TATA INSTITUTE OF SOCIAL SCIENCES
Tuljapur Campus, Apsinga Road, Tuljapur- 413601
(Declared as an Institution Deemed to be University under section 3 of the UGC Act, 1956)
A Grant – in – Aid Institute under Ministry of Education, Govt. of India.

Date – 2nd November 2026

NOTICE INVITING TENDER FOR THE SUPPLY OF KITCHEN PROVISIONS/GROCERY – ANNUAL FIXED RATE CONTRACT

Sealed quotations are invited for Kitchen Provisions/Grocery as per Annexure for Dining Halls (DH) at TISS, Tuljapur Campus. The intending bidders shall submit their quotes in a sealed cover with name of the firm & title of quotation (ie. Quotation for Kitchen Provisions/Grocery) super scribed on the envelope addressing to **"The Campus Director, Tata Institute Of Social Sciences, Tuljapur Campus, Apsinga Road, Tuljapur - 413601"**.

*** THE FIXED RATE CONTRACT PERIOD IS FROM 11th November 2026 To 10th December 2027.**

Quotation Submission Period is from 3rd November 2026 To 8th November 2026.

We shall expect the following conditions:

1. **Rate quotes for each food items should be as per annexure. Please provide medium quality products where no specification mentioned. You can also add few similar items with different brands or quality in the quotation as per your supply.**
2. **Rate should be per unit for each item even if the packing amount is less than or more than one Kg. For pre packed items, mention the rates and packaging size.**
3. **Quoted rates shall be inclusive of all taxes. The Institute will not entertain any claim whatsoever with regard to tax. The standard consumption in Kgs/ Packs mentioned in the list is for Dining Halls.**
4. **Rates quoted by vendor and finalized by Institute is final for entire year and no increase in rates will be allowed during the contract period.**
4. **Packaging quantity during transport should be as per the Annexure.**
5. **Packaging and labeling on each item must be intact even during food handling and storage.**
6. **Clarify the reliable brands (2-3 brands) if one brand is not available on order.**
7. **In case of unavailability of any food item as specified in annexure, other brand or quality can be supplied only after approval from Authorized person at Dining Hall.**
8. **Quality of the material will be checked and approved by the designated authorities of institute.**
9. **Samples of food material along with sealed quotations will be appreciated.**
10. **Food quality must confirm to AGMARK, FPO, PFA and any other National Food Quality Standards.**

11. Institute reserves right to make contract note for all items or part of the items mentioned in list.

12. If supply of the provision is not as per required specifications, the Institute will deduct 10% of the total bill amount of supplied item and replacement of the same should be at your cost. The Institute reserves the right to reject inferior quality of work and will not pay for the same. The Institute's decision in this regard will be final.

13. Contractor shall obtain necessary gate pass from the Security Officer at Security office of Main Campus, TISS.-

14. Fixed Period of contract will be 12 Months and may be terminated at any time if services found unsatisfactory. There will not NO CHANGE IN RATES OF ITEMS DURING CONTRACT PERIOD. RATES FINALIZED ARE BOUNDED TO THE CONTRACTOR.

15. Material needs to be supplied at respective dining halls within 4 days from the date of order. In case of ad-hoc seminar orders, we expect co-operation from you for immediate delivery of supplies.

16. Bills for 15 days should be submitted for which the payment will be made in 30 working days through online NEFT OR as per official procedures.

17. Caution Money Deposit is – 1 Lakh – which need to deposited by the selected vendor.

18. Delivery Timings : The vendor need to follow the office hours only for delivery of items i.e. 10.00 AM to 5.30 PM except Sunday & Holiday.

19. Rice, Dal Rava and Pulses should be supply according to brand and submit the samples of all items alongwith the tender.

P.S. :-

1. Sub-contracting and/or dummy vendor will NOT be allowed. Only Principal quotee's will be given tender if found eligible as per Institutes norms. Any vendor found doing cheating, TISS administrative authorities reserves all rights to take appropriate action and if necessary to discontinue tender.

2. In case of any kind of disagreement or dispute, No communication will be entertain on email or telephone. Only Physical letter with clarification for the lapses will be entertain.

3. Interested Bidders need to attach copies of their Aadhar, Pan Card, GST Registration certificate and other formats given in this advertisement. Front Page of Bank Passbook along-with the quotation.

Kindly submit the quotation on or before 8th November 2026.

