



NOTICE INVITING TENDER

- 1) Tenders are invited by The Registrar , TISS, Deonar, Mumbai 400088 for for Retrofitting work at TISS M-ward library.
- 2) The tender shall be in prescribed form consisting of NIT, bill of quantities, general and special conditions of contract can be downloaded from TISS website from 10/03/22 to 19/03/22.
- 3) Tenders shall be submitted in sealed envelope from 10/03/2022 to 19/03/2022 before 16.00 hrs.

The acceptance of tender shall rest with The Registrar, Tata Institute of Social Sciences, who does not bound to accept the lowest tender and reserves the right to reject any or all of the tenders received without assigning any reason. The Registrar reserves the right of acceptance of whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted. Any attempt of influencing on tender process by the contractor shall not be entertained and his/her tender shall be rejected.

1. AMC will be of comprehensive type . AMC will cover regular service (to be done four times a year) and shall attend to call without extra charge whenever necessary. Replacement of defective parts if any shall be done immediately with no extra cost.
2. Maintenance and service report shall be submitted time to time to the concerned authority.
3. At the end of the contract all the purifiers and coolers have to be in working condition.
4. Vendor should generate the bill at the intervals of six months.
It is mandatory to submit the certificates/ documents along with tender showing expertise of the vendor in the execution of similar type of work.

- 4) Tenderers are advised to consult the Chief Engineer to understand the requirement of TISS and its surrounding and satisfy themselves before submitting their tender and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall deemed to have full knowledge of site, whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.
- 5) The tender for the work shall remain valid for acceptance for a period of four months from the date of opening of tender.

(N. R. Bhole)
Chief Engineer

Signature of Contractor

GENERAL CONDITIONS OF CONTRACT

1. . The contractor shall complete the work within stipulated time frame as per the accepted rates and specifications.
2. The entire work shall be carried out by contractor in accordance with the conditions and specifications stipulated in the schedule of quantity/quotation and in the best workmanship manner and as per standard practice.
3. Materials required for satisfactory completion of work shall be of best quality, make, grade, as mentioned in quotation and / or conforming to Indian standard specification (latest edition), wherever applicable, and approved by Engineer In-Charge.
4. Contractor to quote the rates including all taxes other than GST, Octroi, entry tax and all other taxes. Any other charges incurred by contractor but not payable as per this work order, will not be paid / reimbursed. GST will be paid in addition to the quoted rates on production of B2B form.
5. Any damage to the Institute property will be made good at contractors risk and cost.
6. The Institute reserves the right to reject the bad work / or pay for the inferior quality work at reduced rates, as will be worked out by Institute. The Institute's decision in this regard will be final and binding on contractor.
7. Space for labor huts will not be provided in campus.
8. The Institute will not be held responsible for payment of any compensation to the laborers engaged by contractor. Contractor will pay all compensations etc. including accident compensations due to his laborers.
9. Implements / materials required for the work shall be provided by contractor. Institute's property/materials shall not be used by the contractor. A suitable penalty shall be charged if contractor fail to observe this condition.
10. Contractor shall follow all safety rules and security procedure that are in force and applicable during execution of work.
11. 5% of the bill amount will be retained by the Institute, which will be released after completion of defect liability period of six months after virtual completion of work.
12. The validity of the tender(s) shall be 120 days from the date of opening of tender.
13. The contractor shall comply with the provisions of all acts, statutes, rules, regulations etc., of the central and state governments the case may be that may apply to his case. And if necessary get himself duly registered as require by the said acts, statutes, rules, regulations etc.

SPECIAL CONDITIONS OF CONTRACT

The Institute will not be held responsible for payment of any compensation to the labourers engaged by contractor. the labours can not claim any right for employment in TISS.

The contractor shall submit the running/final bills. These bills shall be paid after proper and thorough scrutiny by the Institute Engineer after submission of bill.

The contractor shall not at any time cause or permit any nuisance on the site or adjoining areas or do anything, which shall cause unnecessary disturbances or inconveniences to the owner, residents, guests, students etc.

Contractor shall obtain necessary gate pass; labor tokens from the security officer.

Contractor shall obtain prior permission for carrying out work on Sundays & holidays.

In case machine is not repairable in the premise, same shall be carried to your workshop at your own expenses with written permission of competent authority.

Method of work, specification, mode of measurement and other details wherever not mentioned should be followed as per Indian standard code of practice or as per engineer in charge's instructions.

Contractor shall intimate in advance and obtain prior approval before undertaking any extra items. The rate for such extra items, if approved, will be based on calculation of existing market rates.

If there is any abnormal increase or reduction in quantum of work as mentioned in NIT, no compensation or extra rate shall be paid on this accounts.

The owner will be at liberty to cancel some of the items from the contract. In such cases, the contractor cannot claim any compensation or percentage as profit.

The Contractor shall employ full-time technically qualified staff with adequate experience during the execution of the work.

The quality, time schedule for completion of work and well behavior with Client, and engineers of this project shall be essential & must for this project.

This contract shall be deemed to have been made in Mumbai and only the court of competent jurisdiction in Mumbai shall have jurisdiction to determine any question or dispute arising out of the contract.

On the completion of the works the contractor shall at his own cost clear away and remove from the site all construction material, equipments, surplus materials, rubbish and leave the entire site and works clean in a workmanship condition to the satisfaction of the employer.

Before starting of any work the contractor shall prepare detailed works schedule showing all milestones in order to complete the work in time and to the satisfaction of Architect/Engineer in charge

Vendor must submit work methodology/method statement & checklist prior to starting the

work. Vendor will not be permitted to work unless method statement is approved.

21 Safety of the labours is entirely contractor's responsibility.

22 Contractor has to take out all the debris created during the work out of campus at his own cost.

23 Contractor must execute the work as per IS standards relevant to the particular work

Signature of Contractor

BOQ

BOQ for work at 'M' ward TISS Library

Sr. No.	Description	Qty	Unit	Rate	Amount
1	3 track window	12.00	SqFt.		
2	Aluminium door with hardener sheet and embeded glass at centre	21.00	SqFt.		
3	Point wiring	8.00	No.		
4	gypsum false ceiling	84.00	SqFt.		
5	Gypsum punning on wall	380.00	SqFt.		
6	granite/wooden frame fixing for door and window with moulding and polishing	40.00	SqFt.		
7	Lusum for removing of existing door and window and taking the debris out of premises	1.00	Lum sum		
8	Acoustic foam panels	440.73	SqFt.		
Amount					
9% CGST					
9% SGST					
Total					