TATA INSTITUTE OF SOCIAL SCIENCES

RE-IMAGINING FUTURES

Mumbai 400088.

ENQUIRY

To: PRESS PRESS	**Enquiry No** : TISS/PUR/64/19
	Our Email ID : dilip_p@tiss.edu
	Date : 21-05-2019
	Due Date : 28-05-2019
	Our Tel No :
	Mob No :

Dear Sir/Madam,
You are requested to submit your sealed quotation in the following format superscribing "Quotation for TISS/PUR/64/19", in company's letter head to the Section Officer, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai. The last date for submission of quotation is on or before 28-05-2019 on any working days between 10:30 a.m. & 5.30 p.m.

Sl.No	Description of Items (Please Quote along with Specifications or full details of the equipments)	RATE (Rs.)	PER QTY.	TOTAL QTY REQUIRED.	AMOUNT (Rs.)
1	LAPTOP ASUS VIVOBOOK 15 X5 EJ796T INTEL I3 7100 PROCESSOR, INTEL INTEGRATED HD GRAPHICS, 38.1CM NON TOUTCH ANTI GLARE FHD DISPLAY, GOLD, 7TH GEN4GB, DDR4 RAM, 1TB HDD, WINDOWS 10 OPERATING SYSTEM WARRANTY 3 YEARS			2 EACH	
a.Add: Sales Tax:					
b.Add: Resale Tax:					
c.Add:VAT@ %					
d.Add:Excise Duty :					
e.Add: Swacha Bharat Cess:					
f.Add: Krishi kalyan Cess:					
g.Add: Krishi kalyan Cess:					
h.Add: Service Tax:					
i.Add: GST:					
j.Add: Any Other:					
TOTAL (Rs.)					
Warranty:					
Payment Terms:					

21/5/19

Less : Discount if any (for Educational Institute)

Yours faithfully

SEAL AND STAMP
OF THE ORGANISATION

Section Officer(Purchase & Stores)

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TERMS AND CONDITIONS	
1	FREE DELIVERY AT THE INSTITUTE'S PREMISES IN MUMBAI CAMPUS
2	PRICES SHOULD BE INCLUSIVE OF GST IN PERCENTILE
3	PLEASE PROVIDE GST NUMBER AND NEFT CODE WITH BANK DETAILS
4	BREAK UP OF INDIVIDUALS COST OF ITEMS SHOULD BE PROVIDED
5	IF ANY HIDDEN CHARGES, KINDLY SPECIFY. THIS INCLUDES MENTIONING INSTALLATION CHARGE ALSO AND PRODUCT SHOULD BE INSTALLED
6	QUOTATION SHOULD BE VALID FOR SIX MONTHS QUOTATION WILL BE OPENED ON THE NEXT WORKING DAY OF DUE DATE AT 11.00 HRS
7	PAYMENT WILL BE INITIATED AFTER 30 DAYS FROM THE DATE OF INVOICE.