

TATA INSTITUTE OF SOCIAL SCIENCES
DEONAR, MUMBAI 400 088

PURCHASE & STORES SECTION

To:	ENQUIRY NO.: TISS/P & S/NIT/Chair/2023
(Put here rubber stamp or seal of the organization)	
	Our Email ID: tiss-purchase@tiss.edu
	Mobile No: 25525219/5228
	DATE: 28.10.2023
	DUE DATE: 30.11.2023

Sir/Madam,

Kindly submit your sealed quotation in the prescribed format as given below, duly filled in, signed, and sealed by you on or before **30TH November, 2023 time 12.00 pm** to the Dispatch Section addressing to the Assistant Registrar, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai 400 088. superscribing above enquiry number with due date on the envelope.

SL	Description of Items (Please Quote along with specifications or full details of the equipments)	M.R.P.	Offered Price Per Head	Qty. Required	TOTAL COST
1	Chair Dimension Width (cm) 61 Depth (cm) 80 Height (cm) 88 Minor size adjustment allowed Fabric upholstered on Tubular back frame - Upholstered seat cushion with moulded PU foam - Fixed Height Arm Rest with integral skin polyurethane arm pad -full length Post-laminated commercial plywood with PVC edge band for writing pad -Push-back Mechanism with back tilt tension adjustment. Steel frame cantilever frame assembly. MS basket provided for keeping Books below			40	

GST:				
Warranty:				
Payment Terms:				
Date of Delivery:				

TERMS & CONDITIONS

1. You are required to submit a photocopy of the PAN CARD of your organization.
2. Mention your **GST** Registration Number/s on the quotation form.
3. Free Delivery of the goods should be made at the Institute's Purchase & Stores Section, Deonar, Mumbai 400 088 with duly stamped and signed bills or challan by the Security Staff of the main gate.
4. Please indicate discount, if any offered by you for an educational and non-profit organization.
5. Dealer/supplier submitting insufficient information and not accepting the conditions specified in the quotation request form shall be liable for disqualification.
6. Institute reserves the right to accept or reject any one or more quotations for the same item without assigning any reason whatsoever and the decision of the Institute in this regard shall be final and binding on all dealers. Institute also reserves the right not to accept the lowest quotation as may be deemed necessary in the larger interest of the Institute
7. The Payment will be made only after the successful supply of materials/equipment (on or before **46 days**).

Name of the Proprietor

Signature with Date:

Seal of the Organisation

Mobile No:

28/10/23
