



TATA INSTITUTE OF SOCIAL SCIENCES
VN Purav Marg, Deonar, Mumbai, 400 088
(Declared as a Deemed to be University under Section 3 of the UGC Act 1956,
a grant-in-aid Institute under Ministry of Education, Government of India)

TISS-G/Project/TERI-SGP/Dec. 2024

Date: December 19, 2024

The Tata Institute of Social Sciences (www.tiss.edu), established in the year 1936 is a Deemed to be University, fully funded by the University Grants Commission, Ministry of Education (MoE), Government of India. TISS is a Grade I University with NAAC score of 3.89/4 and is ranked 60 under the NIRF University Rank Category for 2022.

With four campuses at Mumbai (main campus), Hyderabad, Guwahati and Tuljapur (rural campus), TISS currently offers 05 Undergraduate programmes, 47 Masters' Degree programmes and 20 Ph.D. programmes in a range of socially relevant inter-disciplinary areas of applied Social Sciences including 32 Bachelor of Vocational degree programmes.

Freedom and autonomy shape the positive work ethos and culture of the Institute and facilitate strong linkages between teaching, research, field action and policy engagement. The Institute encourages and supports researchers to engage in foundational, applied, field and action- oriented research, and it also nurtures research collaborations nationally and internationally, with a commitment to creating a just society through education, generation of knowledge and field action initiatives.

Applications are invited for the position of Research Associate and Research Assistant for the project "Community Knowledge Platforms for Collective Action through Participatory Landscape Planning and Management in Assam and Meghalaya."

1. Research Associate

Duration: One year, extendable based on performance till the end of the project.

Location: TISS Guwahati Off-Campus, with fieldwork in Assam and Meghalaya

Monthly Remuneration: ₹28,000 per month (consolidated)

Essential Qualifications:

A postgraduate degree in Social Sciences, Environmental Studies, Rural Development, Media Studies, Journalism and/or related fields with at least 55 % marks.

Key Responsibilities:

- (i) Assist in planning, implementing, and monitoring project activities across Assam and Meghalaya.
- (ii) Coordinate with stakeholders, including project partners, government bodies and local communities.
- (iii) Conduct field-based research on participatory landscape planning and management.
- (iv) Documentation of best practices relevant to the project.

- (v) Facilitate workshops, focus group discussions, and training sessions for implementing organisations.
- (vi) Promote knowledge-sharing and collective action with the communities and organisations
- (vii) Assist in preparation of detailed project reports, including monthly progress updates and a final project summary.
- (viii) Handle documentation, correspondence, and financial reporting related to project activities.

Desirable Skills

- (i) Past experience in research, project management, or fieldwork, preferably in the North-East region of India.
- (ii) PhD in Social Sciences, Environmental Studies, Rural Development, or related fields.
- (iii) Strong interpersonal and communication skills (creation of reports, and knowledge products) for engaging with diverse stakeholders.
- (iv) Knowledge of languages will have added advantage.
- (v) Knowledge of participatory methodologies, GIS mapping, MIS and sustainable development practices.

2. Research Assistant

Duration: One year, extendable based on performance and requirement.

Location: TISS Guwahati Off-Campus, with fieldwork in Assam and Meghalaya

Monthly Remuneration: ₹18,000 per month (consolidated)

Essential Qualifications:

A postgraduate degree in Social Sciences, Environmental Studies, Rural Development, Media Studies, Journalism, and/or related fields with at least 55% marks.

Key Responsibilities:

- (i) Assist in planning, implementing, and monitoring project activities across Assam and Meghalaya.
- (ii) Facilitate coordinate with stakeholders, including project partners, government bodies and local communities.
- (iii) Conduct field-based research on participatory landscape planning and management.
- (iv) Documentation of best practices relevant to the project.
- (v) Facilitate workshops, focus group discussions, and training sessions for implementing organisations.
- (vi) Foster knowledge-sharing and collective action with various stakeholders.
- (vii) Provide logistical support for meetings, workshops and training programmes.

Desirable Skills:

- (i) Experience in research, project management, or fieldwork, preferably in the North-East region.
- (ii) Knowledge of local languages.
- (iii) Strong interpersonal and communication skills for engaging with diverse stakeholders.
- (iv) Knowledge of preparing small media clips, (assisting) designing brochure, handling social media pages, etc.

Project Description

These two advertised positions will be hosted by the Tata Institute of Social Sciences (TISS), Guwahati Off-Campus, funded under the Small Grants Programme of TERI, UNDP. This position offers an excellent opportunity for those interested in environmental and community-centric research and action.

The Project "Community Knowledge Platforms for Collective Action through Participatory Landscape Planning and Management in Assam and Meghalaya" aims to empower local communities to sustainably manage their natural resources while enhancing resilience to environmental and socio-economic challenges. Focusing on participatory landscape planning, this project fosters inclusive decision-making processes by leveraging community knowledge and scientific insights to develop sustainable management strategies. Through knowledge-sharing platforms, capacity building, and stakeholder collaboration, the project seeks to balance ecological preservation with livelihoods, addressing the unique challenges of Assam and Meghalaya's diverse landscapes and communities.

How to Apply

- (i) Interested candidates should email their CV and a cover letter to tissghy.sgp@gmail.com by the application **deadline 03.01.2025**.
- (ii) Mention the subject line: "Application for Research Associate/Research Assistant- Community Knowledge Platforms."

Selection Process:

Shortlisted Candidates will be informed over e-mail and/or mobile phone to appear for the Personal Interaction (offline/online). **The tentative date for the offline/online interview is 8 January 2025.** In case the interview happens offline, then the venue for the interview will be TISS, Guwahati Campus.

General Conditions:

- (i) The Institute reserves the right to not fill up the vacancy advertised. The Institute reserves the right to invite persons for interview (Offline/ Online), who may not have applied for the vacancy as per the procedure.
- (ii) Since applications received will be shortlisted, merely possessing the prescribed minimum qualifications and experience would not entitle a person to be called for interview in case of high response.

- (iii) The position is unreserved, but candidates belonging to reserved categories are encouraged to apply.
- (iv) No queries or correspondence regarding issue of call letter for selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.
- (v) No TA/DA is payable for appearing for the Personal Interaction, if interviews happen offline.
- (vi) Selected candidates are expected to join duty within 10 days of issuing the joining letter.

(Project Director)