik School Premises, Brahmnapalli Road,
Abdullapurmet Mandal, Ranga Reddy District,
Hyderabad-501510

**TWO BID SYSTEM FOR PROCUREMENT, INSTALLATION, AND TRAINING OF
EQUIPMENT FOR SMART CLASSROOM AT TATA INSTITUTE OF SOCIAL
SCIENCES, HYDERABAD OFF CAMPUS.**

Quotation No : TISS/HYD/Ser/ 12082022/1
Website : www.tiss.edu



::: Contact Person :::

Mr Shaik Mohammed Jahangeer
Tata Institute of Social Sciences,
K.B. Sainik School Premises, Brahmnapalli Road,
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Hyderabad-501510
Phone: +91-9390909047/+91-40-2401 7702

INTRODUCTION:

The Tata Institute of Social Sciences, invites online bids in two bid systems (Technical bid and Financial bid separately) from vendors with prescribed qualifications indicated here in for supply, installation, and training of equipment of mentioned specifications as listed in the Annexure-I at TISS, Hyderabad Off Campus.

The vendors are expected to submit separately: technical and financial bid with the title

- a. **Technical Bid:** Procurement, Installation, and Training of Equipment for Smart Classroom at Tata Institute of Social Sciences, Hyderabad Off Campus.
- b. **Financial Bid:** Procurement, Installation, and Training of Equipment for Smart Classroom at Tata Institute of Social Sciences, Hyderabad Off Campus

TENDER NOTICE & SCHEDULE OF EVENTS

Published Date & Time	07.09.2022	12.00 Hours
Last Date for Online Submission	14.09.2022	11.00 Hours
Date of Opening Technical Bids	14.09.2022	16.00 Hours
EMD or Bid Security Declaration Form	Rs. 30,000/-	As per GFR - 2017
Security Deposit (PBG)	3% of Work Order	As per GFR - 2017

CONTACT PERSON

The bids shall be addressed and submitted online on or before **14.09.2022, 11.00 Hours**

The Deputy Director,

Tata Institute of Social Sciences,

K.B. Sainik School Premises, Brahmnapalli Road,

Abdullapurmet Mandal, Ranga Reddy District, Hyderabad-501510

Phone: +91-40-2401 7701/+91-40-2401 7702

Bids received after the closing time and date will not be considered valid. Bids not following two bid system are liable to be rejected. The RFP is being issued with no financial commitment and the Institute reserves the right to change or vary any part thereof at any stage. The Institute also reserves the right to withdraw/cancel the RFP should it become necessary at any stage.

GUIDELINES FOR THE BIDDER

GENERAL TERMS AND CONDITIONS:

1. A complete profile of the company shall be submitted with the technical bid.
2. The audited statement of accounts for the last three financial years must be submitted.
3. Income tax returns for the last three years shall be submitted.
4. Profile of key personnel involved in this supply and installation.
5. Bidders must have a designated office/ single point of contact in Hyderabad. Address of the same must be submitted with the bid.
6. Successful bidder has to arrange for all necessary tools, measuring equipment for carrying out the job.
7. Successful bidder has to arrange for their own accommodation and transport during implementation, warranty support periods.
8. The bidder should have previous experience of supplying, installing, maintaining and training with regard to the equipment. (Relevant proofs to be attached).
9. Any alteration / modification of the original equipment will not be accepted.
10. Each page of the bid document must be signed by the bidder.

SCOPE OF WORK & TECHNICAL SPECIFICATIONS

SCOPE OF WORK

The scope of work and technical specification shall be as detailed in the Annexures to this RFP.

Bidders are advised to carefully read and understand the Annexures containing the scope and specifications. The Bidders should also provide the separate cost of material supply and the services and the applicable taxes for the same in detail in the bid as per the attached annexures.

The successful bidder will be responsible for implementing the entire project on a turnkey basis.

The jobs to be carried out by the successful bidder are;

1. Set up the equipment at Tata Institute of Social Sciences, Hyderabad Off-Campus.
2. Replacement of all defective equipment during the warranty periods.
3. Supply of all hardware, original software and any required accessories to complete the entire project.
4. The tools and tackles, transportation etc. required for operation and maintenance of the entire system shall be arranged by the vendor
5. To provide adequate training to the concerned faculties/persons who shall operate the equipment.

