

	TATA INSTITUTE OF SOCIAL SCIENCES V. N. PURAV MARG, DEONAR, MUMBAI - 400 088
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TISS/DH/2022-23/01

Date – 24th June, 2022

NOTICE INVITING QUOTATIONS FOR KITCHEN PROVISIONS

Sealed quotations are invited for Kitchen Provisions as per Annexures for Dining Halls (DH) at Main Campus, New campus and Guest house at TISS, Deonar, Mumbai-400 088. The intending bidders shall submit their quotes in the prescribed Annexure format in **sealed envelope** with title 'Notice inviting quotation for Kitchen provisions' mentioned on the front of the envelope and addressed to *“The Deputy Registrar (Personnel & Admin), Tata Institute of Social Sciences, V.N. Purav Marg, Sion Trombay Road, Opposite Deonar Bus Depot, Deonar, Mumbai- 400088”*. Every page of quotation should bear signature and stamp with the date.

We shall expect the following terms and conditions:

1. Rate quotes for each food items should be mentioned as per the items in **Annexure A**. The rates of the items which are MRP based can be mentioned as per **Annexure B**. Please provide quality products where no specification mentioned. You can also add few similar items with different brands or quality in the quotation as per the availability. The estimated monthly quantity and preferred packaging quantity should be mentioned in **Annexure C**, it reduces during summer vacation and Diwali vacation. The estimated quantity of products may also vary depending upon the number of students on campus as per Government regulations.
2. Rate should be per Kg/Liter for each item even if the packing amount is less than or more than one Kg/Liter. For pre-packed items mention the packaging size, MRP, discount offered and Net price (MRP - discount).
3. Quoted rates shall be inclusive of all taxes (GST) and transportation charges. The

Institute will not entertain any claim whatsoever with regards to these. The standard consumption in Kgs/ Liters mentioned in the list is for all 3 Dining Halls.

4. The quotation should be submitted along with a copy of licences like shops and establishment licence, FSSAI licence, PAN details, GST details and any other documents as applicable.

5. Samples of food material along with description will be appreciated.

6. Food quality must confirm to AGMARK, FPO, PFA and any other National Food Quality Standards. All the packages should bear FSSAI registration number, date of packaging/manufacturing, date of expiry and batch number.

7. Packaging and labeling on each item must be intact even during transport, food handling and storage.

8. Clarify the reliable brands (2-3 brands) if one brand is not available on order. In case of unavailability of any food item as specified in annexure, other brand or quality can be supplied only after approval from Section Officer- Dining Hall or Nutritionist with the same rate as quoted in tender.

9. Quality of the material will be checked and approved by the designated authorities of the Institute.

10. An EMD (Earnest Money Deposit) of rupees 50,000/- should be deposited by all the interested vendors.

The vendor selected and finalized for the supply of Provisions will have to deposit a PBG (Performance Based Gaurantee) of rupees 2,50,000/-.

All the payments shall be deposited via online payment mode in the name of Tata Institute of Social Sciences at the time of submission of tenders. The details for the payment are as follows:

A/C name: TATA INSTITUTE OF SOCIAL SCIENCES

A/C Number: 10895954226

Bank Name: State Bank of India

Bank Address: State Bank of India, Deonar Branch, V. N. Purav Marg, Sion-Trombay Road, Deonar, Mumbai-400088

Branch Code: 03109

IFS Code: SBIN0003109

GST No: 27AAATT4224B1ZW

11. The vendor should possess an experience of supply of provisions of atleast 5 years at Government organizations/ Public Sector Units/ Co-operative organizations. A service letter/ purchase order from various organizations where materials supplied can be submitted alongwith the tender. The expected turnover for Provisions is rupees 20 Lac or more per annum.

12. If supply of the provision is not as per required specifications, the Institute will deduct 10% of the total bill amount of the supplied items or replacement of the same should be done immediately at supplier's own cost. The Institute reserves the right to reject inferior quality of products and will not pay for the same. The Institute's decision in this regard will be final.

