



# TATA INSTITUTE OF SOCIAL SCIENCES

RE-IMAGINING FUTURES

Mumbai 400088.

## ENQUIRY

|       |                                 |
|-------|---------------------------------|
| To:   | Enquiry No : TISS/PUR/430/19    |
| PRESS |                                 |
| PRESS |                                 |
|       | Our Email ID : dilip_p@tiss.edu |
|       | Date : 14-01-2020               |
|       | Due Date : 15-01-2020           |
|       | Our Tel No :                    |
|       | Mob No :                        |

Dear Sir/Madam,  
You are requested to submit your sealed quotation in the following format superscribing "Quotation for TISS/PUR/430/19", in company's letter head to the Section Officer, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai. The last date for submission of quotation is on or before 15-01-2020 on any working days between 10:30 a.m. & 5.30 p.m.

| Sl.No                      | Description of Items<br>(Please Quote along with Specifications or full details of the equipments) | RATE<br>(Rs.) | PER QTY. | TOTAL QTY<br>REQUIRED. | AMOUNT<br>(Rs.) |
|----------------------------|----------------------------------------------------------------------------------------------------|---------------|----------|------------------------|-----------------|
| 1                          | PAPER WEIGHT BIG AS PER SAMPLE ::                                                                  |               |          | 50 NO                  |                 |
| 2                          | PAPER WEIGHT SMALL AS PER SAMPLE ::                                                                |               |          | 50 NO                  |                 |
| a.Add: Sales Tax:          |                                                                                                    |               |          |                        |                 |
| b.Add: Resale Tax:         |                                                                                                    |               |          |                        |                 |
| c.Add: VAT@ %              |                                                                                                    |               |          |                        |                 |
| d.Add: Excise Duty :       |                                                                                                    |               |          |                        |                 |
| e.Add: Swacha Bharat Cess: |                                                                                                    |               |          |                        |                 |
| f.Add: Krishi kalyan Cess: |                                                                                                    |               |          |                        |                 |
| g.Add: Krishi kalyan Cess: |                                                                                                    |               |          |                        |                 |
| h.Add: Service Tax:        |                                                                                                    |               |          |                        |                 |
| i.Add: GST:                |                                                                                                    |               |          |                        |                 |
| j.Add: Any Other:          |                                                                                                    |               |          |                        |                 |
| TOTAL (Rs.)                |                                                                                                    |               |          |                        |                 |
| Warranty:                  |                                                                                                    |               |          |                        |                 |
| Payment Terms:             |                                                                                                    |               |          |                        |                 |

Less : Discount if any (for Educational Institute)

SEAL AND STAMP  
OF THE ORGANISATION

Yours faithfully

Section Officer(Purchase & Stores)

**TATA INSTITUTE OF SOCIAL SCIENCES****RE-IMAGINING FUTURES****Mumbai 400088.****TERMS AND CONDITIONS**

- 1 FREE DELIVERY AT THE INSTITUTE'S PREMISES IN MUMBAI CAMPUS
- 2 PRICES SHOULD BE INCLUSIVE OF GST IN PERCENTILE
- 3 PLEASE PROVIDE GST NUMBER AND NEFT CODE WITH BANK DETAILS
- 4 BREAK UP OF INDIVIDUALS COST OF ITEMS SHOULD BE PROVIDED
- 5 IF ANY HIDDEN CHARGES, KINDLY SPECIFY. THIS INCLUDES MENTIONING INSTALLATION CHARGE ALSO AND PRODUCT SHOULD BE INSTALLED
- 6 QUOTATION SHOULD BE VALID FOR SIX MONTHS  
QUOTATION WILL BE OPENED ON THE NEXT WORKING DAY OF DUE DATE AT 11.00 HRS
- 7 PAYMENT WILL BE MADE WITHIN 30 DAYS FROM THE DATE OF INVOICE.