

TATA INSTITUTE OF SOCIAL SCIENCES
DEONAR, MUMBAI 400 088

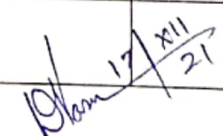
PURCHASE & STORES SECTION

To: (Put here rubber stamp or seal of the organization)	ENQUIRY NO.: TISS/P&S/TCI/DELHI/2021
	Our Email ID: tiss-purchase@tiss.edu
	Office Landline No: 022 2552 5228
	DATE: 17/12/2021
	DUE DATE: 23/12/2021

Sir/Madam,

Kindly submit your sealed quotation in the prescribed format as given below, duly filled in, signed, and sealed by you on or before **23rd December, 2021** to the Dispatch Section addressing to the Section Officer, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai 400 088. on any working days between 10.30 a.m. and 5.00 p.m. superscribing above enquiry number with due date on the envelope.

SL	Description of Items (Please Quote along with specifications or full details of the equipments)	UoM	Qty Required	Rate	TOTAL COST
1	Printing of Policy Brief & Publication all coloured of A-4 Size	per page/side	8000		
2	Black & white printing, A-4 (100 gsm)	Per page/side	5000		
3	Printing of Banner on star Flex Media	per sq ft	20		
4	Supply of Luxury Standee 33 Inches X 72 Inches	per piece	1		
5	Supply of Roller Poster for Luxury Standee 33 Inches X 72 Inches on star flex media	per sq ft	10		
6	Supply of Roller Poster for Luxury Standee 33 Inches X 72 Inches on superior media media	per sq ft	10		
7	Ordinary Standees (2.5ft x 6ft')	Per standee	2		
8	Roller Poster for ordinary standee star flex media	per sq ft	10		
9	L-Folder print	per piece	50		
10	Small stickers (minimum 300 stickers, 2" x 2")	Per pkt	600		
11	TCI-TARINA BROCHURE 0-300 copies	per piece	350		
12	TCI-TARINA BROCHURE (not less than 1000 copies)	per piece	1000		
13	TARINA at a Glance (Annual Report) 0-300 copies (Page 48-50 pages)	per piece	400		


Section Officer
Purchase & Stores Section

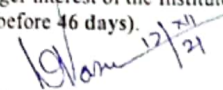
Contd... PTO 2

Sl	Description of Items (Please Quote along with specifications or full details of the equipments)	UoM	Qty Required	Rate	TOTAL COST
14	Printing of Additional page for TARINA At A Glance (Additional page in multiples of 4 pages)	per page/ side	10		
15	Participant Badges (with holders, strings and individual names)	per piece	40		
16	Printing of Participants' Certificates (DTP Work,Creative & Printing up to 10 certificates	Per Artwork	40		
17	Creative charges for A-4 size (incl. DTP Designing,Editing etc)	Per creative	5		
18	Framing Charges for A-4 size	Per frame	5		
19	Framing Charges for A-3 size	Per frame	20		
20	Printing of Visiting cards	Per 100	1500		
21	Designing Charges	Hourly Rate	5		

<i>SGST:</i>				
<i>CGST:</i>				
<i>Warranty:</i>				
<i>Payment Terms:</i>				
<i>Any Other Liabilities:</i>				
<i>Date of Delivery:</i>				

TERMS & CONDITIONS

1. You are required to submit a photocopy of the PAN CARD of your organization.
2. Mention your GST Registration Number/s on the quotation form.
3. Free Delivery of the goods should be made at the Delhi Office.
4. Please indicate discount, if any offered by you for an educational and non-profit organization.
5. Dealer/supplier submitting insufficient information and not accepting the conditions specified in the quotation request form shall be liable for disqualification.
6. Institute reserves the right to accept or reject any one or more quotations for the same item without assigning any reason whatsoever and the decision of the Institute in this regard shall be final and binding on all dealers. Institute also reserves the right not to accept the lowest quotation as may be deemed necessary in the larger interest of the Institute
7. The Payment will be made only after the successful supply of materials/equipment (on or before 46 days).


Section Officer
Purchase & Stores Section