13. Finalized Vendor shall obtain necessary gate pass from the Security Officer at Security office of Main Campus, TISS.

14. Fixed Period of contract will be 1 year. The rates approved by the Institute Authorities are fixed for the duration of 1 year from the date of the agreement. No requests to revise the rates will be entertained after the vendor finalization process.

15. Material needs to be supplied at respective dining halls within 3 days from the date of order. In case of ad-hoc seminar orders, we expect co-operation from you for immediate delivery of supplies.

16. Selection of bidder is based on quoted prices, quality of supplies, location from where the supplies will be delivered etc.

17. Bills for 15 days should be submitted for which the payment will be made in 25 working days through NEFT.

Last Date of Submission: 14th July, 2022

Contract period: 1 year from the date of finalization

CONTACT PERSON: Mr. Litesh Ghonge

SO- DH (officiating), 022-25525195

ANNEXURE 'A': PROVISION ITEMS 2022-23

			1 year fixed rates per Kg/Liter (Rupees)		
Sr. No.	Name of the Items	Specification	Rate	GST %	FINAL RATE
1	Ajwain	---			
2	Atta- Whole wheat flour	Madam Atta/ Any other, specify			
3	Ajinomoto	Specify brand as per availability			
4	Badisaunf	---			
5	Badisaunf, roasted	---			
6	Besan	Samrat Premium Quality			
7	Black Pepper Whole	---			
8	Black Pepper Powder	Specify brand as per availability			
9	Black Elaichi	---			
10	Charoli	---			
11	Casia (Dalchini)	---			
12	Chana Kabuli	AII			
13	Chana Small	AII			
14	Chanadal	AII			
15	Chawli Big	AII			
16	Chilli powder	Everest, 1Kg pouch			
17	Chilly Whole	Kashmiri, long			
18	Chakriful	---			
19	Dhania Whole	---			
20	Dhania powder	Everest, 1Kg pouch			
21	Fry Dal	---			
22	Goda masala	Bedekar, 1Kg pouch/Any other specify			
23	Green Elaichi	---			
24	Groundnut	Edible, medium size			
25	Haldi powder	Everest, 1Kg pouch			
26	Hing Powder	Vandevi 1 Kg (200gm bottles)			
27	Idli Rawa	AII			
28	Jaggery	---			
29	Jeera	---			
30	Jeera Powder	Specify brand as per availability			

ANNEXURE 'A': PROVISION ITEMS 2022-23

Sr. No.	Name of the Items	Specification	1 year fixed rates per Kg/Liter (Rupees)		
			Rate	GST %	FINAL RATE
31	Kaju Broken	---			
32	Kaju Kani	extra quality without skin			
33	Kalinger Seeds (Magaz)	extra quality without skin			
34	Khuskhus	---			
35	Kismis	Sweet, yellow			
36	Lavang	---			
37	Methi Dana	---			
38	Maida	---			
39	Masoor Whole	AII			
40	Masoor Dal	AII			
41	Matki	AII			
42	Moong Dal	AII			
43	Moong Whole	AII			
44	Moong Dal (Split)	AII			
45	Nachni/Ragi flour	AII			
46	Noodles, veg	Magic Hakka Noodles,100g			
47	Poha	Jada			
48	Pickle, Mango	Specify brand in quotation as per availability			
	Pickle, Lemon				
	Pickle, Mix				
49	Rai	---			
50	Rajma	White with pink dots			
51	Rawa	Upma Rawa/ number 2			
52	Rice Kolam	double old or double dry			
53	Rice Parimal Boiled	---			
54	Rice, Sella	---			
55	Sabudana	White , whole			
56	Salt Table	Tata Salt			
57	Salt Cooking, Jada	---			
58	Salt black	---			
59	Soya Chunks/ soyawadi	brown colour, medium sized			
60	Soya granules	Ruchi/Any other brand			
61	Sugar	M-30			
62	Tamrind	Light brown colour			
63	Tej Patta	---			
64	Til (Safed)	---			

