

## Bid Document

| Bid Details                                                                  |                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Bid End Date/Time</b>                                                     | 06-12-2021 15:00:00                                                                                                                                                                                                                                                 |
| <b>Bid Opening Date/Time</b>                                                 | 06-12-2021 15:30:00                                                                                                                                                                                                                                                 |
| <b>Bid Life Cycle (From Publish Date)</b>                                    | 90 (Days)                                                                                                                                                                                                                                                           |
| <b>Bid Offer Validity (From End Date)</b>                                    | 30 (Days)                                                                                                                                                                                                                                                           |
| <b>Ministry/State Name</b>                                                   | Ministry Of Education                                                                                                                                                                                                                                               |
| <b>Department Name</b>                                                       | Department Of Higher Education                                                                                                                                                                                                                                      |
| <b>Organisation Name</b>                                                     | N/a                                                                                                                                                                                                                                                                 |
| <b>Office Name</b>                                                           | Tata Institute Of Social Science Mumbai                                                                                                                                                                                                                             |
| <b>Total Quantity</b>                                                        | 1                                                                                                                                                                                                                                                                   |
| <b>Item Category</b>                                                         | Multifunction Machines MFM (Q2) ( )                                                                                                                                                                                                                                 |
| <b>MSE Exemption for Years Of Experience and Turnover</b>                    | Yes                                                                                                                                                                                                                                                                 |
| <b>Startup Exemption for Years Of Experience and Turnover</b>                | Yes                                                                                                                                                                                                                                                                 |
| <b>Document required from seller</b>                                         | Experience Criteria,OEM Authorization Certificate,OEM Annual Turnover<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| <b>Bid to RA enabled</b>                                                     | No                                                                                                                                                                                                                                                                  |
| <b>Time allowed for Technical Clarifications during technical evaluation</b> | 5 Days                                                                                                                                                                                                                                                              |
| <b>Evaluation Method</b>                                                     | Total value wise evaluation                                                                                                                                                                                                                                         |

### EMD Detail

|          |    |
|----------|----|
| Required | No |
|----------|----|

### ePBG Detail

|          |    |
|----------|----|
| Required | No |
|----------|----|

### Splitting

Bid splitting not applied.

### MII Purchase Preference

|                        |    |
|------------------------|----|
| MI Purchase Preference | No |
|------------------------|----|

### MSE Purchase Preference

|                         |     |
|-------------------------|-----|
| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

### Multifunction Machines MFM ( 1 pieces )

|            |                  |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

### Technical Specifications

[\\* As per GeM Category Specification](#)

| Specification | Specification Name                 | Bid Requirement (Allowed Values)                                                                                  |
|---------------|------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| Ungrouped     | <b>Print Technology</b>            | Laser                                                                                                             |
|               | <b>Type of Machine</b>             | Multifunction Machine                                                                                             |
|               | <b>Type of Printing</b>            | Colour                                                                                                            |
|               | <b>Cartridge Technology</b>        | Composite Cartridge, Separate Drum and Toner (Mono Component), Separate Drum and Toner (Dual Component) Or higher |
|               | <b>Platen/Flatbed Size</b>         | A3 Or higher                                                                                                      |
|               | <b>Paper Size (Original/Image)</b> | A3/A3                                                                                                             |
|               | <b>RAM size (MB)</b>               | 7168, 8192, 16384, 10240 Or higher                                                                                |
|               | <b>Hard Disk Capacity(GB)</b>      | 256, 320, 500, 1024, 250, 640, 1000, 2000, 3000 Or higher                                                         |