INSTRUCTIONS TO THE BIDDER

1. ELIGIBILITY CRITERIA

- 1.1 Only authorized agencies in the business of providing service with a minimum experience of **3 years** in the services are permitted
- 1.2 The agency must have carried out similar work during the last three years and at least two orders of similar work in Government/autonomous organizations or public sector undertakings or reputed companies. A copy of the award letter is required to be furnished for the same.
- 1.3 The details of inputs/information required to be supplied by the agency as detailed on page No.11 (Documents to be submitted)
- 1.4 Average annual turnover from similar works of last years should be greater than or equal to $\frac{1}{2}$ of the tender value i.e. **Rs. 12 Lakhs** from any Contract / Party.
- 1.5 Bidders declared by Government of India to be ineligible to participate for unsatisfactory past performance, corrupt, fraudulent or any other unlawful or unethical business practices shall not be eligible
- 1.6 The bidder should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this tender.
- 1.7 The bidder **should not be blacklisted/terminated by** any Government organization/ agency for unsatisfactory past performance, corruption, fraud any other unlawful or unethical business practices.
- 1.8 The Agency shall not sublet, transfer or assign the contract (Fully or partly) to any other party or any kind of substitute companies on the basis of national and International Articles. It must of the single-handed facility of Local, Domestic & International on the name of Agency
- 1.9 The Tenderer shall quote firm offers. Conditional offers shall not be considered

2. BUYER'S SPECIFIC TERMS AND CONDITIONS

- 2.1 The firm shall be responsible for the proper conduct of their employees who would be involved by them on execution of work. In case, it is noticed that any of their staff indulges in bad behaviour or commit theft or tampers with any of the properties of the Institute, the agency shall remove the concerned employee and also make good the loss forthwith on receipt of complaint at no cost to TISS.
- 2.2 Agency shall follow all safety rules and security procedure in vogue and as applicable during execution of work
- 2.3 No person engaged or involved in this contract should disclose any matter pertaining to the Institute to any third party in particular any information identified as proprietary in name that be kept strictly confidential and shall not be disclosed to any third party without written consent the original disclosing party
- 2.4 The Agency or the employee engaged by the contractor shall not use TISS name for any publicity purpose through any public media like Press, Radio, Television or Internet, without the prior approval of Institute
- 2.5 The Tata Institute of Social Sciences, reserves the rights to reject or accept any or all bid(s) without assigning any reasons and to restrict the list of pre-qualified agencies to any number

deemed suitable by it, if too many bidders are received satisfying the basic pre-requisite criteria

3: VALIDITY OF BIDS

- 3.1** Bids shall remain valid for 90 days after the date of opening of Technical Bids prescribe by the TISS. A bid valid for a shorter period may be rejected as non-responsive. However, the prices finalized after opening the tenders shall not increase throughout the period of implementation and operation. In exceptional circumstances, the Institute may request the Bidder(s) for an extension of the period of validity. The request and the responses thereto shall be made in writing (or by email)

4: AMENDMENTS OF BID

- 4.1** At any time prior to the last date for receipt of Bids, the Institute, may, for any reason, whether at its own initiative or in response to a clarification requested by the Bidders, modify the Tender by issuing an addendum/corrigendum on Institute Website only. Any such amendment issued along with the original Tender document will constitute Revised Tender
- 4.2** The addendum/corrigendum will be uploaded on the TISS website only. The Bidders are requested to visit the website frequently to check for any amendments.
- 4.3** The Institute may at any time during the Tendering process but before opening the technical bid request the Bidders to submit revised Technical / Commercial Bids and/or Supplementary Commercial Bids, in case of change in Scope of Work, without thereby incurring any liability to the affected Bidder or Bidders.

5: EVALUATION CRITERIA OF BID

- 5.1** After technical bid evaluation, the technical eligible Firm quoting the lowest rates (L1) will be awarded the contract.

