



TATA INSTITUTE OF SOCIAL SCIENCES

RE-IMAGINING FUTURES

Mumbai 400088.

ENQUIRY					
To:		Enquiry No : TISS/PUR/22/21			
PRESS					
PRESS					
		Our Email ID : dilip_p@tiss.edu			
		Date : 19-05-2021			
		Due Date : 26-05-2021			
		Our Tel No :			
		Mob No :			
Dear Sir/Madam, You are requested to submit your sealed quotation in the following format superscribing "Quotation for TISS/PUR/22/21", in company's letter head to the Section Officer, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai. The last date for submission of quotation is on or before 26-05-2021 on any working days between 10:30 a.m. & 5.30 p.m.					
Sl.No	Description of Items (Please Quote along with Specifications or full details of the equipments)	RATE (Rs.)	PER QTY.	TOTAL QTY REQUIRED.	AMOUNT (Rs.)
1	PRINTER HP LASERJET PRO MFP M479DW MULTIFUNCTION MACHINE, TECHNOLOGY - LASER, TYPE O F PRINTING - COLOUR, FLATBED SIZE - A4 RAM SIZE - 512, WIFI TYPE - WIFI 802.11 B/G/N ETHERNET 10/100/1000, SCANNING, DUPLEXING, FAXING FEATURE, 3 YEARS WARRANTY			1 EACH	
a.Add: Sales Tax:					
b.Add: Resale Tax:					
c.Add: VAT@ %					
d.Add: Excise Duty :					
e.Add: Swacha Bharat Cess:					
f.Add: Krishi kalyan Cess:					
g.Add: Krishi kalyan Cess:					
h.Add: Service Tax:					
i.Add: GST:					
j.Add: Any Other:					
TOTAL (Rs.)					
Warranty:					
Payment Terms:					

Less : Discount if any (for Educational Institute)

SEAL AND STAMP
OF THE ORGANISATION

Yours faithfully

Section Officer(Purchase & Stores)

**TATA INSTITUTE OF SOCIAL SCIENCES****RE-IMAGINING FUTURES****Mumbai 400088.****TERMS AND CONDITIONS**

- 1 FREE DELIVERY AT THE INSTITUTE'S PREMISES IN MUMBAI CAMPUS
- 2 PRICES SHOULD BE INCLUSIVE OF GST IN PERCENTILE
- 3 PLEASE PROVIDE GST NUMBER AND NEFT CODE WITH BANK DETAILS
- 4 BREAK UP OF INDIVIDUALS COST OF ITEMS SHOULD BE PROVIDED
- 5 IF ANY HIDDEN CHARGES, KINDLY SPECIFY. THIS INCLUDES MENTIONING INSTALLATION CHARGE ALSO AND PRODUCT SHOULD BE INSTALLED
- 6 QUOTATION SHOULD BE VALID FOR SIX MONTHS
QUOTATION WILL BE OPENED ON THE NEXT WORKING DAY OF DUE DATE AT 11.00 HRS
- 7 PAYMENT WILL BE MADE WITHIN 30 DAYS FROM THE DATE OF INVOICE.

FREE DELIVERY OF THE GOODS SHOULD BE MADE TO DELHI
TCI OFFICE ADDRESS
E-5, EDEN PARKE HOTELS (QUTAB HOTEL),
SHAHEED JEET SINGH MARGE, NEW DELHI.
- 8 Contact person
Mr. Manoj Kumar. Admin Assistant

Contact Details
Mobile Number of Mr. Manoj - 9818775425
Landline Number +91-11- 41065138