



TATA INSTITUTE OF SOCIAL SCIENCES
RE-IMAGINING FUTURES
Mumbai 400088.

ENQUIRY	
To:	
PRESS PRESS	Enquiry No : TISS/PUR/101/22
	Our Email ID : dilip_p@tiss.edu
	Date : 15-07-2022
	Due Date : 18-07-2022
	Our Tel No :
	Mob No :

Dear Sir/Madam,

You are requested to submit your sealed quotation in the following format superscribing "Quotation for TISS/PUR/101/22", in company's letter head to the Section Officer, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai. The last date for submission of quotation is on or before 18-07-2022 on any working days between 10:30 a.m. & 5.30 p.m.

Sl.No	Description of Items (Please Quote along with Specifications or full details of the equipments)	RATE (Rs.)	PER QTY.	TOTAL QTY REQUIRED.	AMOUNT (Rs.)
1	TRANSCRIPTION OF AUDIO FILE TO ENGLISH WORD DOCUMENT ::			1700 NO	
a.Add: Sales Tax:					
b.Add: Resale Tax:					
c.Add:VAT@ %					
d.Add:Excise Duty :					
e.Add: Swacha Bharat Cess:					
f.Add: Krishi kalyan Cess:					
g.Add: Krishi kalyan Cess:					
h.Add: Service Tax:					
i.Add: GST:					
j.Add: Any Other:					
TOTAL (Rs.)					
Warranty:					
Payment Terms:					

[Signature]
15/7/22

Less : Discount if any (for Educational Institute)

**SEAL AND STAMP
OF THE ORGANISATION**

Yours faithfully

Section Officer(Purchase & Stores)

**TATA INSTITUTE OF SOCIAL SCIENCES**

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Mumbai 400088.

TERMS AND CONDITIONS

- 1 FREE DELIVERY AT THE INSTITUTE'S PREMISES IN MUMBAI CAMPUS
- 2 PRICES SHOULD BE INCLUSIVE OF GST IN PERCENTILE
- 3 PLEASE PROVIDE GST NUMBER AND NEFT CODE WITH BANK DETAILS
- 4 BREAK UP OF INDIVIDUALS COST OF ITEMS SHOULD BE PROVIDED
- 5 IF ANY HIDDEN CHARGES, KINDLY SPECIFY. THIS INCLUDES MENTIONING INSTALLATION CHARGE ALSO AND PRODUCT SHOULD BE INSTALLED
- 6 QUOTATION SHOULD BE VALID FOR SIX MONTHS
QUOTATION WILL BE OPENED ON THE NEXT WORKING DAY OF DUE DATE AT 11.00 HRS
- 7 PAYMENT WILL BE MADE WITHIN 30 DAYS FROM THE DATE OF INVOICE.