6 TERMINATIONS OF THE CONTRACT

- 5.1** The Institute without prejudice to any other remedy reserves the right to terminate the Tender / Contract in whole or in part and also to blacklist the Agency for a suitable period without giving any notice in case he fails to honour his bid or contract without sufficient grounds or found guilty for breach of condition /s of the tender or contract, negligence, carelessness, inefficiency, fraud, mischief and misappropriation or any other type of misconduct by agency or by its staff or agent. Institute's decision in such a situation shall be final and shall be accepted by the service provider without any objection or resistance. In such a situation, TISS shall have the right to make alternative arrangements for the completion of the work through some other Agency of its choice at his/ her/ their risk and cost. In that event, the entire cost so incurred by TISS will have to be recovered from the original Contractor and the same will be deducted from the Bill/ Performance Security amount/ EMD.

7: EMD:

- 7.1** Earnest Money Deposit of **Rs. 30,000/-** in the form of Demand Draft/FDR/Online Payment transfer/Bank Guarantee from any Scheduled Bank in favour of **“The Registrar, Tata Institute of Social Sciences”** payable at Mumbai or Bid Security Declaration form available on **Page 11** to be submitted along with Tender. Tenders received without the requisite EMD will be rejected.
- 7.2** Contract document, where necessary, should be executed within 10 days of the issue of letter of acceptance. Non-fulfilment of this condition of executing a contract by the Contractor or

Supplier would constitute sufficient ground for annulment of the award and forfeiture of Earnest Money Deposit.

8: PERFORMANCE SECURITY

- 8.1 Performance Security IN TERMS OF RULE 171 OF GENERAL FINANCIAL RULES – 2017 - Circular No. F.18/4/2020-PPD dated the 13th May 2020 - issued by Government of India, Ministry of Finance, Department of Expenditure, Procurement Policy Division**
- 8.2** The contractor selected would be required to furnish a Performance Security equal to 3% of the cost of the work order issued, in the form of Demand Draft/FDR/Online Payment transfer/Bank Guarantee from any Scheduled Bank in favour of “The Registrar, Tata Institute of Social Sciences” payable at Mumbai. In case the Performance Security is submitted in the form of Bank Guarantee, the same should be valid for a period of 2 (two) months beyond the date of expiry of the contract.

9: PAYMENT TERM:

- 9.1** The Service Agency will raise bills on completion of the work

10: LIQUIDATED DAMAGES & PENALTY

10.1 The timely and accurate delivery of the service with utmost promptness is the essence of this tender. Extensions of the time limit of the delivery of the services will not be given except in exceptional circumstances. In case of delay in delivery of services beyond the agreed delivery schedule, penalty at the rate of 20% of the bill value for each day of delay or part thereof, subject to a maximum 10 % of the total agreement value of delivery rate. Quantum of liquidated damages assessed and levied by the Institute shall be final and not challengeable by the Agency.

10.2 In case of breach of any of the terms and conditions, the TISS Competent Authority will have the right to cancel the work order/ job without assigning any reason thereof. Nothing will be payable by TISS in that event and the EMD and Performance security deposit shall also stand forfeited. Besides, the Bidder will also be debarred/ blacklisted from participating in the future tendering process of the Institute. TISS decision that a breach has occurred will be final and shall be accepted without demur by the Contractor.

10.3 The Agency shall exercise due care and caution while transporting the consignments to avoid any damage or loss at any stage. The Agency shall be responsible for the safety of the consignment in their custody. TISS shall be at liberty to recover all the damages or any payable amount from the Agency's monthly bills, if the Agency fails in taking care of the consignment in its custody.

10.4 All the material shall be deemed to be in the possession of the Agency and in his care and custody. The Agency shall be responsible for any mishap, accident enroute, the consequences thereof including legal compensations, if any, and payable during the execution of the contract. The Institute shall not be in any way responsible for any accident or damages incurred or claims arising there from during the period of the contract

10.5 Subject to clause for Force Majeure if the bidder fails to provide the service as agreed, the Institute at its discretion may without prejudice to any other right or remedy available to the

Institute in the tender and the Contract, forfeit the entire performance bank guarantee submitted by the agency, apart from blacklisting of the agency for further participation in any of the tenders of the TISS.

11 INDEMNITY

11.1 The Service Agency hereby covenants and agrees to indemnify and shall at all times keep indemnified the Institute against any loss or damage that the Institute may sustain as a result of the failure or neglect of the Bidders to faithfully carry out its obligations under this agreement or negligence, carelessness, inefficiency, fraud, mischief and misappropriation or any other type of misconduct of the Agency or its employees, agents, representatives and further to pay for all losses, damages, costs, charges and expenses which the Institute may reasonably incur or suffer, and to indemnify and keep indemnified the Institute in all respects.

12: FORCE MAJEURE

12.1 If any time, during the continuance of this contract, the performance in whole or in part by either party under obligation as per this contract is prevented or delayed by reasons of any war or hostility, act of the public enemy, civil commotion, sabotage, fire, flood, explosion, epidemic, pandemic, quarantine restrictions, strike, lockout or acts of God (herein after referred to "eventuality"), provided notice of happening of any such eventuality is given by either party to the other within 21 days of the date of occurrence thereof, neither party shall be reason of such an "eventuality" be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non performance or delay in performance and deliveries under the contract. The contract shall be resumed as soon as practicable after such "eventuality" has come to an end or cease to exist. In case of any dispute, the decision of the Director of the Institute shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such eventuality for a period exceeding 60 days, either party may at its option, terminate the contract. Provided also that if the contract is terminated under this clause the Institute shall be at liberty to take over from the Agency at a price to be fixed by the Institute, which shall be final, all unused, undamaged and acceptable materials, bought out components and other stores in the course of operation which may be in the possession of the agency at the time of such termination, or such portion thereof as the appropriate authority may deem fit except such material, as the agency may, with the concurrence of the Institute, elect to retain

13: ARBITRATION:

13.1 In the event of any dispute difference, claims and demands arising between TISS and the agency in any matter arising in relation or connection or pursuant or touching to the meaning, operation, effect or interpretation of this tender / agreement directly or indirectly, the matter shall be referred to the Director of the Institute who may himself/herself act as sole arbitrator or may nominate an officer of TISS as sole arbitrator on behalf of institute notwithstanding the fact that such nominated officer has been directly or indirectly associated with this contract. The decision/award of the Arbitrator shall be final and binding on the parties. Cost of Arbitration will be shared equally by the parties.

13.2 The place of the arbitration shall be at the Mumbai Jurisdiction only

13.3 The Arbitration proceeding shall be governed by the Arbitration and Conciliation Act of 1996 as amended from time to time

13.4 The proceedings of arbitration shall be in English language

14 JURISDICTIONS:

14.1 In respect of any dispute arising between TISS and the agency in any matter covered / touched this tender / contract or arising directly or indirectly there from or connected or concerned with the said contract, the courts at Mumbai shall only have the jurisdiction.

TATA INSTITUTE OF SOCIAL SCIENCES
(A Deemed to be University under Section 3 of the UGC Act, 1956)
DEONAR, V.N. PURAV MARG, MUMBAI 400 088

TECHNICAL BID –CUM- VENDOR REGISTRATION (ERP)

1. Name of the Organization/Company: _____
2. Date of Incorporation / Establishment: - (Please attach Certificate of Incorporation): _____
3. Product Description: _____
4. Registered Office Address: _____
5. Landline No: _____
6. Mobile No: _____
7. Email ID: _____
8. Fax No: _____
9. Type of Organization: Sole Proprietorship/Partnership/ Ownership or any other _____
10. Name of the Proprietor: _____
11. Name of the Bank: _____
12. Name of the Account Holder: _____
13. Bank Branch: _____
14. Bank A/c. Number: _____
15. NEFT/IFSC Code: _____
16. GST Registration No.: _____
17. Income Tax PAN Card No: _____
18. Product / Service Details: _____
19. Total Turn Over (as on the date of application): _____
20. Strength of the Man-power: _____
21. Address of Workshop or Shop Floors: _____
22. Work done certificate for having successfully executed/completed similar works during the last 3 years ending last day of March of the current year i.e. 2022, should be either of the following. The bidder should furnish the proof of his/her experience of Services in Government departments (State/Central/Autonomous bodies under Ministries) and other Public corporations.
 - (a) Three similar completed Service costing not less than the amount equal to 40% of the estimated cost.
 - OR
 - (b) Two similar completed Service costing not less than the amount equal to 50% of the estimated cost.
 - (c) One similar completed Service costing not less than the amount equal to 80% of the estimated cost.

23. An affidavit duly certified by a Notary that the Partners of the firm or sole proprietor or Company as the case may be, has **never been black listed**. The person deployed for the tendered work should not be involved in any police case or have any case pending against them. Police verification certificate for the persons deployed for work to be submitted on demand.

24. Copy of the IT return filed for the last three financial years, certified by the Chartered Accountant:

- (a) 2019-2020
- (b) 2020-2021
- (c) 2021-2022

25. The bidder must have annual financial turnover of an amount of Rs. _____ during the last 3 years ending 31st March of the previous year.

Please state whether Vendor Code already exist with TISS with same Vendor Name or with same PAN.

Yes

☐

No

☐

If yes, please state Vendor Code(s). Please state reasons for having more than One Vendor.

Reason: _____

Documents to be submitted (Scanned Copy): Please refer to the next page No. 11

I hereby declare that the information submitted by me/us is true, correct and complete to the best of my knowledge & belief. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold TISS responsible for the same. I will indemnify the Institute in all matters in case, information furnished by me/us is found incorrect in future.

This is also certified that this agency is not blacklisted by any Government/Private/Public Sector nor any criminal case is registered/pending against the agency/firm or its owner/partner anywhere in India. It is certified that I/We have read and understood the terms and conditions of this Tender and will abide by them till the completion of the contract period.

Date:

Name & Signature of the Bidder/authorized person along with
Rubber Stamp/ Seal of organization

Place:

DOCUMENTS TO BE SUBMITTED (SCANNED COPIES)

CHECKLIST:

1. Shop & Establishment / Certificate of Registration
2. Manpower Strength
3. No. of Branches (Different Geographical Areas)
4. GST Registration Certificate
5. SSI/MSME Registration/ Udyog Aadhar Registration Certificate
6. Copy of PAN Card
7. List of Clients (Govt. & Non-Govt)
8. List of Products/Goods & Services
9. Three Consecutive Year's Audited Balance Sheet & Income Tax Return/Annual Turnover
10. Photo-copies of any two recent MOUs or Work Orders with similar organizations
11. Bank Details (Cancelled Cheque)
12. Copies of any two Offer Letters issued by any organization of similar tenders

Scanned copies of the aforesaid documents along with quotations are to be addressed to the following official and submitted online.

The Deputy Director,
Tata Institute of Social Sciences,
K.B. Sainik School Premises, Brahmannapalli Road,
Abdullapurmet Mandal, Ranga Reddy District,
Hyderabad-501510
Phone: +91-9390909047/+91-40-2401 7702

BID SECURITY DECLARATION (On Bidders Letter head)

To

The Registrar,
TISS, Mumbai

Dear Sir/Madam,

We, [insert *name of the Bidder*] understand that, according to bid conditions, Bids must be supported by a Bid-Securing Declaration. That I / we have availed the benefit of waiver of EMD while submitting our offer against the subject Tender and no EMD being deposited for the said tender.

We the Bidder hereby declare that, if we are in breach of any of our obligation(s) under the bidding conditions as brought out below, our bids for any package whose originally scheduled date of bid opening/actual date of bid opening (First Envelope or Second Envelope) falls within 1 year reckoned from the date of issuance of communication to this effect by the Employer, shall be considered non-responsive:

- (1) If we withdraw our bid during the period of bid validity specified by us in the Bid Form; or
- (2) In case we do not withdraw the deviations proposed by us, if any, at the cost of withdrawal stated by us in the bid and/or accept the withdrawals/rectifications pursuant to the declaration/confirmation made by us in Attachment — Declaration of the Bid; or
- (3) If we do not accept the corrections to arithmetical errors identified during the preliminary evaluation of our bid; or
- (4) In the event of us being a successful Bidder, if we fail within the specified time limit
 - (i) To sign the Contract Agreement (if applicable), or
 - (ii) To furnish the required performance security, in accordance with the tender.
- (5) In any other case specifically provided for intender.

I/We undertake to accept the above obligations failing which my/our Firm may be blacklisted for participating in any future bid floated by the Institute.