ANNEXURE 'A': PROVISION ITEMS 2022-23

Sr. No.	Name of the Items	Specification	1 year fixed rates per Kg/Liter (Rupees)		
			Rate	GST %	FINAL RATE
65	Toor Dal	AII			
66	Udid Dal	AII			
67	Whole Udid Dal (Black)	AII			
68	Vinegar (White)	Sams- 700gm bottle			
69	Watana Green	AII			
70	Watana white	AII			
71	Amchoor Powder	Specify brand in quotation as per availability			
72	Chilly Sauce	Sams- 700gm bottle			
73	Cornflour	Brown & polson			
	Cornflour	Blue bird			
	Cornflour	Crown			
74	Custard Powder	Brown & polson			
	Custard Powder	Blue bird			
	Custard Powder	Crown			
75	Coconut Oil	Panchratna / Parachute, 1liter			
76	Ghee (Desi)	Vijaya, 1Kg in metal container			
	Ghee (Desi)	Sagar, 1Kg in metal container			
77	Goda masala	Bedekar, 1Kg pouch/Any other specify			
78	Gulab Jamun	Gits- 1Kg pouch			
79	Kalonji (Onion Seed)	---			
80	Rice Basmati Whole	Specify brand in quotation as per availability			
81	Rice Flour	---			
82	Semiya	Bombino, 1Kg			
83	Soya Sauce	Sams- 700gm bottle			
84	Tea Powder	Tata Agni			
85	Cornflakes	Mohun's 500gm			
86	Coffee MR	Master Blend			
87	Jam - mix fruit	Specify brand in quotation as per availability			
88	Pasta/Macroni	Elbow			
89	Semiya (Thin, not roasted)	Elephant brand, 150g			
90	Tomato Sauce Ketchup (Pkt)	Kisan- 1 Kg pouch			
91	Chinese Rice	Golden Sela			

ANNEXURE 'A': PROVISION ITEMS 2022-23

Sr. No.	Name of the Items	Specification	1 year fixed rates per Kg/Liter (Rupees)		
			Rate	GST %	FINAL RATE
92	Sukha Khobra	A II			
93	Veg Mayonnaise	Best foods- Real vegetarian			
94	Kokam	A II			
95	White Pepper Powder	Specify brand in quotation as per availability			
96	Khajoor	A II			
97	Nescafe	100g pouch			
98	Green tea	Tata tetley			
99	Sugar cubes	MB Lodha, 500gm			
100	Milk powder	Nestle Everyday, 3 grams sachet			
101	Dairy whitener	Nestle Everyday, 950g pouch			
102	Button Mushroom, tinned	Sarvar, 800g			
103	Tea bags	Tajmahal, 100no per pack			
104	Almonds	Medium quality			
105	Oregano	Sarvar			
106	Mix herbs	Sarvar			
107	Patri sugar (khardisakhar)	Square shape			
108	Cashew, whole	extra quality without skin			
109	Cashew, roasted	extra quality without skin			
110	Cashew, salted	extra quality without skin			
111	Peanut, salted	extra quality without skin			
112	Pista, salted	extra quality without skin			
113	Cheeselings	Specify brand as per availability			
114	Paper plate	3 no Silver Coated on top			
115	Paper plate	5 no Silver Coated on top			
116	Paper Cups	150 ml			
117	Disposable Lunch Plates	2 Compartments			
118	Disposable Lunch Plates	4 Compartments			

ANNEXURE 'B': PROVISION ITEMS 2022-23 (MRP based rates)

