

TATA INSTITUTE OF SOCIAL SCIENCES

Vacancy Notice

Advertisement/TISS-SHSS-CP/Project/RTI/Feb 2019

Date: February 06, 2019

Tata Institute of Social Sciences (TISS) which was established in 1936 is a Deemed University fully funded by the University Grant Commission (UGC), Government of India. **Centre for Public Health** was established in June 2010 as part of School of Health Systems Studies in TISS with a mission to “*strive for excellence in the field of theory and practice of Public Health based on critical analysis of population health using epidemiological approach.*” The Centre has been conducting number of research projects related to public health and health care utilization along with disease specific epidemiologic studies and is currently looking for 3 research staff for ICMR funded research project. For more information please visit <http://tiss.edu/view/6/mumbai-campus/school-of-health-systems-studies/centre-for-public-health/about-22/>

1. Project Technical Officer/ Research Officer (1 Position)
2. Technical / Research Assistant/ Field investigator (1 position)
3. Project Technician/ investigator

1. Project Technical Officer/ Research Officer (1 Position)

Project: Response of Urban Health Services System towards Road Traffic Injuries

Location: Mumbai (with frequent travel to field)

Tenure: 24 months or co terminus with the project, whichever earlier

Remuneration: 32000/- per month with field work allowance

About the project: This project intends to examine the extent of primary, secondary and tertiary care health services rendered by the urban health service systems for road traffic injuries in Mumbai. The study hence focus on the structural and systemic factors determining access to care among road traffic victims during the 'golden hour'.

Job Description:

- Organize and manage various activities pertaining to the project
- Conduct literature review and develop study protocol under guidance of PI and co-PIs
- Organize, conduct and facilitate data collection from health systems (municipal corporation) and its health facilities primary (Ambulance services), secondary and tertiary emergency care facilities at hospitals
- Lead the research team throughout the various stages of data management and analysis, dissemination along with quality check
- Documentation, monitoring and regular reporting for the progress of the PI and to the funding agency
- Assist in drafting and finalization of report based on inputs from peer review
- Any other work towards the operationalization of the project as directed by PI

Essential Qualification

- Post Graduate degree in Public Health, Health Administration, Hospital Administration, Nursing, social work, disaster management with subjects on research methodology and dissertation as part of their degree are eligible to apply
- Minimum of 2 years of experience of research related work in field of health with specific experience with health services knowledge will be an advantage
- Well versed in quantitative and qualitative research
- Well-developed written and oral communication skills in English, Hindi
- Experience in working in field, managing relationships at institutional levels and government departments along with managing teams
- Availability and willingness to travel for work

Desirable

- Experience in Health Services research
- Certificate/ PG diploma / degree in emergency care
- Working knowledge of data analysis packages like SPSS, Excel and Atlasti
- Working knowledge of Marathi

2. Technical / Research Assistant/ Field investigator (1 position)

Location: Mumbai (with frequent travel to field)

Tenure: 24 months or co terminus with the project, whichever earlier

remuneration: 31000/- per month with field work allowance

Job description:

- Assist Project Technical Officer/ Research Officer to organize and manage various activities pertaining to the project
- To work with the team in designing data collection tools based on objective of the project
- To organize, conduct and supervise data collection from health systems (municipal corporation) and its health facilities primary (Ambulance services), secondary and tertiary emergency care facilities at hospitals
- Liaison with key informants, resource persons and stakeholders for data collection
- To supervise, monitor and report on data collection
- To assist Research officer in collection and analysis of secondary data and other relevant literature
- To collate and analyse findings from the data collected and assist in drafting of report
- Any other work towards operationalization of project as directed by Principal Investigator

Essential Qualification

- Post Graduate degree in Public Health, Health Administration, Hospital Administration, Nursing, social work, disaster management with subjects on research methodology and dissertation as part of their degree are eligible to apply

- Well versed in quantitative and qualitative research
- Well-developed written and oral communication skills in English, Hindi
- Experience in working in field, managing relationships at institutional levels and government departments along with managing teams
- Availability and willingness to travel for work

Desirable

- Minimum of 1 year experience of research related work in field of health with specific experience with health services knowledge will be an advantage
- Experience in Health Services research
- Certificate/ PG diploma / degree in emergency care
- Working knowledge of data analysis packages like SPSS, Excel and Atlasti
- Working knowledge of Marathi

3. Project Technician (1 position)

Location: Mumbai (with frequent travel to field)

Tenure: 24 months or co terminus with the project, whichever is earlier

Remuneration: 17000/- per month with field work allowance

Job description:

- To collect data from health systems (municipal corporation) and its health facilities primary (Ambulance services), secondary and tertiary emergency care facilities at hospitals
- To assist Research officer in collection and analysis of secondary data
- Any other work towards operationalization of project as directed by Principal Investigator

Essential Qualification

- Graduate degree in social work, arts, science or nursing/ 3 or 4 years diploma after +2 in paramedical courses
- Minimum of 1 year experience of research related work in field of health with specific experience with health services knowledge
- Well-developed written and oral communication skills in English, Hindi
- Experience in working in field, managing relationships at institutional levels and government departments along with managing teams
- Availability and willingness to travel for work

Desirable

- Experience in Health Services research
- computer literacy
- Working knowledge of Marathi

How to apply:

For all the three positions, interested candidates can send their applications and curriculum vitae with references to:

The Chairperson,
Centre for Public Health, School of Health Systems Studies,
Tata Institute of Social Sciences, Mumbai
Email: chair-ph-shss@tiss.edu

Please mention the position you are applying for in the subject line

For any enquiry regarding the position please contact the Principal Investigator

Dr. Mathew George
Associate Professor, Centre for Public Health
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OR

Dr. V. Gowri
Assistant Professor, Centre for Public Health
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gowriv@tiss.edu

Deadline for sending in application: 20 February 2019

Only short listed candidates will be contacted for the interview.

Remarks:

- *Mere eligibility will not entitle any candidate for being called for interview*
- *Persons employed in government/semi government organization or educational institutions in India must apply through proper channel*
- *The requirements of minimum qualification and/or experience may be relaxed in case of candidates with outstanding credentials*
- *No correspondence will be entertained from candidates regarding any delays, conduct and results of interviews and reasons for not being called for interview.*

Principal Investigator