Name of the Bidder*_____

Name of the person duly authorized to sign the Bid on behalf of the Bidder**_____

Signature of the person named above_____

Date signed_____day of_____,_____

**Person signing the Bid on behalf of the bidder should have the power of attorney given by the Bidder attached to the Bid

**DECLARATION & ACCEPTANCE OF TERMS AND CONDITIONS
(ON LETTER HEAD)**

To,

The Registrar
TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar
Mumbai 400 088.

Subject: TWO BID SYSTEM FOR PROCUREMENT, INSTALLATION,
MAINTENANCE AND TRAINING OF EQUIPMENTS SMART CLASSROOM
AT TATA INSTITUTE OF SOCIAL SCIENCES, HYDERABAD OFF CAMPUS.

Madam/Sir,

This is with reference to your Tender No: _____ due on _____. We are interested in participate in the tender for appointment of aforesaid service agency. We have read and understood the details as given in the tender information regarding the Scope of Work and Terms and Conditions for the selection and the same are fully acceptable to us.

We have been given all the required information by TISS. We have submitted the required Documents as per the format. We certify that we are eligible as per the said Terms. The duly signed copies of all the tender pages are attached herewith.

Signature of Bidder

Name & Seal of firm

(Name of Proprietor): _____

Landline No: _____

Mobile No: _____

Place :

Date :

FINANCIAL BID (COMMERCIAL BID)

SL	Description	Qty	Company	Model	Warranty Period	Basic Rate	GST	Total
1	Professional PTZ camera FHD resolution , 10x optical zoom , 9 presents recall on remote ,99 presets from web UI, USB and HDMI simultaneous video out	2	Atlona	AT HDVS CAM HDMI				
2	Wireless lapel microphone	1	Audio technica	ATW 11F +Pro92				
3	Wireless handheld microphone	2	Audio technica	ATW 13F				
4	4 channel broadcast HDMI switcher with USB type c (for direct recording on Ext HDD) HDMI out for streaming,VC and OBS recording	1	Black magic	ATEM mini pro				
5	HDMI extenders supports 4k @60Hz , upto 70 mtrs	2	Atlona	AT AVA EX 70 2PS KIT				
6	Link Connect 1 Meter HDMI to HDMI Cable	4	Atlona	AT-LC-H2H-1M				
7	5 mtrs HDMI cable from interactive display to Switcher	2	Suitable	Suitable				

8	HDMI to USB adaptor for VC	1	Suitable	Suitable				
9	Link Connect 2 Meter HDMI to HDMI Cable	1	Atlona					
10	10 channel mixer	1	Behringer					
11	Mic +Phones splitter (for Laptop only)	1	Suitable	Suitable				
12	Cables and connectors	1	lot	lot				
13	2way compact monitor speakers with wall mount bracket, 25W/100W cont /peak	2	Behringer					
14	Professional 300-Watt (4 x 75 Watts into 4 Ohms; 4 x 50 Watts into 8 Ohms)Light Weight 4-Channel Power Amplifier with ATR (Accelerated Transient Response) Technology	1	Behringer	EPQ 304				
15	2 x 1.2 sq. mm speaker wire	100mt	Suitable	Suitable				
16	Interactive Flat Panel - 75"	1	ViewSonic	IFP7552-1A				
17	Digital Podium Model: Consist of -21" Fingure Touch Monitor with Motorised Angle Adjustment , RFID Locks. Controller for Projector On/Off and Motorised Screen Up/Down Cum Switcher for switching	1						

	between PC/Laptop/Visualizer in the Podium for the output to the Screen. USB Port – for Pen Drive, Power Plug for Laptop Audio – 1 x Gooseneck Microphone.							
18	2 Tons Double Inverter AC – 5 star	2	Daikin					
19	Key Board and Mouse (Wireless)	1 each	Suitable					
20	Laptop: Dell Latitude Processor 12th Gen Intel® Core™ i5-1240P (12 MB cache, 12 cores, 16 threads, up to 4.40 GHz Turbo) Windows 10 Pro (Windows 11 Pro license included), English Video Card Intel 12th Gen. Core i5- 1240P, Intel Iris Xe Integrated Graphics w/ Thunderbolt, Memory 16 GB, 2 x 8 GB, DDR5, 4800 MHz, dual-channel	1	Dell Latitude	New Latitude 14 5431 Laptop				

	Hard Drive 512 GB, M.2 2280, PCIe NVMe, SSD, Class 40							
20	Installation, Commissioning & Training							
	Grand Total							

Name & Signature of Bidder

With seal of firm

(Name of Firm): _____

Mobile No: _____

Place & Date: -----

PERFORMANCE GUARANTEE / SECURITY DEPOSIT IN THE FORM OF BANK GUARANTEE (from Govt. Sector Bank)

Dated: _____ 2022

Bank Guarantee No: _____

The Registrar
TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar
Mumbai 400 088.

