

**Vacancy for Programme Officer (Consultant) at iCALL Psychosocial Helpline, TISS**

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|---------------------------------|------------------------------------------------|
| <b>Name of Post</b>             | Programme officer (Consultant)                 |
| <b>Advertisement number</b>     | 10icall/10/2019                                |
| <b>No of Posts</b>              | 01                                             |
| <b>Last date of Application</b> | 25/10/2019                                     |
| <b>Duration of employment</b>   | 2 months                                       |
| <b>Remuneration</b>             | 80000 (consolidated amount for the assignment) |
| <b>Office Contact</b>           | 022-2552600                                    |

**About TISS:** Tata Institute of Social Sciences (TISS) was established in 1936 and is a deemed university fully funded by the University Grants Commission, Government of India. TISS offers over 50 Master's Degree programmes from its Mumbai, Tuljapur, Guwahati and Hyderabad Campuses. Masters' programmes are offered in a range of socially relevant inter-disciplinary areas. TISS is a research university with M. Phil. and Ph. D. programme and basic and applied research in a range of areas. A high degree of freedom and autonomy shape the positive work ethos and creativity in the Institute facilitating strong linkages between education, research, field action and Dissemination.

**About iCALL & the current engagement**

iCALL Psychosocial Helpline; a field action project of the School of Human Ecology at the Tata Institute of Social Sciences Mumbai, provides counselling, support, information and referral to individuals in emotional and psychological distress, over the telephone, chat and email.

iCALL in partnership with the government of Madhya Pradesh, Rajasthan and UNFPA undertakes two projects, which aim at strengthening capacities of counsellors working within the state's SSK & RKSK counselling centers. Through this project, iCALL has developed an e-learning Platform names *Samvaad*, through which the capacity building work is carried out. As the project, is nearing completion in Madhya Pradesh, iCALL is looking to engage a Programme Officer who will undertake process documentation for the implementation of the project in order to capture this unique experience.

**Job profile – Programme Officer**

The candidate shall report directly to the Programme Coordinator at iCALL, and shall assist with the following:

- Developing tools for conducting stakeholder interviews
- Conducting interviews with key project persons in iCALL, UNFPA & National Health mission, MP to document the process of implementation
- Developing detailed outline of the challenges faced in implementation & it's resolution
- Identifying and mapping roles of key persons significant in implementation & strategizing during the trajectory of the project
- Developing a report that highlights and documents this journey
- Working with the illustrator to design the final report submitted

**Desirous candidates should:**

- Possess a full-time Master's Degree in Counselling or Clinical Psychology (MA/Msc) or allied sciences from a recognized and reputed University
- Possess strong qualitative research and documentation skills
- Have relevant experience and understanding of mental health
- Have prior experience of engaging with research processes and writing academic publications
- Possess excellent spoken and written skills in English as well as in Hindi
- Be willing to travel to Madhya Pradesh for conducting the stakeholder interviews

Preference shall be given to candidates based in Mumbai. The current consultancy position is for a period of 2 months i.e. November 2019 to December 2019. Please note that this is a consultancy engagement

Desirous candidates may send their résumé to [icallmptraining@gmail.com](mailto:icallmptraining@gmail.com) **before 25th October 2019**. Kindly mark the subject of the email as **'Application for the post of Programme Officer (Consultant)'** only. Late applications shall not be entertained. Shortlisted candidates will be called for an interview at TISS, Mumbai.

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Tata Institute of Social Sciences

Project Leader