

TATA INSTITUTE OF SOCIAL SCIENCES
DEONAR, MUMBAI 400 088

PURCHASE & STORES SECTION

To: The Section Officer Purchase & Stores Section Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai 400 088 Email ID: tiss-purchase@tiss.edu	Dilip 22/03/21 ENQUIRY NO(s): (1) TISS/PUR/142/20 (2) TISS/PUR/145/20 (3) TISS/PUR/144/20 Our Email ID: dilip_p@tiss.edu Mobile No: 022 2552 5228/5219 DATE: 22/03/2021 DUE DATE: 30/03/2021
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Sir/Madam,

Kindly submit your sealed quotation in the prescribed format as given below, duly filled in, signed, and sealed by you on or before **30/03/2021** to the Tender Box (Main Gate) or Dispatch Section addressing to the Section Officer, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai 400 088. on any working days between 10.30 a.m. and 5.30 p.m. superscribing above enquiry number with due date on the envelope.

SL	Description of items (Please Quote along with specifications or full details of the equipments)	Quantity	Offered Price Per Head	GST (%)	TOTAL COST (Including GST)
1	LAPTOPS: DELL INSPIRON 5408, INTEL, CORE I5 - 1035G1, 3.6 GHZ SPEED, GDDR5, WINDOWS 10 HOME AND BUSINESS, 8GB 512 SSD, 14 INCH FHD(1920 X 1080) ANTI GLARE, BAG BACK, BATTERY WARRANTY 1 YEARS, ONSITE WARRANTY 2 YEARS, MICRO SD CARD READER, USB 3.2, GEN 2 , TYPE C, HEADPHONE / MICROPHONE, HDMI	Three			

SGST.:				
CGST:				
IGST No.:				
Any Other Charges:				

TERMS & CONDITIONS

1. You are required to submit a photocopy of the **GST** Registration /**PAN CARD** & Bank Details of your organization.
2. Please indicate discount, if any offered by you for an educational and non-profit organization.
3. Dealer/supplier submitting insufficient information and not accepting the conditions specified in the quotation request form shall be liable for disqualification.
4. Institute reserves the right to accept or reject any one or more quotations for the same item without assigning any reason whatsoever and the decision of the Institute in this regard shall be final and binding on all dealers. Institute also reserves the right not to accept the lowest quotation as may be deemed necessary in the larger interest of the Institute
5. The Payment will be made only after the successful supply of materials/equipment (on or before **46 days**).

Name of the Proprietor

Signature with Date:

Seal of the Organisation

Mobile No.: