



Tata Institute of Social Sciences
V.N. PURAV MARG, DEONAR, MUMBAI 400 088.

PURCHASE & STORES SECTION

Notice inviting tender for networking – Establishing Wi-Fi networking in the Hostels and Guest House in TISS Main Campus

TENDER NO: TISS/CC/IT/2020/21

Two Bids System
(Please find enclosed Annexure – A for Techno-Commercial Bid)

OFFLINE TENDERING

SL	Events to be decided	:	Date (suggested)	Timing
1	Date of Tender Notification	:	10/02/2020	5:00 pm
2	Pre-bid query should be reached by on or before the specified date Mr. V. Sivakumar, Systems Manager, Computer Centre (siva@tiss.edu – ph:91-22-25525293)	:		
3	Last date of submission of the tender	:	20/02/2020	04:30 pm
4	Date of Opening the bids	:	20/02/2020	05:00 pm
5	EMD (Refundable without interest)	:	Rs. 12,500/-	In favour of TISS, Mumbai payable at Mumbai

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Background

The Tata Institute of Social Sciences(TISS) invites sealed bids from established, reputed and experienced firms to participate in tender for Establishing Wi-Fi networking in the Hostels and Guest House in TISS Main Campus.

The BOQ is provided in the tender document, for installation requirements the vendors are suggested to visit the site where the work has to be carried out to ensure the requirements are estimated as per the needs and the time frame are derived to complete the tasks in the designated proposed time.

Earnest Money Deposit of Rs. 12,500/- in form of Demand Draft in favour of “Tata Institute of Social Sciences” payable at Mumbai to be submitted along with Tender. Tenders received without the requisite EMD will be rejected.

Interested Contractors/Vendors/Service providers are requested to submit their sealed quotations as per prescribed procedure to Purchase and Stores on or before 20/02/2020.

Terms and Conditions of Tenders

1. The tenderer should furnish the full contact details such as recent phone nos., mobile nos., email id, mailing address and office address. TISS will send all communication preferably by e-mail. If any changes in contact details then ensure to submit the relevant details to the Purchase Section.
2. The bidder should be competent enough to deal with the business of the tendered item technically and financially. They should have adequate resources having prescribed qualification and certification as required for operating (Skilled & Technical) required for managing the business as defined in work.
3. The bidder should have tax payment capability by producing 3 years Assessment Clearance Certificate as and when asked for in addition to PAN and TAN No.
4. The bidder should provide GST No. and License no. as may be required for providing such services as are tendered.
5. Experienced bidder should attach certificate of their past experience in support of their capability in the field of dealing with the item tendered.
6. The bidder is responsible for configuring the Networking Wi-Fi equipment without damaging infrastructural image/face of our building/installation site. Charges / expenses involved for the

same shall be borne by the bidder. If any damage takes place while the work is in progress, from any cause whatever or if any defect, shrinkage or other faults appear in the work, the bidder shall make good the same at their own cost.

7. The bidder should ensure that the technical bid complete in all respect should be sealed in a separate cover and commercial/price Bid should be sealed in separate cover and both the envelopes should be kept and sealed in a suitable size cover which should be super scribed with name of the service, tender No. & the EMD and tender cost details.
8. The bidders are also advised to ensure that the Commercial offer and the Technical offer papers are signed by the authorized persons and rubber stamp should be put wherever asked for.
9. The offers should be submitted within the scheduled time limits and delay if any occurred in submission on account of any reason whatsoever shall not be condoned and such delayed offers received late shall be liable for rejection.
10. The bidder or his authorized representative will be entitled to participate in the tender opening process to take note of the proceedings of disclosure.
11. The bidder may contact the following relating to any of the item published in Tender Notice: Mr. V. Sivakumar, Systems Manager, Computer Centre (siva@tiss.edu - ph:91-22-25525293) for technical queries.
12. Conditional & incomplete offers will not be accepted.
13. The Director, TISS reserves the right of cancellation, adding, reducing or deferring the issue of contract without assigning any reason thereof at any stage in the processing of tenders received and no claim in this behalf from any tender in any way shall be entertained/tenable/entitled for compensation in one way or the other. In such case of cancellation the bidder will be refunded with the earnest money deposit without any payment of interest on production of original EMD receipt. The Director, TISS on enquiry will disclose the reasons for rejecting a tender or non-issuing a tender document.

Technical Bid should contain the following document

1. Tenderer name, address, email address for communication, telephone number, and website.
2. Does the tenderer qualify as a diverse business? If yes, include a copy of relevant certification.
3. How many years has the firm, in its present form, been in business?
4. Describe tenderer's form of corporate organization and corporate governance with supporting documents. List and briefly describe lines of business.
5. How many employees does the firm employ locally? How many nationally?
6. Provide audited financial statements for the past three (3) years and most current interim statements with any recommendations made by external auditors and discussion of any significant subsequent events or changes since the interim statement.
7. The bid should also include the following:
 - a. Copy of PAN No.,
 - b. Income Tax Returns for last three years.

References

Copies of work orders / satisfactory implemented sites on minimum three installation in the last three years.

Terms and financing

Quoted prices must be valid for at least 60 days (extendable by 1 months at the request of purchaser) from the date the RFP responses are due

Quality

Service and quality are extremely important to the success of Project Implementation. Describe how the tenderer will monitor the service and quality of products and services provided.

1. Attach the proposed solution that should include the processes, tools, resources that you would deploy to implement the wifi requirement.

2. Total number of Resources planned to be deployed with the levels in the respective work of the proposed solution.

Commercial Bid

The prices shall be quoted in Indian Rupees and the applicable taxes.

Validity : The tender shall be valid for a period of 90 **days** from the date of the opening of the technical bid. Validity of the tender shall be extended if required.

Mode of Payment: Payment will be released against the supply of the equipment and the Implementation by the Finance & Accounts, TISS Mumbai. The bill shall be submitted to Systems Manager, Computer Centre, Mumbai Campus who will certify that the services provided were satisfactory.

The amount / rate of taxes as may be levied should be indicated separately in the commercial offer.

The Annexures provided be used for filling up the commercial pricing for the project.

The Institute reserves the right to call for techno-commercial/price negotiations. The company should depute competent representative for such discussion/negotiations whenever called for and he shall be competent to take on the spot decisions.

Annexure - 1 (Hostels)

The following are the places where the wi-fi devices are deployed:

Sr		Wings	Devices
1	Hostel 2	2	2
2	Hostel 4	6	6
3	Hostel 5 (Girls)	14	14
4	Quadrangle	-	1
5	NC Canteen Area	-	1
6	Dining Hall - MC	-	1
7	Dining Hall - NC	-	1

The following are the BOQ for the wi-fi networking.

Sl	Description of items	Qty	Unit Cost	Total Cost
1	Zone director to manage central management of ruckus devices with licenses for 30 devices	1		
2	Ruckus R710	25		
3	Ruckus T310	5		
4	HP PoE 1820 Managed Switch	6		
5	Networking Accessories & Installation	1		
	Total Cost Approx. (Excluding taxes)			

Total cost inclusive of 18% GST is _____

Annexure - 2 (Guest House)

The following are the places where the wi-fi devices are deployed:

Sl		Rooms	De-vices
1	Outdoor unit covering for 30 rooms	30	2
2	Guest House Lobby	10 guests	1
3	Guest House Dining Hall	30 guests	1
4	Zone Director Add cost for 4 licenses	-	1

The proposed devices for the guest house are

Sl	Description of items	Qty	Unit Cost	Total Cost
1	Zone director licenses for 4 devices	1		-
2	Ruckus R710	2		

3	Ruckus T310	2		
4	HP PoE 1820 Managed Switch	1		
5	Networking Accessories & Installation (including mounting of two poles)	1		
	Total Cost Approx. (Excluding taxes)			

Total cost inclusive of 18% GST is _____

Bid Submission

14. Kindly submit your sealed Bid of the proposed solution with the required details duly signed authorized representative. Submit your documents to the Mr. V. Sivakumar, Systems Manager, Computer Centre (siva@tiss.edu - ph:91-22-25525293) for technical queries. Computer Centre, Tata Institute of Social Sciences, V.N. Purav Marg, Deonar, Mumbai 400088.

Last Date:

1	Last date of submission of the tender	:	20/02/2020	04:30 pm
2	Date of Opening the bids	:	20/02/2020	05:00 pm

The cover of the quotation should clearly mention the title of the tender **“Notice inviting tender for networking – Establishing Wi-Fi networking in the Hostels and Guest House in TISS Main Campus”** with tender number and date.