Sr. No.	Name of the Items	Brand & Packaging size	MRP	1 year fixed rates per unit in rupees		
				Discount	GST %	FINAL RATE
1	Chat Masala	Everest, 200g				
2	Chicken Masala	Everest, 200g				
3	Chole Masala	Everest, 200g				
4	Kitchen King Masala	Everest, 200g				
5	Meat Masala	Everest, 200g				
6	Pav Bhaji Masala	Everest, 200g				
7	Sabji Masala	Everest, 200g				
8	Sambhar Masala	Everest, 200g				
9	Shahi Biryani Masala	Everest, 100g				
10	Special Garam Masala	Everest, 100g				
11	Tandori Masala	Everest, 100g				
12	Sunflower Oil- for cooking	Goderj cooklite 15Kg in metal container				
	Sunflower Oil- for cooking	Ruchi, 15Kg in metal container				
	Sunflower Oil- for cooking	Gemini, 15Kg in metal container				
	Sunflower Oil- for cooking	Specify brand in quotation as per availability, 15Kg in metal container				
12	Biscuits (Each packet of MRP rupees 10)					
	50-50	Britannia, 90 Packets per box				
	50-50 Maska Chaska	Britannia, 80 Packets per box				
	Bourbon	Britannia, 120 Packets per box				
	Good Day Butter	Britannia, 72 Packets per box				
	Good Day Cashew	Britannia, 72 Packets per box				
	Marie Gold	Britannia, 72 Packets per box				
	Timepass Classic Salted	Britannia, 72 Packets per box				
	Treat Choco	Britannia, 72 Packets per box				
	Treat Orange	Britannia, 72 Packets per box				
	Treat Strawberry	Britannia, 72 Packets per box				

ANNEXURE C: Product details with specification and required monthly quantity for all 3 Dining Halls

Sr. No.	Name of the Items	Specification	Packaging quantity per unit	Consumption in unit for 30 days in all 3 DHs	Unit
1	Ajwain	---	0.5Kg	0.5	Kg
2	Atta- Whole wheat flour	Madam Atta/ Any other, specify	25Kg	150	Kg
3	Ajinomoto	Specify brand in quotation as per availability	250g	0.25	Kg
4	Badisaunf	---	1Kg	0.5	Kg
5	Badisaunf, roasted	---	1Kg	1	Kg
6	Besan	Samrat Premium Quality	25Kg	150	Kg
7	Black Pepper Whole	---	0.5Kg	0.5	Kg
8	Black Pepper Powder	Specify brand in quotation as per availability	0.5Kg	1	Kg
9	Black Elaichi	---	0.5Kg	0.5	Kg
10	Charoli	---	0.5Kg	#	Kg
11	Casia (Dalchini)	---	0.5Kg	1	Kg
12	Chana Kabuli	AII	10Kg	150	Kg
13	Chana Small	AII	10Kg	140	Kg
14	Chanadal	AII	10Kg	150	Kg
15	Chawli Big	AII	10Kg	30	Kg
16	Chilli powder	Everest	1Kg	20	Kg
17	Chilly Whole	Kashmiri, long	1Kg	50	Kg
18	Chakriful	---	0.5Kg	#	Kg
19	Dhania Whole	---	1Kg	3	Kg
20	Dhania powder	Everest	1Kg	10	Kg
21	Fry Dal	---	1Kg	30	Kg
22	Goda masala	Bedekar/ Any other specify	1 Kg	2	Kg
23	Green Elaichi	---	0.5	1	Kg
24	Groundnut	Edible, medium size	2	40	Kg
25	Haldi powder	Everest, 1Kg pouch	1Kg	15	Kg
26	Hing Powder	Vandevi 1 Kg (200gm bottles)	1Kg	5	Kg
27	Idli Rawa	AII	5	#	Kg
28	Jaggery	---	1Kg	5	Kg
29	Jeera	---	1Kg	35	Kg
30	Jeera Powder	Specify brand in quotation as per availability	1Kg	1	Kg

ANNEXURE C: Product details with specification and required monthly quantity for all 3 Dining Halls

Sr. No.	Name of the Items	Specification	Packaging quantity per unit	Consumption in unit for 30 days in all 3 DHs	Unit
31	Kaju Broken	---	1Kg	10	Kg
32	Kaju Kani	extra quality without skin	1Kg	25	Kg
33	Kalinger Seeds (Magaz)	extra quality without skin	1Kg	25	Kg
34	Khuskhus	---	0.5kg	#	Kg
35	Kismis	Sweet, yellow	1Kg	10	Kg
36	Lavang	---	0.5kg	0.5	Kg
37	Methi Dana	---	0.5kg	0.25	Kg
38	Maida	---	5Kg	20	Kg
39	Masoor Whole	AII	30Kg	30	Kg
40	Masoor Dal	AII	25Kg	150	Kg
41	Matki	AII	5Kg	30	Kg
42	Moong Dal	AII	25Kg	110	Kg
43	Moong Whole	AII	5Kg	70	Kg
44	Moong Dal (Split)	AII	5Kg	50	Kg
45	Nachni/Ragi flour	AII	1Kg	#	Kg
46	Noodles, veg	Magic Hakka Noodles,100g	24 packets	72	Packets
47	Poha	Jada	25Kg	150	Kg
48	Pickle, Mango	Specify brand in quotation as per availability	5Kg	150	Kg
	Pickle, Lemon	Specify brand in quotation as per availability			
	Pickle, Mix	Specify brand in quotation as per availability			
49	Rai	---	1Kg	20	Kg
50	Rajma	White with pink dots	10Kg	100	Kg
51	Rawa	Upma Rawa/ number 2	5kg	75	Kg
52	Rice Kolam	double old or double dry	25Kg	2900	Kg
53	Rice Parimal Boiled	---	25Kg	300	Kg
54	Rice, Sella	---	1Kg	#	Kg
55	Sabudana	White , whole	5kg	50	Kg
56	Salt Table	Tata Salt	1Kg	340	Kg
57	Salt Cooking, Jada	---	1Kg	#	Kg
58	Salt black	---	1Kg	#	Kg
59	Soya Chunks/ soyawadi	brown colour, medium sized	5kg	75	Kg

ANNEXURE C: Product details with specification and required monthly quantity for all 3 Dining Halls

Sr. No.	Name of the Items	Specification	Packaging quantity per unit	Consumption in unit for 30 days in all 3 DHs	Unit
60	Soya granules	Ruchi/Any other brand	2Kg	#	Kg
61	Sugar	M-30	50Kg	1100	Kg
62	Tamrind	Light brown colour	0.5Kg	15	Kg
63	Tej Patta	---	0.5Kg	1	Kg
64	Til (Safed)	---	0.5Kg	0.5	Kg
65	Toor Dal	AII	25Kg	450	Kg
66	Udid Dal	AII	25Kg	150	Kg
67	Whole Udid Dal (Black)	AII	10	50	Kg
68	Vinegar (White)	Sams- 700gm bottle	1 bottle	1	Bottle
69	Watana Green	AII	10Kg	200	Kg
70	Watana white	AII	10kg	30	Kg
71	Amchoor Powder	Specify brand as per availability	1Kg	1	Kg
72	Chilly Sauce	Sams- 700gm bottle	1 bottle	1	Bottle
73	Cornflour	Brown & polson	1Kg	5	Kg
	Cornflour	Blue bird	1Kg		Kg
	Cornflour	Crown	1Kg		Kg
74	Custard Powder	Brown & polson	1Kg	2	Kg
	Custard Powder	Blue bird	1Kg		Kg
	Custard Powder	Crown	1Kg		Kg
75	Coconut Oil	Panchratna / Parachute, 1liter	1 bottle	5	Bottles
76	Ghee (Desi)	Vijaya, 1Kg in metal container	1tin	4	Tins
	Ghee (Desi)	Sagar, 1Kg in metal container	1tin		
77	Goda masala	specify	1	1	Kg
78	Gulab Jamun	Gits- 1Kg pouch	1	3	Kg
79	Kalonji (Onion Seed)	---	0.5	0.25	Kg
80	Rice Basmati Whole	Specify brand as per availability	25	300	Kg
81	Rice Flour	---	1	#	Kg
82	Semiya	Bombino, 1Kg	1	20	Kg
83	Soya Sauce	Sams- 700gm bottle	1bottle	1	Bottle
84	Tea Powder	Tata Agni	1	95	Kg
85	Cornflakes	Mohun's 500gm	0.5	125	Kg
86	Coffee MR	Master Blend	1	15	Kg

ANNEXURE C: Product details with specification and required monthly quantity for all 3 Dining Halls

Sr. No.	Name of the Items	Specification	Packaging quantity per unit	Consumption in unit for 30 days in all 3 DHs	Unit
87	Sunflower Oil- for cooking	Goderj cooklite 15Kg metal tin	1tin	120	Tins
	Sunflower Oil- for cooking	Ruchi, 15Kg in metal tin	1tin		Tins
	Sunflower Oil- for cooking	Gemini, 15Kg in metal tin	1tin		Tins
	Sunflower Oil- for cooking	Specify brand in quotation as per availability, 15Kg in metal container	1tin		Tins
88	Jam - mix fruit	Specify brand as per availability	1	100	Kg
89	Pasta/Macroni	Elbow	1	70	Kg
87	Semiya (Thin, not roasted)	Elephant brand, 150g	150gm	15	packets
88	(Pkt)	Kisan- 1 Kg pouch	1	100	Kg
89	Chinese Rice	Golden Sela	25	45	Kg
90	Sukha Khobra	A II	1	1	Kg
91	Veg Mayonnaise	Best foods- Real vegetarian	2.5	5	Kg
92	Kokam	A II	1	#	Kg
93	White Pepper Powder	Specify brand as per availability	0.1	#	Kg
94	Khajoor	A II	1	5	Kg
95	Nescafe	100g pouch	100g	1	pouch
96	Green tea	Tata tetley	1box	#	box
97	Sugar cubes	MB Lodha, 500gm	1packet	25	packets
98	Milk powder	Nestle Everyday, 3 grams sachet	1 sachet	1320	sachets
99	Dairy whitener	Nestle Everyday, 950g pouch	1 packet	2	packets
100	Button Mushroom, tinned	Sarvar, 800g	1tin	70	tins
101	Tea bags	Tajmahal, 100no per pack	1packet	10	packets
102	Almonds	Medium quality	1	#	Kg
103	Oregano	Sarvar	0.1	#	Kg
104	Mix herbs	Sarvar	0.1	#	Kg
105	Patri sugar (khadisakhar)	Square shape	0.5	#	Kg
106	Cashew, whole	extra quality without skin	1	#	Kg
107	Cashew, roasted	extra quality without skin	1	#	Kg
108	Cashew, salted	extra quality without skin	1	#	Kg
109	Peanut, salted	extra quality without skin	1	#	Kg
110	Pista, salted	extra quality without skin	1	#	Kg

ANNEXURE C: Product details with specification and required monthly quantity for all 3 Dining Halls

Sr. No.	Name of the Items	Specification	Packaging quantity per unit	Consumption in unit for 30 days in all 3 DHs	Unit
111	Cheeselings				
112	Paper plate	3 no Silver Coated on top	100	3000	Nos
113	Paper plate	5 no Silver Coated on top	100	2000	Nos
114	Paper Cups	150 ml	50	5000	Nos
115	Disposable Lunch Plates	2 Compartments	50	#	
116	Disposable Lunch Plates	4 Compartments	50	#	
117	Biscuits (Each packet of MRP rupees 10)				
	50-50	Britannia	90 Packets per box	20	Boxes
	50-50 Maska Chaska	Britannia	80 Packets per box	20	Boxes
	Bourbon	Britannia	120 Packets per box	20	Boxes
	Good Day Butter	Britannia	72 Packets per box	20	Boxes
	Good Day Cashew	Britannia	72 Packets per box	20	Boxes
	Marie Gold	Britannia	72 Packets per box	20	Boxes
	Timepass Classic Salted	Britannia	72 Packets per box	20	Boxes
	Treat Choco	Britannia	72 Packets per box	20	Boxes
	Treat Orange	Britannia	72 Packets per box	20	Boxes
	Treat Strawberry	Britannia	72 Packets per box	20	Boxes

Quantity varies with the orders