



TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar, Mumbai – 400 088.
(A Deemed University under Section 3 of the UGC ACT, 1956)

TISS/ELECT.(FS)/2018

21 May 2018

**NOTICE INVITING TENDER FOR REPAIR/ REPLACEMENT OF DAMAGED
POST LIGHT FITTING AT MAIN AND NEW CAMPUS OF TISS, MUMBAI**

The Tata Institute of Social Sciences (TISS) invites sealed bids from established, reputed and experienced firms to provide repair/ replacement of damaged post light fitting in TISS campuses.at Mumbai 400 088.

2. Tender Document is available on the website of the TISS i.e. www.tiss.edu. The intending bidders may download the tender document containing the terms and conditions and submit the same along with requisite amount of Earnest Money in the form of crossed Demand Draft in favour of “Tata Institute of Social Sciences” payable at Mumbai. Tenders received without the requisite EMD will be rejected.

3. All interested eligible contractors on approved list of CPWD, MES, Railways, State PWDs, Public Sector Undertakings of central or state governments/ Central Autonomous bodies are requested to submit their sealed quotations as per prescribed procedure to this office on or before 1500 Hrs. of 11.06.2018

4. The “Financial Bids” of only those firm(s) shall be opened who qualify the eligibility criteria of “Technical Bid” as stipulated in the tender document.

(MP Balamurugan)
Deputy Registrar(P&A)

ANNEXURE - I

TERMS & CONDITIONS

1. **Scope of Work** The tender is for repair/ replacement of damaged post light fitting in TISS campuses at Mumbai.

2. Last date & time of receipt of Quotations : 11.06.2018
1500 Hrs.

3. Date & time of opening of Technical Bid : 11.06.2018
1600Hrs.

4. Place of Submitting quotations: TATA Institute of Social Sciences, V.N. Purav Marg, Deonar, Mumbai-400 088.

5. All interested parties are requested to visit the site before bidding for proper assessment of the subject work. The installations shall be taken over as is where is basis.

6. **Eligibility conditions:**

(a) The agency/firm should having experience of at least 05 years in the relevant field and must doing such services for various reputed organizations/departments of Government of India/Public Sector Undertakings/statutory bodies/MNCs.

(b) Should submit Registration in Appropriate Class of Contractors, if any.

(c) Should submit Performance Certificates.

(d) The agency/firm should be registered under GST/ Service Tax Registration/TIN/VAT Registration No. (copy to be attached)

(e) The agency/firm should have a minimum turnover of Rs. 10 lakh per year during the last three years.

(f) The details of inputs/information required to be submitted by the agency are listed in the format for Technical Bid (Annexure II).

(g) The details of current and previous clients are to be submitted by the agency incorporating the following details:

(i) Name of Office

(ii) Contact Person (Tel.No./Email ID)

(iii) Period and volume of work with the manpower deployed

7. **Submission of Tenders:**

(a) The technical and financial bids must be submitted in separate sealed cover in the format as prescribed in Annexure-II and Annexure-III respectively.

(b) Both the technical and financial bids along with third envelope containing EMD are to be kept in a big sealed envelope .

(c) The big envelope containing the three envelopes must be

superscribed "Tender for repair/ replacement of damaged post light fitting.

(d) The sealed envelope containing all bids must be dropped in the Tender Box kept at the Admin section of TISS at Deonar, VN Marg, Mumbai by 1500 Hrs. of 11.06.2018

(e) Commercial/Financial bids of only those bidders whose technical bids are acceptable/qualified will be opened.

(f) Late/delayed tenders due to any reason, whatsoever, will not be accepted/considered, at all, under any circumstances.

(g) Rates quoted by the firm shall remain valid for a period of 60 days or more.

8. Earnest money Deposit Earnest money of Rs. 20,000/- in the form of Bank Draft in favour of "Tata Institute of Social Sciences" payable at Mumbai must accompany the tender. The earnest money in cash or any other shape will not be accepted. Earnest money is liable to be forfeited, if the contractor selected for the work fails to sign the formal agreement within 07 days from the date of issue of work award letter. Earnest Money Deposit of unsuccessful bidder shall be returned after a decision on the tender is taken. EMD of successful bidder will be returned after receiving the Performance Security. No interest will be paid by "TISS" on the Earnest Money Deposit.

9. Performance Security:

(a) The successful bidder shall be required to deposit an amount equal to the 5% of the contractual value within 15 days of issue of letter of intent, as Performance Security.

(b) Performance security shall be submitted in the form of Demand draft drawn in favour of "Tata Institute of Social Sciences" payable at Mumbai and shall be valid for a period of 06 months.

(c) Performance Security will be discharged after completion of contractor's performance obligations including warranty obligations under the contract.

(d) If the contractor fails or neglects any of his obligations under the contract, TISS reserve the right to forfeit either whole or any part of Performance security furnished by the bidder as penalty for such failure.

10. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.

11. If any information furnished by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering/ taking up works in TISS in future forever. Also if such a violation comes to the notice before start of work, TISS shall be free to forfeit the entire amount of EMD and Performance Guarantee.

12. TDS and any other Government levies applicable shall be deducted on bill amount as per Government of India instructions issued from time to time.

13. Except where otherwise provided in the contract, all questions and

disputes relating to the meaning of the specifications, and instruction herein before mentioned and as to the quality of the materials, as to any question, claim, right, matter or thing whatsoever, in any way arising out of or relating to the contract, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution of the same whether arising during the process of the work or after the completion or abandonment thereof shall be referred to the sole arbitration of a person nominated by the Director of Tata Institute of Social Sciences and if he is unable or unwilling to act to as the Sole Arbitrator or some other person appointed by him willing to act as such arbitrator. The submission shall be deemed to be submission to Arbitration under the meaning of the Arbitration Act, 1996 or any subsequent amendments of enactment thereof for the time being in force, conclusive and binding on all parties of the contract.

14. TISS does not bound to accept the lowest tender and reserve the right to accept or reject any or all the Tenders.

PROFORMA FOR TECHNICAL BID

Sr. No.	Details	Information/ Inputs to be filled by the tenderer (If required separate sheets may be enclosed)
1	Name and Address of the firm/agency, telephone number, fax, mobile number, email address	
2	Type of organization (Whether proprietorship, partnership, private limited, limited company)	
3	Name and Address of the directors proprietor /partners	
4	Whether blacklisted by any Govt/ PSU/ Private Organisation	
5	Nature of business carried by the company	
6	Annual Turnover	
	2015-16	
	2016-17	
	2017-18	
7	Total number of employees of the firm	
8	Contact number in case of emergency	
9	Details of registration with statutory authorities like PF and ESIC, etc (attach copies)	
10	Electrical contractor Licenses of Government of Maharashtra	
11	(a) GST Details	
	(b) Service tax number/ Certificate	
	(c) PAN number	
12	Details of three prominent organizations served during the last three years with contact number of concerned officer	
13	Details of Earnest Money	
14	Infrastructure details	
15	Any other information	

Copies of relevant documents are to be enclosed in support of above information.

PROFORMA FOR FINANCIAL BID

**Name of Work:- Replacement damage cable of post light fitting T. Box, for main campus and New campus
Deonar Mumbai 400 088**

Schedule of Items

Sr. No.	Particulars of Items	Qty.	Unit	Rate	Amount
1	Dismantling the existing light poles and re-erecting along with foundation and disconnecting existing cable and lighting fixtures serviceable materials shall be stacked in a proper way and unserviceable materials shall be disposed off out of the campus.	7	Each		
2	Providing cement concrete foundation (muffering) 750mm. Below the road level and 450 mm. Above the road level) with 1:2:4 cement concrete for muffering.	75	Each		
3	Supplying and erecting water tight Terminal box of cast iron of size 10" length, 5" width, and 4" Depth With 10 Amps MCB 4 way porciline connector, necessary nut bolts, rubber washer clamps made from 40x3 nn. M.S. Flat, including two coats of red oxide paint and 2 coats of silver paint.	40	Each		
4	Providing and fixing 4cx 4 sqm. 1100 V grade PVC copper armured cable ISI mark with copper earthing 14 SWG make polycab with flanch type gland.	1550	Mtr.		
A) & B)	-- do-- 2x2.5 Sq.m.m. copper cable	312	Mtr.		
C)	--do-- 3x2.5 Sq.m.m. copper cable	80	Mtr.		
5	Supplying and fixing heavy duty flange type brass cable glands complete with brass washer. Rubber rings and copper lugs etc. Complete with tarmination.	R.O.	Each		
6	Supplying and erecting 40 mm. Dia B class GI pipe of 2 Mtrs. Long for earthing as per IS specification and 2 nos. X 8 SWG CU earthing terminated to pole with crimping copper lugs etc. Complete.	75	Each		
7	Making trench in soft soil/ hard murum/ tar with of 0.6 mtrs deep for lying cable and embedding the same with sand bed & bricks placed on top of cable and back filling.	1320	Mtr.		
8	Supplying and erecting lead wire mains 3x2.5 copper round coard wire for T. Box to light fitting.	45	Mtr		
9	Refixing exsting Armourerd cable on wall with necessary material and GI earth wire in an approved manner	745	Mtr.		
10	S/F wall braket made from 40 m.m. dia b class GI pipe 2.5 feet lenth complete.	13	Each		
11	Supplying / Fixing street Light fitting 45 watts only labour charges.	13	Each		
12	Supplying / erecting CFL Lamp 45 watts phillips	13	Each		
	Total				
	GST 18%				
	Total Amount				

Signature of Contractor

Name of Company : _____

With Seal

Date of Submission _____

