

REQUEST FOR PROPOSAL

Dear Sir/Madam,

Date: May 24, 2016

Saksham, a project of Tata Institute of Social Sciences (TISS) is in need of the following products/services:

1. **Samsung Galaxy Tab- Model 4 T231 Tablet (Black, 8 GB, Wi-Fi + 3G)**
2. **Samsung Galaxy Tab -Model 3V T116NY 8 GB 3G**

Description of Product/Service:-

<u>Particulars</u>	<u>Samsung Galaxy Tab -Model 4 T231 Tablet (Black, 8 GB, Wi-Fi + 3G)</u>	<u>Samsung Galaxy Tab -Model 3V T116NY 8 GB 3G</u>
<i>Total Quantity</i>	194 nos.	
<i>Display</i>	7 inch LCD 1280 x 800 pixels	7 inch
<i>Connectivity</i>	Wi-Fi Tethering, Wi-Fi Direct, USB 2.0	2G, 3G, Wi-Fi
<i>Memory</i>	1.5 GB	1 GB
<i>Storage</i>	MicroSD, Expandable storage capacity 32 GB, Internal storage 8 GB	8 GB MicroSD upto 32 GB
<i>Battery</i>	4000 mAh	3600 mAh
<i>Operating System</i>	Android 4.4 (KitKat)	Android 4.4 (KitKat)
<i>Antivirus</i>	Mcafee	Mcafee
<i>Warranty</i>	1 year manufacturer warranty for the Tablet. 6 month manufacturer warranty for other inbox accessories	1 year manufacturer warranty for the Tablet. 6 month manufacturer warranty for other inbox accessories

Please note that this offer is subject to the following terms and conditions:

1. **Items mentioned above are general items used in offices.**
2. TISS reserves the right to award the contract to one or more bidders. Please note that any enquiry received from any bidder will be sent to all bidders without disclosing the source of enquiry TISS reserves the right to cancel the bidding before or after the receipt of bids or also after opening of bid and call for fresh bids. TISS also has the right to reject any bid without assigning any reason.
3. All the information to be provided by the bidder should be on their letterhead, and all the pages to be signed and stamped by the authorized signatory.
4. The basic rates quoted against items should be effective **for a period of Three Months**. Rates given in quotation are to be maintained at a fixed cost for duration mentioned in the RFP.

In case of unavoidable circumstances if the rate needs to be increased, please furnish us with relevant supporting/self declaration on letterhead to justify the increase in set costs. **(Cost must be mentioned including all Govt. Taxes in force)**

5. If there is delay in delivery of material, a penalty clause will be imposed as per TISS policy of 0.5% deduction on total value for delay of every week. TISS also reserves the right to cancel the entire order in case of delay of more than 7 days from the scheduled delivery dates.
6. Bids incomplete in any respect will not be considered.
7. Please mention your payment terms /condition in the bid.
8. Any query for clarification on the bid can be sort from the undersigned latest **by June 13, 2016.**
9. The bid should quote & enclose self attested **PAN Card copy**/ Payment will be released as per pan card registration only. If payment required on another name please attach relevant copies.
10. If service tax is charged on above services , please mention service tax registration number
11. **Last date for receipt of quotation submission: - June 17, 2016 by 3.00 p.m. Only hard copies sealed bids will be considered for comparison.**
12. Rate of partial item/ quantity will not be considered for comparison & such quotation will not be considered by us.
13. Expression of Interest completed in all respects should reach by SPEED POST/REGISTERED POST/HAND DELIVERED in a sealed envelope super scribed "Expression of Interest for Saksham, Laptop" & "Expression of Interest for Saksham, Tablet".

Important: Kindly note that the quotation is asked for 2 models of tablets. The total quantity required is 194 nos only . The quotations are asked for two models for comparison of the same.

For any queries, please contact via email on payalm87@gmail.com or manisha.gfatm@gmail.com or phanse57@gmail.com. The envelope shall be addressed to the following:

Mr. Satish Phanse,
Dy. Finance & Administration Manager,
Saksham, Below Old Conference Hall
Tata Institute of Social Sciences,
V. N. Purav Marg,
Deonar, Mumbai – 400 088

**Thanks & Regards,
Saksham.**

REQUEST FOR PROPOSAL

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Date: May 24, 2016

Saksham, a project of Tata Institute of Social Sciences (TISS) is in need of the following products/services:

- 1. Laptop HP Pavilion x360 - 13-s102tu – 22 nos.**
- 2. MS Office Software Professional – 22 nos.**

Description of Product/Service:-

Sr. No.	Particulars	Requirement
1. Laptop- HP Pavilion x360 - 13-s102tu		
1.a	Product number	T0Y58PA
1.b	Microprocessor	Intel® Core™ i3-6100U with Intel® HD Graphics 520 (2.3 GHz, 3 MB cache, 2 cores)
1.c	Memory, standard	4 GB DDR3L SDRAM (1 x 4 GB)
1.d	Video Graphics	Intel® HD Graphics 520
1.e	Hard Drive	1 TB 5400 rpm SATA
1.f	Display	13.3" diagonal FHD IPS WLED-backlit touch screen (1920 x 1080)
1.g	Keyboard	Full-size island-style keyboard
1.h	Pointing device	HP Imagepad with multi-touch gesture support
1.i	Wireless Connectivity	802.11a/b/g/n/ac (1x1) and Bluetooth® 4.0 combo (Miracast compatible)
1.j	Network interface	Integrated 10/100 BASE-T Ethernet LAN
1.k	Expansion slots	1 multi-format SD media card reader
1.l	External Ports	2 USB 3.0 (1 HP USB Boost); 1 USB 2.0; 1 HDMI; 1 RJ-45; 1 headphone/microphone combo
1.m	Minimum dimensions (W x D x H)	32.74 x 22.36 x 2.25 cm

1.n	Weight	Starting at 1.71 kg
1.o	Power supply type	65 W EM AC power adapter
1.p	Battery type	3-cell, 48 Wh Li-ion prismatic
1.q	Webcam	HP TrueVision HD Webcam (front-facing) with integrated dual array digital microphone
1.r	Audio features	B&O PLAY; Dual speakers
1.s	Operating system	Windows 10 Home 64
1.t	Software included	McAfee LiveSafe™
1.u	HP apps	HP Support Assistant; HP Recovery Manager; HP ePrint; HP CoolSense
1.v	Pre-installed software	CyberLink YouCam; CyberLink PowerDirector; CyberLink PhotoDirector; Adobe® Shockwave® Player; User Guide documentation; Evernote; Dropbox; TripAdvisor; iPass
1.w	Warranty	2 years
1.x	Quantity	22 nos.
2. MS Office Software Professional		
2.a	MS Office software Professional	22 nos.

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