CONTRACT PERIOD: 11th November, 2026 to 10th December, 2027

Campus Director
TISS, Tuljapur Campus

ANNEXURE-1

Product details with specification and required monthly quantity for Dinning Hall Tuljapur Campus

Item Number	Item Title	Item Description	Unit of Measure	Required Item Quantity (Approximate)	Rates per KG/ Pack/ (Including GST)	Mention Brand	Discount on MRP in %
1	Atta Wheat	Samrat/Fortune/specify brand as per availability	KG	7500			
2	Badisop	Premium quality	KG	2			
3	Besan	Hira/Premium quality	KG	500			
4	Black Paper whole	Premium quality	KG	1			
5	Chana Dal	Premium quality	KG	200			
6	Chatney Dal	Premium quality	KG	250			
7	Chilly whole	Kashmiri Long	KG	10			
8	Coconut Sukha	A II	KG	50			
9	Corn flour Powder		KG	10			
10	Dalchini		KG	8			
11	Dhania Whole	Premium quality	KG	3			
12	Green Watana		KG	450			
13	Ground Nut	Premium quality	KG	400			
14	Green Illiachi	Premium quality	KG	2			
15	Imlee / Tamrind		KG	5			
16	Idali Rawa	Premium quality	KG	250			
17	Jaggery	Premium quality	KG	10			
18	Jeera	Premium quality	KG	100			
19	Kabuli Chana		KG	350			
20	Kaju Kani	Extra quality without skin	KG	25			
21	Kaju Broken	Premium quality	KG	10			
22	Kismis	Premium quality (sweet, yellow)	KG	15			
23	Kurmure		KG	50			
24	Magaz		KG	20			
25	Maida	Premium quality	KG	150			

26	Masoor Whole	Premium quality	KG	150			
27	Masoor Dal	Premium quality	KG	400			
28	Matki	Premium quality	KG	100			
29	Methi Whole	Premium quality	KG	1			
30	Moong Dal	Premium quality	KG	450			
31	Noodles Veg	Magic hakka noodles 100 gm	KG	250			
32	Poha	Jada	KG	500			
33	Rai	Premium quality	KG	10			
34	Rajma	White with pink dots	KG	200			
35	Rawa (Sooji)	Upma Rawa	KG	200			
36	Rice (Boiled)	Premium quality	KG	1000			
37	Rice Basmati	India gate or Dawat	KG	1000			
38	Rice (Kollam)	Double old or double dry	KG	1000			
39	Sabudana	White, whole	KG	300			
40	Soya Wadi	Brown colour, Medium sized	KG	50			
41	Sugar	M-30	KG	3000			
42	Tejpatta		KG	2			
43	Tur Dal	Premium quality	KG	1000			
44	Udid Dal	Premium quality	KG	500			
45	Whole Udid Black	Premium quality	KG	100			
46	Lavang	Premium quality	KG	2			
47	Star Ful	Premium quality	KG	1			
48	Ajwan	Premium quality	KG	2			
49	Baking Powder		KG	10			
50	Biryani Masala	Suhana/Badshaha	KG	10			
51	Bornveeta	500 gm pkt	Pac	100			
52	Chana Masala	Suhana/Badshaha	KG	20			
53	Chat Masala	Suhana/Badshaha	KG	10			
54	Chicken Masala	Suhana/Badshaha	KG	20			
55	Chilly Powder	Everest/MDH/Suhana	KG	150			
56	Coffee	Bru	KG	20			
57	Custard Powder	1 kg pack	KG	20			
58	Dalda	1 kg pack	KG	30			

59	Dhaniya Powder	Everest/MDH/Suhana	KG	150			
60	Eating Soda		KG	5			
61	Garam Masala	Suhana/Badshaha	KG	10			
62	Haldi Powder	Everest/MDH/Suhana	KG	150			
63	Hing Powder	Vandevi 100 gm packet	Pac	10			
64	Jam Mix fruit	Kisan 1 kg pack/specify brand name	KG	100			
65	Matton Masala	Suhana/Badshaha - 100gm	KG	1000			
66	Methi Kasturi	1 kg pack	KG	5			
67	Refined cooking sunflower oil	Jemini make Tin (15 Ltr Tin)	Tin	300			
68	Papad	Suhana/Badshaha/Lijjat	KG	100			
69	Pavbhaji Masala	Suhana/Badshaha	KG	20			
70	Pickles (Mixed)	Specify brand name	KG	200			
	Pickle Lemon	Specify brand name					
	Pickle mango	Specify brand name	KG	50			
71	Salt	Tata	KG	1000			
72	Salt (Black)	Tata	KG	2			
73	Sambhar Masala	Suhana/Badshaha	KG	45			
74	Tea Powder	Tata Tea	KG	150			
75	Washing Powder	Wheel/Nirma	KG	500			
76	Fersan	Branded	KG	120			
77	Dish Wash Liquid	Vim	Ltr	300			
78	Coconut		Nos	3000			
79	Paper Glass (50 Nos Pac)		Pac	500			
80	Paper Juce Glass	(50 Nos Pac)	Pac	500			
81	Paper Plates No. 3	(50 Nos Pac)	Nos	250			
82	Paper Plates No.5	(50 Nos Pac)	Nos	250			
83	Scrabber	Steel or Green	Nos	500			

84	Soya Sauce	500 ml pac Surabhi	Nos	60			
85	Biscuits	Good Day - 60g	Nos	1000			
86	Biscuits -55 gm	Parle - G	Nos	1000			
87	Biscuits -55 gm	Parle Born-Bon	Nos	1000			
88	Biscuits -55 gm	.	Nos	1000			
89	Biscuits -50 gm	Monaco	Nos	1000			
90	Biscuits -41 gm	Orio	Nos	1000			
91	Biscuits -68 gm	Marigold	Nos	1000			
92	Chilly Sauce	500 ml pac Surabhi	Nos	200			
93	Soap Santur	100 gm	Nos	50			
94	Tamato Sauce	500ml pac Surabhi/Kisan	Nos	250			
95	Paper Napkins	Pac of 50 Nos	Pac	100			
96	Color Red	50 gm	Pac	10			
97	Cornflakes	Mohuns/Kelloggs-500 gm	Pac	50			
98	Magge Pack	560 gm	Pac	2500			
99	Sheviya	200 gm packet	Pkt	200			

- **The above rate from 11th November 2026 to 10th December 2027 (for 12 Month) with fixed rates**
- **The above quantity is depended on number of Students & Seminars.**

Signature & Stamp of supplier with Date

ANNEXURE A – 2:

Declaration of Clean Track Record

To be submitted on Company/Firm's Letterhead)

To,
The Registrar
Tata Institute of Social Sciences
VN Purav Marg,
Mumbai – 400088

Date: ……..

Subject: Declaration for Clean Track Record

Re: Tender No. ……for **"Tender For ANNUAL RATE CONTRACT (ARC) FOR THE SUPPLY OF GROSSARY ITEMS – 2026-2027"**.

Dear Sir/Madam,

I/We have carefully read the Terms & Conditions contained in the above-referred Tender. I/We hereby declare that my company/firm is not currently debarred/blacklisted/convicted by any Government/Semi-Government Organizations/Institutions/private hospitals in India or abroad.

I/We further certify that I am a competent officer in my company/firm to make this declaration.

No.	Company in which the company is debarred/ blacklisted/case is pending	Black listed / debarred by Government / Semi Government Organizations / Institutions/Private hospitals	Reason	Since when an d for how long
1				
2				
3				

Or I/we declare the following:

(NOTE: In case the company/ firm was blacklisted previously, please provide the details regarding Period for which the company/ firm was blacklisted and there as on/s for the same)

Yours faithfully

(Signature of the Bidder)

Printed Name

ANNEXURE A - 3:

DECLARATION FOR ACCEPTANCE OF TENDER TERMS AND CONDITIONS

(To be submitted on Company/Firm's Letterhead)

To,
The Assistant Registrar
Tata Institute of Social Sciences
VN Purav Marg,
Mumbai – 400088

Date: ……..

Subject: Declaration for Acceptance of Tender Terms and Conditions

Re: Tender No. ……for **"Tender For ANNUAL RATE CONTRACT (ARC) for the supply of GROSSARY ITEMS 2026-2027**.

Dear Sir/Madam,

I/We have carefully read the Terms & Conditions as mentioned in the above-referred Tender document. I/we declare that all the provisions of this Tender are acceptable to my/our company/firm.

I/We further certify that I am a competent officer in my company/firm to make this declaration.

Yours faithfully,
(Signature of the Bidder)
[Printed Name]
[Designation]
[Company Name]
[Seal]

Date:*.....*
Business Address: [Insert Address]

ANNEXURE A-4:

CONTRACTOR'S INFORMATION- MANDATORY

(To be submitted on Company/Firm's Letterhead)

Details of the bidders:		
1	Name of The Contractor	
2	Address of The Contractor	
3	Status of the Company (Public Ltd./ Pvt. Ltd./Individual)	
4	Valid GST Registration No.	
5	Details of the Incorporation of the Company	Date:
		Reference Document:
6	Permanent Account No. (PAN)	
7	Bank Account Number	
8	Branch Details	
9	IFSC Code	
10	Name & Designation of the Contact person to whom all references shall be made regarding this tender.	
11	Telephone No. (with STD Code)	
12	Email Address of the Contact Person	

Signature :

Name :
Office Address :
Contac Details:

Affix Rubber Stamp

ANNEXURE A - 5:

DETAILS OF SIMILAR WORKS EXECUTED

(To be submitted on Company/Firm's Letterhead)

To,

The Registrar

Tata Institute of Social Sciences

VN Purav Marg,

Mumbai – 400088

Date: ……..

Subject: Submission of Details of Similar Works Executed

Re: Tender No. ……for **"Tender For ANNUAL RATE CONTRACT (ARC) for the supply of GROSSARY ITEMS for the year 2026-27**.

Dear Sir/Madam,

In response to the above tender, we hereby submit the summary of similar works executed by our organization, as per the prescribed format: (Below table to be attached in separate sheets as enclosures).

Table: Details of Similar Works Executed							
Sr. No.	Name of Client / Organization	Scope of Supplies (List Key Products)	Order Value (₹)	Period of Contract	Status (Closed/Ongoing/Discontinued)	Name, Designation & Contact Details of Client Reference	Litigation/Arbitration Pending (Yes/No; if yes, details separately)
01							
02							
03							

We certify that the above information is true and correct to the best of our knowledge and belief.

Yours faithfully,

(Signature of the Bidder)

[Printed Name]

[Designation]

[Company Name]&[Seal]

Date: .....

Business Address: [Insert Address]