Dear Madam/Sir,

In consideration of **TATA INSTITUTE OF SOCIAL SCIENCES** (hereinafter called the TISS, which expression shall, wherever the context admits, mean and includes its successors and assignees), having its head office at **V.N. Purav Marg, Deonar Mumbai 400 088** having entered into a contract dated _____ with M/s _____ (hereinafter called the said Agency which expression shall include its successors, representatives, assignees, executors, administrators) to perform IT service on its behalf as custodians of the TISS on the terms and conditions of the agreement. Agency having agreed to provide a Guarantee to the TISS for performance of the contract in the form of Bank Guarantee for Rs _____ /- (Rupees: _____ only). We _____ Bank, having its registered office at _____ and acting through its branch office at _____ (hereinafter referred to as Bank) hereby unconditionally and irrevocably guarantee and undertake to indemnify and keep indemnified the TISS to the extent of Rs. _____ /- (Rupees: _____) against any loss or damage caused to or suffered by the TISS by the Agency or its employees or sub-agents.

We _____ Bank, do hereby undertake and promise to pay the amount due or payable under this guarantee without any demur, reservations, recourse, contest or protest merely on a demand from the TISS, stating that the amount claimed is due by way of loss or damage caused to or would be caused or suffered by the TISS.

We _____ Bank, further agree that the TISS shall be the sole judge of and as to whether the Agency has committed any breach or breaches of any terms and conditions of the contract and the extent of loss, damage, costs and expenses caused to or suffered by the TISS on account thereof and the decision of the TISS that the Agency has committed such breach as to the amount or amount of loss, damages, costs, charges and expenses including due to faulty/ delayed service shall be final and binding on us notwithstanding any difference or any dispute pending before any court, tribunal or any other authority.

We the Bank further agree that no change or addition to or modification of the terms of contract/ tender documents which may be made between TISS and the Agency shall in anyway release the Bank from the liability under this Guarantee, and we hereby waive notice of any such change, addition or modification.

We _____ Bank, further agree that the guarantee herein contained shall be taken for the performance of the said agreement and that it shall continue to be enforceable till all dues of the TISS, under or by virtue of the said agreement have been fully paid and its claim satisfied or discharged or guaranteed unless a demand or claim under this agreement is made on us in writing on or before three months after the date of completion of the contract, we shall be discharged from all liability under this guarantee thereafter.

This guarantee will not be revoked by any change in the constitution of the Bank or of the surety. It is agreed that TISS's claim shall remain valid even if the TISS has not issued a prior notice or has not proceeded against the Agency before making such claim.

We _____ Bank lastly undertake not to revoke this guarantee during this currency except with the previous consent of TISS in writing.

Place:

Name & Signature of the authorized signatory of
the agency

Date:

Official seal/ Address Stamp

INTEGRITY DECLARATION

1. It is hereby specifically agreed that the firm/vendor/contractor will not pay, offer, demand or accept bribes of any sort and that they shall disclose all commissions and similar expenses paid to anybody in connection with the contract.
2. It is understood that violation of the aforesaid clause shall entail sanctions, which could include loss or denial of contract, forfeiture of bid or performance security, liability for damages, debarment for future contracts. Besides action in accordance with law and criminal or disciplinary action against any, employee of the Institute, who seeks, demands accepts bribes of any sort.
3. The vendor/supplier/contractor shall declare that they have not been convicted by any court for and have not been formally investigated of a corruption crime and have not/ will not resort to bribery or any other form of corruption in the context of the contract.
4. Any misinformation or wrong declaration in respect of above clause (3) above shall provide the Institute the right to cancel the contract unconditionally.

Date:

Name & Signature of the Bidder/authorized person along with
Rubber Stamp/ Seal of organization

Place: