TATA INSTITUTE OF SOCIAL SCIENCES
RE-IMAGINING FUTURES
Mumbai 400088.

ENQUIRY

To:

PRESS
PRESS

Enquiry No : TISS/PUR/193/18

Our Email ID : dilip_p@tiss.edu
Date : 31-10-2018
Due Date : 06-11-2018
Our Tel No :
Mob No :

Dear Sir/Madam,
You are requested to submit your sealed quotation in the following format superscribing "Quotation for TISS/PUR/193/18", in company's letter head to the Section Officer, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai. The last date for submission of quotation is on or before 06-11-2018 on any working days between 10:30 a.m. & 5.30 p.m.

Sl.No	**Description of Items (Please Quote along with Specifications or full details of the equipments)**	**RATE** (Rs.)	**PER QTY.**	**TOTAL QTY REQUIRED.**	**AMOUNT** (Rs.)
1	LAPTOP LAPTOP DELL LATITUDE 3480, PROCESSOR I5, 7200U, 8GB DDR4 RAM, 2.5 " 1TB HDD, 5400 RPM, 14" SCREEN, 3 YEARS NBD OEM WARRANTY UBUNTU 16.04			1 EACH	
a.Add: Sales Tax:					
b.Add: Resale Tax:					
c.Add:VAT@ %					
d.Add:Excise Duty :					
e.Add: Swacha Bharat Cess:					
f.Add: Krishi kalyan Cess:					
g.Add: Krishi kalyan Cess:					
h.Add: Service Tax:					
i.Add: GST:					
j.Add: Any Other:					
TOTAL (Rs.)					
Warranty:					
Payment Terms:					

Sh 31/10/18

Less : Discount if any (for Educational Institute)
SEAL AND STAMP
OF THE ORGANISATION

Yours faithfully

Section Officer(Purchase & Stores)

TERMS AND CONDITIONS

1 FREE DELIVERY AT THE INSTITUTE'S PREMISES IN MUMBAI CAMPUS

2 PRICES SHOULD BE INCLUSIVE OF GST IN PERCENTILE

3 PLEASE PROVIDE GST NUMBER AND NEFT CODE WITH BANK DETAILS

4 BREAK UP OF INDIVIDUALS COST OF ITEMS SHOULD BE PROVIDED

5 IF ANY HIDDEN CHARGES, KINDLY SPECIFY. THIS INCLUDES MENTIONING INSTALLATION CHARGE ALSO AND PRODUCT SHOULD BE INSTALLED

6 QUOTATION SHOULD BE VALID FOR SIX MONTHS
QUOTATION WILL BE OPENED ON THE NEXT WORKING DAY OF DUE DATE AT 11.00 HRS

7 PAYMENT WILL BE INITIATED AFTER 30 DAYS FROM THE DATE OF INVOICE.