

	TATA INSTITUTE OF SOCIAL SCIENCES V.N. Purav Marg, Deonar, Mumbai 400 088 (A Deemed University under Section 3 of the UGC Act, 1956)
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Date: 28th June 2018

Notice inviting “Expression of interest for supply of Office Furniture for TISS-SVE.”

The School of Vocational Education, Tata Institute of Social Sciences invites expression of interest from reputed Companies / Supply Agencies for procurement of below mentioned Office Items.

Background brief for Agency:

Kindly refer the About us section of www.sve.tiss.edu.

Below is the list of required Items:

Sr. No.	Item Name	Specification	Quantity
1	Revolving Executive Chairs with 1-year warranty	With P.U. adjustable arms, With lumber adjustable support, With synchro tilt locking mechanism, With gas height facility, With five legs metal stand and With twin wheels. With netted back	20

Mandatory to provide the quotation in the below format:

Sr. No.	Item Name	Description	Warranty (year or Month)	Rate per Unit	GST	Octroi, Handling charges and any other charges	Units	Total
1	Revolving Executive Chairs	With P.U. adjustable arms, With lumber adjustable support, With synchro tilt locking mechanism, With gas height facility, With five legs metal stand, With twin wheels and With netted back.	1 year				20	

Required documents to be submitted:

- ⑩ Write NA if octroi is **not applicable**.
- ⑩ Quote pricing for item mentioned only
- ⑩ Total amount should be inclusive of all the taxes, octroi & handling charges.
- ⑩ Total amount mentioned would be considered as final price & PO would be created on total price.

Required Documents to be submitted

- a) Profile of the organisation
- b) Additional documents / information may be sought at a later stage.

Please note:

For any queries, please call Ms. Minakshi Mane (022-25525608, Monday-Friday, 10.00am – 5.30pm).

Timelines:

The last date for submission of complete application is **10th July 2019**.

Expression of interest completed in all respects should reach by SPEED POST / REGISTERED POST / HAND DELIVERED in a sealed envelope superscripted **“Expression of interest for supply of Office Furniture for TISS-SVE.”**

The envelope shall be addressed to the following:**Ms. Minakshi Mane**

School of Vocational Education
Tata Institute of Social Sciences
Kushal Kendra, First Floor, Room No.14,
Nauroji Campus, Deonar Farm Road,
Deonar, Mumbai-400088
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