

Request for Proposal

LAUNDRY SERVICES

LIMITED TENDER ENQUIRY

Contract for hiring Laundry Services
for Tata Institute of Social Sciences Sion Trombay Road, Deonar, Mumbai 400 088

From immediate to 31st March, 2024
(Likely to be extended)



:::::: CONTACT PERSON :::::

Mr. Mahendra Singh / Mr. Raghunath Shelar

Section Officer (Facility Services)

Institute of Social Sciences Mumbai,

V.N. Purav Marg, Deonar, Mumbai 400 088.

Email: mahendra.singh@tiss.edu and raghunath.shelar@tiss.edu

TATA INSTITUTE OF SOCIAL SCIENCES
DEONAR, MUMBAI 400 088

PURCHASE & STORES SECTION

Mr. Mahendra Singh / Mr. Raghunath Shelar
Section Officer (Facility Services)
Institute of Social Sciences
Opp Deonar Bus Depot, Main Campus
V.N. Purav Marg, Deonar, Mumbai 400 088.

ENQUIRY NO.: TISS/FS/LS/2023

Our Email ID:

Mobile No: 9969572312 / 9223214964

DATE: 29/08/2023

DUE DATE: 08/09/2023

Sir/Madam,

Kindly submit your sealed quotation in the prescribed format as given below, duly filled in, signed, and sealed by you on or before 8th September, 2023 to the Section Officer, Facility Services Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai 400 088. on any working days between 10.30 a.m. and 5.00 p.m. superscribing above inquiry number with due date on the envelope.

SL	Description of Items (Please Quote along with specifications or full details of the equipments)	Offered Price Per Head	GST (%)	Qty	TOTAL COST
1	White Bed Sheet (Double)				
2	White Bed Sheet (Single))				
3	Pillow Cover				
4	Hand towel				
5	Big towel				
6	Window Curtain (Small)				
7	Window Curtain (Big)				
8	Chaddar				
9	Table Cloth (small)				
10	Table Cloth (Big)				
11	Yoga Dari (small)				
12	Yoga dari (big)				
13	Car seat Covers Full Set				
14	Blanket				
15	Door mate				
Payment Terms:		30 Days on receipt of the Materials			
Delivery Schedule:		As per General T&C of Bid			

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GENERAL TERMS & CONDITIONS

1. Quotation without stamp, seal or signature of the proprietor will not be entertained.
2. You are required to submit a photocopy of the PAN CARD of your organization.
3. Mention your **GST** Registration Number/s on the quotation form.
4. Free delivery of the goods should be made at the below mentioned address, with duly stamped and signed bills or challan by the Security Staff of the main gate.

Tata Institute of Social Sciences
Opp. Deonar Bus Depot, Main Campus
Sion Trombay Road, Deonar
Mumbai 400 088.

5. Dealer/supplier submitting insufficient information and not accepting the conditions specified in the RFP / request form shall be liable for disqualification.
6. Institute reserves the right to accept or reject any one or more quotations for the same item without assigning any reason whatsoever and the decision of the Institute in this regard shall be final and binding on all dealers. Institute also reserves the right not to accept the lowest quotation as may be deemed necessary in the larger interest of the Institute.
7. Performance guarantee of 10% of the estimated amount is to be submitted by awarded vendor within 7 days.
8. The award of the work will be terminated in the event of unsatisfactory work and/or low quality work.
9. The Payment will be made only after the successful supply of materials (on or before **30 days**).

Name of the Proprietor
Signature with Date:

Seal of the Organisation
Mobile No:

Handwritten signature and date 28/8/13

Handwritten date 28/8/13