

Request for Proposal

Research Related Consultancy Services Provider

Invitation date: 12th April, 2024

Deadline for submission: 20th April, 2024

Email for submission: Saksham.fo@gmail.com

Background

The Tata Institute of Social Sciences (TISS) was established in 1936 as the Sir Dorabji Tata Graduate School of Social Work. In 1944, it was renamed as the Tata Institute of Social Sciences. The year 1964 was an important landmark in the history of the Institute, when it was declared Deemed to be a University under Section 3 of the University Grants Commission Act (UGC), 1956. Since its inception, the Vision of the TISS has been to be an institution of excellence in higher education that continually responds to changing social realities through the development and application of knowledge, towards creating a people-centred, ecologically sustainable and just society that promotes and protects dignity, equality, social justice and human rights for all.

Saksham (which means “making capable”) is a project of the Tata Institute of Social Sciences funded by the Global Fund since 2008 to support the Ministry of Health and Family Welfare in its fight against HIV and TB. Saksham has shaped the Psychosocial support program for HIV and Tuberculosis (TB) in the country.

Currently Saksham has three major grants in the area of HIV & TB Counselling, Capacity Building, Evaluations and Community Engagement.

About the project

National AIDS Control Organisation (NACO) has initiated several interventions (such as the link ART centres, Community based screening, etc.) in order to meet its goals and the 90-90-90 objectives. Concurrent, mid-term programmatic evaluations are critical to identify programme implementation gaps of these interventions and appraisal of options to address those gaps so that mid-path course corrections can be implemented. Saksham in consultation with NACO are identifying areas for programme evaluation on annual basis. TISS will design the study proposal, develop study protocols and conduct the research studies. The research studies will be conducted Pan India and needs study documents to be translated in Indian local languages.

We seek a consultancy service related to various research activities for our research teams as and when required. We invite individual consultants/agencies to undertake these services. Individual consultants/agencies shall have relevant experience in providing these services to academic, research and national institutes specifically experience in social and public health sector. Individual consultants/agencies with experience in social and health sector will be given preference.

Scope of work

Examples of work that is expected from the consultants that may need to include, but not limited to:

- Translation of Study material in local languages:
 - Informed consent forms
 - Participant Information sheet

- Study tools
- Training material

Transcription from local languages to English of, IDIs FGDs

- Data Collection
- Conducting IDIs and FGDs
- Data coding
- Data analysis
- Reports writing

All the research studies under Saksham Pramaan are Pan India, hence we prefer language proficiency. Transcription and translation work will be English to Indian local languages e.g. Hindi, Marathi, Gujarati, Bengali, Telegu, etc. or vice-a-versa though there may be need for other Indian languages intermittently as well.

Submission of proposal

- Please share your individual consultant/agency's qualifications to TISS Saksham.

Selection process

Submit your details in the link given <https://forms.gle/VLHFrWvGCrAwV8zX7> (Google form link). Last date of application is 20/04/2024. TISS will invite the shortlisted applicants for interview for the suitable consultancy services. Late responses will not be considered for shortlisting. The applicants will be informed, and MoU formalised accordingly.

Thanks & Regards


Ms. Manisha Jadhav
Sr. Finance & Admin. Officer
Saksham


Ms. Sucheta Deshpande
Sr. Programme Manager
Saksham