# TATA INSTITUTE OF SOCIAL SCIENCES

**RE-IMAGINING FUTURES**

**Mumbai 400088.**

## ENQUIRY

| | |
|---|---|
| To:<br><br>PRESS<br>PRESS | **Enquiry No** : TISS/PUR/355/18 |
| | **Our Email ID** : dilip_p@tiss.edu |
| | **Date** : 05-04-2019 |
| | **Due Date** : 11-04-2019 |
| | **Our Tel No** : |
| | **Mob No** : |

Dear Sir/Madam,
You are requested to submit your sealed quotation in the following format superscribing "Quotation for TISS/PUR/355/18", in company's letter head to the Section Officer, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai. The last date for submission of quotation is on or before 11-04-2019 on any working days between 10:30 a.m. & 5.30 p.m.

| Sl.No | Description of Items (Please Quote along with Specifications or full details of the equipments) | RATE (Rs.) | PER QTY. | TOTAL QTY REQUIRED. | AMOUNT (Rs.) |
|---|---|---|---|---|---|
| 1 | LAPTOP<br>DELL 14 INCH LAPTOP DELL LATITUDE 3480 CORE I3 6TH GENRATION 6006U/4 GB/1 TB/14 LINUX BLACK B0752Q1FV | | | 2 EACH | |
| a.Add: Sales Tax: | | | | | |
| b.Add: Resale Tax: | | | | | |
| c.Add:VAT@ % | | | | | |
| d.Add:Excise Duty : | | | | | |
| e.Add: Swacha Bharat Cess: | | | | | |
| f.Add: Krishi kalyan Cess: | | | | | |
| g.Add: Krishi kalyan Cess: | | | | | |
| h.Add: Service Tax: | | | | | |
| i.Add: GST: | | | | | |
| j.Add: Any Other: | | | | | |
| TOTAL (Rs.) | | | | | |
| Warranty: | | | | | |
| Payment Terms: | | | | | |

5/4/19

Less : Discount if any (for Educational Institute)

SEAL AND STAMP
OF THE ORGANISATION

Yours faithfully

**Section Officer(Purchase & Stores)**

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| TERMS AND CONDITIONS | |
|---|---|
| 1 | FREE DELIVERY AT THE INSTITUTE'S PREMISES IN MUMBAI CAMPUS |
| 2 | PRICES SHOULD BE INCLUSIVE OF GST IN PERCENTILE |
| 3 | PLEASE PROVIDE GST NUMBER AND NEFT CODE WITH BANK DETAILS |
| 4 | BREAK UP OF INDIVIDUALS COST OF ITEMS SHOULD BE PROVIDED |
| 5 | IF ANY HIDDEN CHARGES, KINDLY SPECIFY. THIS INCLUDES MENTIONING INSTALLATION CHARGE ALSO AND PRODUCT SHOULD BE INSTALLED |
| 6 | QUOTATION SHOULD BE VALID FOR SIX MONTHS<br>QUOTATION WILL BE OPENED ON THE NEXT WORKING DAY OF DUE DATE AT 11.00 HRS |
| 7 | PAYMENT WILL BE INITIATED AFTER 30 DAYS FROM THE DATE OF INVOICE. |