

**Tata Institute Of Social Science ,
V.N.Purav Marg, Deonar , Mumbai- 400 088.**

TENDER ENQUIRY

Date:- 14th July 2023

Name Of the Work : Inviting Technical-cum-Financial Bid for "Providing e-voting platform services to conduct Students' Union Election – 2023-24."

Tender Ref No.:	:	TISS/OSA/SU_Ele/2023-24
Estimated Cost	:	Rs. 1,50,000/- (Including GST)
Type of Tender	:	Service contract
Tender Issue Date	:	14th July 2023
Last date of Submission	:	19th July 2023 on or before 4.00 pm

1) Tata Institute of Social Sciences (TISS) is a Deemed University offering multiple post-graduate programmes from its four campuses at Mumbai, Tuljapur, Guwahati and Hyderabad.

2) Sealed quotation are invited from the interested registered Companies/agencies for providing E-voting services to conduct Students Union Election at the TISS, Mumbai Campus (onsite) and online as well. The Election will be held on 11th August 2023.

3) A sealed Techno-Financial bid document is (refer Annexure 1 below) require to be submit/courier it on Company's letter head.

The address for courier:

**Section Officer,
Students Affairs Office,
Tata Institute Of Social Sciences,
Deonar Farm Road, Deonar
Mumbai - 400088
Phone No. 022-5525916**

4) Please note that the quotation received after the due date and time will be summarily rejected.

S/d
Offg. Registrar

ANNEXURE – I (Technical-cum Financial Bid)
(To be submitted on the letter head of the Company)

Letter No.

To,
The Registrar
Tata Institute of Social Sciences
V.N.Purav Marg, Deonar Mumbai – 400 088

Sir,

We are please to submit our technical-cum-financial bid to provide services for E-voting platform to conduct the Students Union Election 2023 as per scope of work and Technical specification given below:

Scope of Work & Technical Specification:

No	ELIGIBILITY CRITERIA	Yes/No
1	We Confirm that our system is secured i.e. reasonably secure from unauthorized access and misuse.	:
2	We have more than 3 years of experience in E-voting system and successfully completed voting process for more than 2500 plus voters. Documentary evidence attached.	:
3	Service provider will set up the voting schedule by creating an Electronic Voting Sequence Number (EVSN) through which voters will log in and cast their votes.	:
4	We are aware that Voting will be done in an on site at TISS Mumbai Campus and in online mode . The list of voters will be provided separately for on site and online voting before three days of actual event by the TISS officials.	:
5	Service Provider officials will also carry pre-printed passwords for e-voting at the venue.	:
6	The Agency will depute minimum five officials/technical person to support/manage the onsite voting and election related work at the venue on the day of election i.e. 11 th August 2023.	:
7	The Agency has the updated Standarization Testing and Quality Certification (STQC) issued by the Ministry of Electronics and Information Technology, Government of India.	Yes/No Attached at annexure
8	We are aware that the voting counters/desks with desktops/laptops and printer with Internet connectivity shall be set up at the voting Venue by the TISS.	:
9	Service Provider officials shall carry Wi-Fi dongles/hotspots and 5 Tabs/laptops for e-Voting as a back-up.	:
10	We are aware that the date of election is on 11 th August 2023.	:
11	The total voters on role are approx 2500 students.	:
12	Bidders must have a designated office at Mumbai region and our address is mentioned below.	:
13	The status of voting will to be available in real time and report of results shall be made available after closing of election.	:

:2:

Financial Bid:

Sr.No.	Basic Cost	GST	TOTAL
1			

Bidder's registered /Corporate Office Address:

.....

Name and Telephone/Mobile number of Contact Person:

Email id:

**Signed and Sealed by
Authorised Person**