| Specification | Specification Name                                                                                                                 | Bid Requirement (Allowed Values)                                                                                                                                                                                              |
|---------------|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|               | <b>Minimum Speed per Minute as per ISO/IEC 24734 in A4 Size-Mono</b>                                                               | 36, 38, 40, 43, 45, 46, 47, 50, 52, 55, 60, 61, 65, 70, 71, 75, 80, 90, 95, 100, 105, 110, 51, 56, 41, 120, 130, 160, 57, 85, 81, 53, 140 Or higher                                                                           |
|               | <b>Minimum Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour</b>                                                             | 36, 40, 50, 60, 46, 120, 130, 160, 65, 45, 55, 38, 56, 75, 81, 71, 53, 70, 140 Or higher                                                                                                                                      |
|               | <b>Scanning Feature Availability</b>                                                                                               | Yes Or higher                                                                                                                                                                                                                 |
|               | <b>Duplexing Feature Availability</b>                                                                                              | Yes Or higher                                                                                                                                                                                                                 |
|               | <b>Faxing Feature Availability</b>                                                                                                 | Yes, No Or higher                                                                                                                                                                                                             |
|               | <b>Networking Feature Availability</b>                                                                                             | Yes Or higher                                                                                                                                                                                                                 |
|               | If yes, Type of Network Interface                                                                                                  | Ethernet 10/100/1000 Or higher                                                                                                                                                                                                |
|               | <b>Wi-Fi Availability</b>                                                                                                          | Yes, No Or higher                                                                                                                                                                                                             |
|               | <b>Original Document Feeder Type</b>                                                                                               | ADF, DADF/RADF, SPDF Or higher                                                                                                                                                                                                |
|               | Feeder Capacity (Number)                                                                                                           | 100, 120, 140, 150, 200, 250, 270, 300, 220, 110, 130 Or higher                                                                                                                                                               |
|               | <b>Number of Main Paper Tray</b>                                                                                                   | 2, 3, 4, 5 Or higher                                                                                                                                                                                                          |
|               | Each Main Paper Tray Capacity (Number)                                                                                             | 500, 550, 750, 1000, 1100, 1150, 1250, 1750, 2000, 2100, 2200, 3000, 4000, 1500, 520, 1040, 1800, 900, 1200, 3500, 600, 800, 540, 2320, 850, 700, 4700 Or higher                                                              |
|               | <b>Bypass Facility</b>                                                                                                             | Yes Or higher                                                                                                                                                                                                                 |
|               | If Yes, Bypass Tray Capacity                                                                                                       | 150, 200, 1000, 250 Or higher                                                                                                                                                                                                 |
|               | Yield of the cartridge/Ink Tank/Ink Pack supplied with Machine as per ISO/IEC: 19798/2007(E) for Cyan colour (Number of prints)    | 24000, 60000, 119700, 32000, 52000, 33600, 39200, 54500, 78000, 31000, 26000, 88000, 30000 Or higher                                                                                                                          |
|               | Yield of the cartridge/Ink Tank/Ink Pack supplied with Machine as per ISO/IEC: 19798/2007(E) for Yellow colour (Number of prints)  | 24000, 60000, 146400, 32000, 52000, 33600, 39200, 54500, 71000, 31000, 26000, 88000, 30000 Or higher                                                                                                                          |
|               | Yield of the cartridge/Ink Tank/Ink Pack supplied with Machine as per ISO/IEC: 19798/2007(E) for Magenta colour (Number of prints) | 24000, 60000, 170600, 32000, 52000, 33600, 39200, 54500, 54000, 31000, 26000, 88000, 30000 Or higher                                                                                                                          |
|               | Yield of the cartridge/Ink Tank/Ink Pack supplied with Machine as per ISO/IEC: 19752/2004(E) for Black (Number of prints)          | 30000, 35000, 37000, 40000, 43000, 45000, 55000, 83000, 120000, 42100, 69000, 36000, 56000, 28000, 85000, 91200, 33000, 48000, 34000, 54000, 29500, 38400, 43900, 106600, 82000, 105000, 54500, 31000, 88000, 70000 Or higher |

| Specification | Specification Name                                                                                                             | Bid Requirement (Allowed Values)                                                                                                                                                                                                                                                                                            |
|---------------|--------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|               | Life of Drum in terms of number of Prints in case of Separate Drum and Toner cartridge technology - Cyan (Number of Prints)    | 100000, 120000, 150000, 160000, 175000, 180000, 200000, 250000, 270000, 280000, 300000, 400000, 500000, 600000, 800000, 1000000, 1200000, 214000, 185000, 222000, 275000, 396000, 145000, 105000, 480000, 135000, 109000, 107000, 125000 Or higher                                                                          |
|               | Life of Drum in terms of number of Prints in case of Separate Drum and Toner cartridge technology - Magenta (Number of Prints) | 100000, 120000, 150000, 160000, 175000, 180000, 200000, 250000, 270000, 280000, 300000, 400000, 500000, 600000, 800000, 1000000, 1200000, 214000, 185000, 222000, 275000, 396000, 145000, 135000, 109000, 107000, 125000 Or higher                                                                                          |
|               | Life of Drum in terms of number of Prints in case of Separate Drum and Toner cartridge technology - Black (Number of Prints)   | 110000, 120000, 135000, 150000, 158000, 160000, 175000, 180000, 200000, 250000, 280000, 300000, 400000, 500000, 600000, 800000, 1000000, 1200000, 132000, 314000, 318000, 338000, 494000, 417000, 491000, 6000000, 490000, 275000, 396000, 145000, 125000, 210000, 480000, 520000, 590000, 660000, 720000, 900000 Or higher |
|               | <b>On Site OEM Warranty (Year)</b>                                                                                             | 3, 4, 5 Or higher                                                                                                                                                                                                                                                                                                           |

#### Additional Specification Parameters - Multifunction Machines MFM ( 1 pieces )

| Specification Parameter Name   | Bid Requirement (Allowed Values)        |
|--------------------------------|-----------------------------------------|
| System memory (standard /max ) | 8GB                                     |
| Solid State Drive              | 256 (Standard)                          |
| Paper Input Capacity           | 1,150 sheets / 6,650 sheets             |
| Print Resolution               | 1,800 (equivalent)x600,dpi 1200x1200dpi |

\* Bidders offering must also comply with the additional specification parameters mentioned above.

#### Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                                                         | Quantity | Delivery Days |
|-------|-----------------------------|-----------------------------------------------------------------|----------|---------------|
| 1     | Dilip Vasu Poyyara          | 400088,TATA INSTITUTE OF SOCIAL SCIENCES V.N.PURAV MARG, DEONAR | 1        | 90            |

### Buyer Added Bid Specific Terms and Conditions

#### 1. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

## 2. **Turnover**

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

## 3. **Warranty**

Warranty period of the supplied products shall be 3 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

## **Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**