TATA INSTITUTE OF SOCIAL SCIENCES

RE-IMAGINING FUTURES

Mumbai 400088.

ENQUIRY

To: PRESS PRESS	**Enquiry No** : TISS/PUR/30/19
	Our Email ID : dilip_p@tiss.edu
	Date : 06-05-2019
	Due Date : 09-05-2019
	Our Tel No :
	Mob No :

Dear Sir/Madam,

You are requested to submit your sealed quotation in the following format superscribing "Quotation for TISS/PUR/30/19", in company's letter head to the Section Officer, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai. The last date for submission of quotation is on or before 09-05-2019 on any working days between 10:30 a.m. & 5.30 p.m.

Sl.No	Description of Items (Please Quote along with Specifications or full details of the equipments)	RATE (Rs.)	PER QTY.	TOTAL QTY REQUIRED.	AMOUNT (Rs.)
1	LAPTOP LENOVO IDEAPAD 330 INTEL CORE I5, 8TH GEN 15.6-INCH FULL HD LAPTOP, 4GB+16GB OPTANE / 1TB HDD / WINDOWS 10 HOME / ONYX BACK / 2.2 KG , 81DE021HIN WARRANTY 3 YEARS			1 EACH	
a.Add: Sales Tax:					
b.Add: Resale Tax:					
c.Add:VAT@ %					
d.Add:Excise Duty :					
e.Add: Swacha Bharat Cess:					
f.Add: Krishi kalyan Cess:					
g.Add: Krishi kalyan Cess:					
h.Add: Service Tax:					
i.Add: GST:					
j.Add: Any Other:					
TOTAL (Rs.)					
Warranty:					
Payment Terms:					

06/05/19

Less : Discount if any (for Educational Institute)

Yours faithfully

SEAL AND STAMP
OF THE ORGANISATION

Section Officer(Purchase & Stores)

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TERMS AND CONDITIONS	
1	FREE DELIVERY AT THE INSTITUTE'S PREMISES IN MUMBAI CAMPUS
2	PRICES SHOULD BE INCLUSIVE OF GST IN PERCENTILE
3	PLEASE PROVIDE GST NUMBER AND NEFT CODE WITH BANK DETAILS
4	BREAK UP OF INDIVIDUALS COST OF ITEMS SHOULD BE PROVIDED
5	IF ANY HIDDEN CHARGES, KINDLY SPECIFY. THIS INCLUDES MENTIONING INSTALLATION CHARGE ALSO AND PRODUCT SHOULD BE INSTALLED
6	QUOTATION SHOULD BE VALID FOR SIX MONTHS QUOTATION WILL BE OPENED ON THE NEXT WORKING DAY OF DUE DATE AT 11.00 HRS
7	PAYMENT WILL BE INITIATED AFTER 30 DAYS FROM THE DATE OF INVOICE.