

Vacancies for the post of Research Assistant at iCALL Psychosocial Helpline, TISS

Name of Post	Research Assistant
Advertisement number	1icall/1/2019
No of Posts	02
Last date of Application	07/02/2019
Duration of employment	Five weeks (3 weeks part time, 2 weeks full time)
Remuneration	22000 (for five weeks consolidated)
Office Contact	022-2552600

About TISS: The Tata Institute of Social Sciences (TISS) was established in 1936 and is a deemed university fully funded by the University Grants Commission, Government of India. TISS offers over 50 Masters Degree programmes from its Mumbai, Tuljapur, Guwahati and Hyderabad Campuses. TISS is a research university with M. Phil. and Ph. D. programme and basic and applied research in a range of areas. A high degree of freedom and autonomy shape the positive work ethos and creativity in the Institute facilitating strong linkages between education, research, field action and Dissemination. The Institute provides significant space and resources for basic and policy research; and has research collaboration with some of the best universities and institutions across all continents. iCALL Psychosocial Helpline is a field action project of Tata Institute of Social Sciences which provides telephone email and chat-based counselling services for emotional distress.

About iCALL Psychosocial Helpline: The helpline currently runs six days a week, from Monday to Saturday, from 8 AM to 10 PM. Apart from service provision, iCALL engages in various research, capacity building and outreach efforts independently and in partnership with State Governments and NGOs across the country.

Job profile - Research Assistant (2 Posts)

This project is part of the Directorate of Health Services (DHS), Maharashtra and is commissioned to iCALL, TISS.

The candidate shall report directly to the Programme Coordinator at iCALL, and shall undertake the following tasks:

- Constructing quantitative and qualitative tools and formats for undertaking data collection
- Travelling to interior parts of Maharashtra for pilot & data collection
- Transcribing, documenting and analyzing the data
- Writing reports for periodic evaluation and different phases of the project
- Managing administrative processes within TISS for implementation of the project

Desirous candidates must:

- Have a post-graduate degree in mental health/ psychology / social work from a recognized university
- Have experience of working in the area of mental health
- Have experience of working on a research project
- Have proficiency with MS Office (especially MS Excel) & Data Analysis Softwares such as SPSS, NVivo & Atlas
- Be extremely fluent with reading and writing in Marathi and English

Job Details:

- The duration of this engagement is only for 5 weeks.
- This position will be a full-time position for 3 weeks and part-time for 2 weeks.
- The position is based out of Mumbai.
- The candidate will be offered INR 22000 for a period of five weeks.

How to apply:

Desirous candidates may send their resumé to **icallhelpline@gmail.com** **on or before 07th Feb 2019 with a subject line 'Application for the post of Research Assistant'**. Late applications shall not be entertained. Only shortlisted candidates will be called for an interview at TISS.

Aparna Joshi,

Project Director, iCALL

Assistant Professor

School of Human Ecology, TISS