



TATA INSTITUTE OF SOCIAL SCIENCES

RE-IMAGINING FUTURES

Mumbai 400088.

ENQUIRY					
To:					
PRESS PRESS		Enquiry No : TISS/PUR/428/22			
		Our Email ID : rrathod@tiss.edu			
		Date : 15-03-2023			
		Due Date : 16-03-2023			
		Our Tel No :			
		Mob No :			
Dear Sir/Madam, You are requested to submit your sealed quotation in the following format superscribing "Quotation for TISS/PUR/428/22", in company's letter head to the Assistant Registrar, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai. The last date for submission of quotation is on or before 16-03-2023 on any working days between 10:30 a.m. & 5.30 p.m.					
Sl.No	Description of Items (Please Quote along with Specifications or full details of the equipments)	RATE (Rs.)	PER QTY.	TOTAL QTY REQUIRED.	AMOUNT (Rs.)
1	LAPTOP HP PAVILION X 360, 11TH GENERATION, INTEL CORE I3, 14 INCHES, 8GB RAM, 512 GB SSD, WINDOWS 11 HOME, MS OFFICE 2019, WITH 3 YEARS WARRANTY			1 EACH	
a.Add: GST:					
b.Add: Any Other:					
TOTAL (Rs.)					
Warranty:					
Payment Terms:					

Less : Discount if any (for Educational Institute)

SEAL AND STAMP
OF THE ORGANISATION

Yours faithfully

Assistant Registrar (Admin, P&S)

**TATA INSTITUTE OF SOCIAL SCIENCES****RE-IMAGINING FUTURES****Mumbai 400088.****TERMS AND CONDITIONS**

- 1 FREE DELIVERY AT THE INSTITUTE'S PREMISES IN MUMBAI CAMPUS
- 2 PRICES SHOULD BE INCLUSIVE OF GST IN PERCENTILE
- 3 PLEASE PROVIDE GST NUMBER AND NEFT CODE WITH BANK DETAILS
- 4 BREAK UP OF INDIVIDUALS COST OF ITEMS SHOULD BE PROVIDED
- 5 IF ANY HIDDEN CHARGES, KINDLY SPECIFY. THIS INCLUDES MENTIONING INSTALLATION CHARGE ALSO AND PRODUCT SHOULD BE INSTALLED
- 6 QUOTATION SHOULD BE VALID FOR SIX MONTHS
QUOTATION WILL BE OPENED ON THE NEXT WORKING DAY OF DUE DATE AT 11.00 HRS
- 7 PAYMENT WILL BE MADE WITHIN 30 DAYS FROM THE DATE OF INVOICE.