

TATA INSTITUTE OF SOCIAL SCIENCES
DEONAR, MUMBAI 400 088
PURCHASE & STORES SECTION

To: (Put here rubber stamp or seal of the organization)	ENQUIRY NO.: TISS/LAP-R/ 2022/01
	Our Email ID: swainks@tiss.edu
	Mobile No: 9869420941
	DATE: 05/07/2022
	DUE DATE: 08/07/2022

Sir/Madam,

Kindly send your valuable offer for the following faulty laptops repairing in a sealed envelope addressed to the Section Officer, Purchase & Stores, Main Campus, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai 400088 on or before 08.07.2022.

SL	Description of Items (Please Quote along with specifications or full details of the equipments)	Offer Price	Qty	GST (Rs.)	TOTAL COST
1	LAPTOP Dell Latitude 3340		7		
2	Laptop Dell Latitude 1450		21		
3	Laptop Dell Latitude 2420		9		

<i>GST Registration No. of TISS</i>	<i>27AAATT4224B1ZW</i>
<i>GST Registration No. of your firm</i>	

TERMS & CONDITIONS

1. You are required to submit a photocopy of the PAN CARD of your organization.
2. Mention your **GST** Registration Number/s on the quotation form.
3. Repairing should happen at Institute premises otherwise prior permission may be taken to take to repairing lab, Deonar, Mumbai 400 088 with duly stamped and signed bills or challan by the Security Staff of the main gate.
4. Please indicate discount, if any offered by you for an educational and non-profit organization.
5. Dealer/supplier submitting insufficient information and not accepting the conditions specified in the quotation request form shall be liable for disqualification.
6. Institute reserves the right to accept or reject any one or more quotations for the same item without assigning any reason whatsoever and the decision of the Institute in this regard shall be final and binding on all dealers. Institute also reserves the right not to accept the lowest quotation as may be deemed necessary in the larger interest of the Institute
7. The Payment will be made only after the successful supply of materials/equipment (on or before **46 days**).

Name of the Proprietor

Seal of the Organization

Signature with Date:

Mobile No: