

Vacancy for Senior Research Officer & Programme Associate at iCALL Psychosocial Helpline, TISS

Name of Post	Senior Research Officer
Name of Post	Programme Associate
Advertisement number	4icall/1/2019
No of Posts	02
Last date of Application	07/02/2019
Duration of employment	11 months
Remuneration	360000 – 576000 per annum
Office Contact	022-2552600

About TISS: Tata Institute of Social Sciences (TISS) was established in 1936 and is a deemed university fully funded by the University Grants Commission, Government of India. TISS offers over 50 Master’s Degree programmes from its Mumbai, Tuljapur, Guwahati and Hyderabad Campuses. Masters’ programmes are offered in a range of socially relevant inter-disciplinary areas. TISS is a research university with M. Phil. and Ph. D. programme and basic and applied research in a range of areas. A high degree of freedom and autonomy shape the positive work ethos and creativity in the Institute facilitating strong linkages between education, research, field action and Dissemination.

iCALL Psychosocial Helpline; a field action project of the School of Human Ecology at the Tata Institute of Social Sciences Mumbai, provides counselling, support, information and referral to individuals in emotional and psychological distress, over the telephone, chat and email.

iCALL in partnership with the government of Madhya Pradesh, Rajasthan and UNFPA undertakes two projects, which aim at strengthening capacities of counsellors working within the state’s SSK & RKSK counselling centers at Madhya Pradesh and Rajasthan. The third project is another capacity building initiative of health staff posted at health and wellness centers on basic counselling skills, in Madhya Pradesh under the Aarogyam scheme of the Government of India. All three projects are in different stages of completion. iCALL is inviting applications for the post of Senior Research Officer and Programme Associate.

Job profile – Senior Research Officer

The candidate shall report directly to the Programme Coordinator at iCALL, and shall assist with the following:

- Developing tools, undertaking data collection and developing reports on the basis of the same
- Managing a team of research assistants and mental health trainers-cum-counsellors working under the project.
- Coordinating with government officials to understand the requirements and execute plans accordingly

- Developing & overseeing rich media content to be imparted over an e-learning platform
- Developing content in Hindi and supervising content development
- Designing and delivering trainings and conducting workshops on counselling and mental health
- Managing administrative responsibilities related to the project with TISS
- Be willing to work in flexible hours and to travel to Madhya Pradesh and Rajasthan on a regular basis

Desirous candidates should:

- Possess a full-time Master's Degree in Counselling or Clinical Psychology (MA/Msc) or equivalent from a recognized and reputed University
- Possess strong qualitative research and documentation skills
- Have 2-4 years of experience working in the field of mental health
- Have prior experience of engaging with research processes and writing academic publications
- Possess excellent spoken and written skills in English as well as in Hindi
- Be skilled in the use of computers for the purpose of documentation, data analysis (quantitative & qualitative) with knowledge of SPSS, Nvivo/Atlas ti.
- Be comfortable with public speaking

Preference shall be given to candidates based in Mumbai. Candidates not having an academic background in Counselling or Clinical Psychology need not apply. The current position is for a period of 10 months i.e. March 2019 to December 2019. Please note that this is a full-time position. Salary shall range between Rs. 4.50000 to 530000 per annum.

Desirous candidates may send their résumé to icallmptraining@gmail.com before 7th February 2019. Kindly mark the subject of the email as '**Application for the post of Senior Research Officer**' only. Late applications shall not be entertained. Shortlisted candidates will be called for an interview at TISS, Mumbai.

Job profile – Programme Associate

The candidate shall report directly to the Programme Coordinator at iCALL, and shall assist with the following:

- Developing proposals, report as required by the funders and the implementing partners

- Managing a team of research assistants and mental health trainers-cum-counsellors working under the projects.
- Coordinating with government officials to implement the project
- Developing & overseeing rich media content to be imparted over an e-learning platform
- Writing reports, newsletters, research papers and coordinating with partner agencies
- Developing and Assisting in strategic planning for project implementation
- Be willing to work in flexible hours and travel to Madhya Pradesh and Rajasthan on a regularly
- Managing administrative responsibilities related to the project with TISS

Desirous candidates should:

- Possess a full-time Master's Degree in Counselling or Clinical Psychology (MA/Msc) or equivalent from a recognized and reputed University
- Possess strong qualitative research and documentation skills
- Have 3 years of experience working in the field of mental health
- Have prior experience of engaging with research processes and writing academic publications
- Possess excellent spoken and written skills in English as well as in Hindi
- Be comfortable with public speaking
- Be willing to travel to Madhya Pradesh and Rajasthan on a regular basis

Preference shall be given to candidates based in Mumbai. Candidates not having an academic background in Counselling or Clinical Psychology need not apply. The current position is for a period of 11 months i.e. February 2019 to December 2019. Please note that this is a full-time position. Salary shall range between Rs. 3,60,000 to 4,20,000 per annum.

Desirous candidates may send their résumé to icallmptraining@gmail.com before 7th February 2019. Kindly mark the subject of the email as **'Application for the post of Programme Associate' only.** Late applications shall not be entertained. Shortlisted candidates will be called for an interview at TISS, Mumbai.

Aparna Joshi
Project Leader, iCALL
Assistant Professor
School of Human Ecology, TISS