

Name of the Post: Teaching Assistant for Post Graduate Diploma in Trauma Focused Therapy, School of Human Ecology, TISS Mumbai

Location: In Campus, TISS Mumbai

Duration: 12 months (November 2025 to October 2026), extendable upon satisfactory performance

Nature of Engagement: Full time.

Remuneration: INR 55,000 /- per month

Number of Post: 1

Last Date of Application: 10th November 2025

The School of Human Ecology is looking for a full time Teaching Assistant (T.A.) for our Short Term Program (STP) Post Graduate Diploma in Trauma Focused Therapy.

Job Description: The Teaching Assistant will have the following job responsibilities in assisting the Faculty-in-Charge for the STP:

1. Collate and curate teaching materials and learning aids.
2. Assist in evaluation and documentation aspects of the program.
3. Coordinating with students in the courses regarding classes, tasks and deadlines
4. Generating creative content regarding the course, such as announcements, events, posters etc and circulation on Social Media via TISS' authorized channels.
5. Liaising with organizations regarding fieldwork
6. Coordination with staff and faculty in the course
7. Assist in documentation of ongoing research

N.B.: The Teaching Assistant will not be required to conduct classes by themselves.

Essential Qualifications:

- Post Graduate in Clinical/ Counselling Psychology with relevant experience in clinical practice and/or teaching. Candidates with M.Phil and having completed a foundational training in trauma-informed psychotherapy will be preferred.
- Conversant with MS powerpoint and ability to create collaterals like flyers, posters etc using softwares like Canva
- Good communication skills in English and Hindi
- Ability to work in a team with quick turn around time

Application Procedure

Please send the following documents by email to traumacourses.tiss@gmail.com with the Subject Line: "Application for Teaching Assistant":

1. A cover letter
2. Updated curriculum vitae
3. 1 letter of recommendation from erstwhile Faculty/ Supervisor (may be submitted at the time of interview)

Name of the Post: Teaching Assistant for Post Graduate Diploma in Trauma Focused Therapy, School of Human Ecology, TISS Mumbai

Location: Remote

Duration: 12 months (November 2025 to October 2026), extendable upon satisfactory performance

Nature of Engagement: Part time (based on course timings which includes weekday evenings and weekday afternoons).

Remuneration: INR 35,000 /- per month

Number of Post: 1

Last Date of Application: 10th November 2025

The School of Human Ecology is looking for a full time Teaching Assistant (T.A.) for our Short Term Program (STP) Post Graduate Diploma in Trauma Focused Therapy.

Job Description: The Teaching Assistant will have the following job responsibilities in assisting the Faculty-in-Charge for the STP:

1. Collate and curate teaching materials, and learning aids.
2. Assist in evaluation and documentation.
3. Coordinating with students in the courses regarding classes, tasks and deadlines
4. Generating creative content regarding the course, such as announcements, posters etc.
5. Assist in documentation of ongoing research.

N.B.: The Teaching Assistant will not be required to conduct classes by themselves.

Essential Qualifications:

- Post Graduate in Clinical/ Counselling Psychology with relevant experience in clinical practice and/or teaching. Candidates with M.Phil and having a foundational training in trauma-informed psychotherapy will be preferred.
- Conversant with MS powerpoint and ability to create collaterals like flyers, posters etc using softwares like Canva
- Good communication skills in English and Hindi
- Ability to work in a team with quick turn around time

Application Procedure

Please send the following documents by email to traumacourses.tiss@gmail.com with the Subject Line: "Application for Teaching Assistant":

- A cover letter
- Updated curriculum vitae
- 1 letter of recommendation from erstwhile Faculty/ Supervisor (may be submitted at the time of interview)

Name of the Post: Teaching Assistant for Certification in Trauma Informed Care, School of Human Ecology, TISS Mumbai

Location: Remote

Duration: 6 months (November 2025 to April 2026)

Nature of Engagement: Part time.

Remuneration: INR 30,000 /- per month

Last Date of Application: 10th November 2025

The School of Human Ecology is looking for a Teaching Assistant (T.A.) for our Short Term Program (STP) Certification in Trauma Informed Care (CTIC).

Job Description: The Teaching Assistant will have the following job responsibilities in assisting the Faculty-in-Charge for the STP:

1. Collate and curate teaching materials and learning aids.
2. Assist in evaluation and documentation.
3. Coordinating with students in the courses regarding classes, tasks and deadlines
4. Generating creative content regarding the course, such as announcements, posters etc.
5. Assist in documentation of ongoing research.

N.B.: The Teaching Assistant will not be required to conduct classes by themselves.

Essential Qualifications:

- Post Graduate in Clinical/ Counselling Psychology with relevant experience in clinical practice and/or teaching. Candidates with M.Phil and having a foundational training in trauma-informed psychotherapy will be preferred.
- Conversant with MS powerpoint and ability to create collaterals like flyers, posters etc using softwares like Canva
- Good communication skills in English and Hindi
- Ability to work in a team with quick turn around time

Application Procedure

Please send the following documents by email to traumacourses.tiss@gmail.com with the Subject Line: "Application for Teaching Assistant":

- A cover letter
- Updated curriculum vitae
- 1 letter of recommendation from erstwhile Faculty/ Supervisor (may be submitted at the time of interview)

The institute reserves the right to invite candidates for an interview. Only shortlisted candidates will be intimated.

