



TATA INSTITUTE OF SOCIAL SCIENCES

RE-IMAGINING FUTURES

Mumbai 400088.

ENQUIRY

To:	Enquiry No : TISS/PUR/391/22
PRESS	
PRESS	
	Our Email ID : rrathod@tiss.edu
	Date : 21-02-2023
	Due Date : 28-02-2023
	Our Tel No :
	Mob No :

Dear Sir/Madam,

You are requested to submit your sealed quotation in the following format superscribing "Quotation for TISS/PUR/391/22", in company's letter head to the Assistant Registrar, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai. The last date for submission of quotation is on or before 28-02-2023 on any working days between 10:30 a.m. & 5.30 p.m.

Sl.No	Description of Items (Please Quote along with Specifications or full details of the equipments)	RATE (Rs.)	PER QTY.	TOTAL QTY REQUIRED.	AMOUNT (Rs.)
1	DESKTOP 1 DELL VOSTRO DESKTOP I3, 12100/8GB / 512 GB SSD / 11TH GEN., WINDOWS 11, HOME & STUDENT MS-OFFICE 2021, 22 INCHES MONITOR, WIRED KEYPAD, MOUSE 3 YEARS WARRANTY			3 EACH	
a.Add: GST:					
b.Add: Any Other:					
TOTAL (Rs.)					
Warranty:					
Payment Terms:					

Less : Discount if any (for Educational Institute)

SEAL AND STAMP
OF THE ORGANISATION

Yours faithfully

Assistant Registrar (Admin, P&S)

[Signature]
21/02/2023

[Signature]
21/2/23



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TERMS AND CONDITIONS

- 1 FREE DELIVERY AT THE INSTITUTE'S PREMISES IN MUMBAI CAMPUS
- 2 PRICES SHOULD BE INCLUSIVE OF GST IN PERCENTILE
- 3 PLEASE PROVIDE GST NUMBER AND NEFT CODE WITH BANK DETAILS
- 4 BREAK UP OF INDIVIDUALS COST OF ITEMS SHOULD BE PROVIDED
- 5 IF ANY HIDDEN CHARGES, KINDLY SPECIFY. THIS INCLUDES MENTIONING INSTALLATION CHARGE ALSO AND PRODUCT SHOULD BE INSTALLED
- 6 QUOTATION SHOULD BE VALID FOR SIX MONTHS
QUOTATION WILL BE OPENED ON THE NEXT WORKING DAY OF DUE DATE AT 11.00 HRS
- 7 PAYMENT WILL BE MADE WITHIN 30 DAYS FROM THE DATE OF INVOICE.