



TATA INSTITUTE OF SOCIAL SCIENCES

RE-IMAGINING FUTURES

Mumbai 400088.

ENQUIRY	
To:	Enquiry No : TISS/PUR/476/19
PRESS	
PRESS	
	Our Email ID : dilip_p@tiss.edu
	Date : 20-02-2020
	Due Date : 27-02-2020
	Our Tel No :
	Mob No :

Dear Sir/Madam,
You are requested to submit your sealed quotation in the following format superscribing "Quotation for TISS/PUR/476/19", in company's letter head to the Section Officer, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai. The last date for submission of quotation is on or before 27-02-2020 on any working days between 10:30 a.m. & 5.30 p.m.

Sl.No	Description of Items (Please Quote along with Specifications or full details of the equipments)	RATE (Rs.)	PER QTY.	TOTAL QTY REQUIRED.	AMOUNT (Rs.)
1	DESKTOP DELL DESKTOP, I5 PROCESSOR, 8GB RAM, 1TB HDD, 21.5 INCH SCREEN, WINDOWS 10, MS OFFICE LIFETIME LICENCES, OEM WARRANTY 3 YEARS			1 EACH	
2	DESKTOP I DELL DESKTOP, I3 PROCESSOR, 4GB RAM, 500GB HDD, 21.5 INCH SCREEN, UBUNTU, OEM WARRANTY 3 YEARS			1 EACH	
a.Add: Sales Tax:					
b.Add: Resale Tax:					
c.Add: VAT @ %					
d.Add: Excise Duty :					
e.Add: Swacha Bharat Cess:					
f.Add: Krishi kalyan Cess:					
g.Add: Krishi kalyan Cess:					
h.Add: Service Tax:					
i.Add: GST:					
j.Add: Any Other:					
TOTAL (Rs.)					
Warranty:					
Payment Terms:					

Yours faithfully

Section Officer(Purchase & Stores)

Less : Discount if any (for Educational Institute)
SEAL AND STAMP
OF THE ORGANISATION

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TERMS AND CONDITIONS

- 1 FREE DELIVERY AT THE INSTITUTE'S PREMISES IN MUMBAI CAMPUS
- 2 PRICES SHOULD BE INCLUSIVE OF GST IN PERCENTILE
- 3 PLEASE PROVIDE GST NUMBER AND NEFT CODE WITH BANK DETAILS
- 4 BREAK UP OF INDIVIDUALS COST OF ITEMS SHOULD BE PROVIDED
- 5 IF ANY HIDDEN CHARGES, KINDLY SPECIFY. THIS INCLUDES MENTIONING INSTALLATION CHARGE ALSO AND PRODUCT SHOULD BE INSTALLED
- 6 QUOTATION SHOULD BE VALID FOR SIX MONTHS
QUOTATION WILL BE OPENED ON THE NEXT WORKING DAY OF DUE DATE AT 11.00 HRS
- 7 PAYMENT WILL BE MADE WITHIN 30 DAYS FROM THE DATE OF INVOICE.