

TATA INSTITUTE OF SOCIAL SCIENCES



SAKSHAM JAN URJA



Name of the Post : Programme Officer, Saksham-Jan Urja

No. of Positions : 01

Location : Mumbai

Duration : June 30, 2018

Email : fo.sakshamju@gmail.com

Remuneration CTC: Rs. Upto 40,000/- per month

Last Date for application: December 31, 2017.

Saksham which means "Capable" or "Self- reliant" in Sanskrit is a TISS project that implements counselling services for Drug Resistant (DR) TB patients in collaboration with the Mumbai District Tuberculosis (TB) Control Society (MDTCS). The programme supported by the Global Fund for AIDS, TB and Malaria was initiated in August 2014.

Saksham and Tata Power Community Development Trust have come together to implement Project 'Saksham Jan Urja' - a project for TB prevention and TB treatment adherence through community engagement in M Ward. The 2-year project aims to enhance TB literacy, awareness and create an enabling environment leading to early TB diagnosis and higher TB treatment adherence in M Ward.

Job Description for the position of Programme Officer for Saksham- Jan Urja.

- Coordinate Saksham Jan Urja's TB awareness through community engagement in M Ward.

- Regular liaison and coordinate with the M Ward District TB centre for effective implementation of Jan Urja community awareness services initiated by Saksham.
- Coordinate with the Community Social Workers (CSW) assigned in M Ward.
- Coordinate training programmes and monthly meetings for CSW.
- Providing onsite mentoring and monitoring for CSW.
- Fulfil continuing training needs of the CSW.
- Conduct regular visits to the M Ward District TB Centre to monitor the effective implementation of Jan Urja community awareness services.
- Scrutinize the travel vouchers; verify monthly attendance of the CSW.
- Coordinate community level services along with CSW.
- Collate and develop periodic reports in collaboration with the M&E officer .
- Any other task assigned by the Programme Manager, Saksham.

Qualifications: Minimum Desired Qualification: Master in Public Health/ Master in Health Administration/ Master of Social Work (Health & Mental Health or Public Health /M.A. Counselling or Clinical Psychology)

Experience: Minimum 2-4 years of working experience at officer or state level coordinator in the related field of TB counselling services or HIV/ AIDS or and Public health. Previous experience in implementing community awareness programmes in the health field will be given priority.

Essential skills and other requirements:

- Ability to strategies and implement the programme to get the expected outcome.
- Excellent organisational and administration skills.
- Excellent written and spoken communication skills in English, Marathi and Hindi.
- Proficiency in using computers. Knowledge of MS Office-Word, Excel, PPT.
- Willingness to travel extensively within M Ward.
- High level of commitment and integrity and ability to work independently.

Application Procedure

Please send the following documents by e-mail to **fo.sakhsamju@gmail.com** along with the following subject line as '**Programme Officer for Saksham-Jan Urja**.'

1. A Cover Letter
2. Your updated curriculum vitae with your academic record and experience.

*******Candidates short-listed will be contacted for interview only. *******

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SAKSHAM JAN URJA



Saksham, TISS and Tata Power Community Development Trust have come together to implement Saksham 'Jan Urja' - a project for TB prevention and TB treatment adherence through community engagement in M Ward. As both partners are located in M ward, this initiative is symbolic of their commitment to improve health in the Ward.

The project aims to enhance TB awareness, TB treatment literacy, and create an enabling environment leading to early TB diagnosis and higher TB treatment adherence in M Ward. It is based on WHO's 'Engage Community Strategy'.

1. Name of the Post: Research Investigator

No. of Positions: **03**

Location: Mumbai

Duration: Two Months

Remuneration CTC: Rs. **Up to 22,000/- per month + Travel Reimbursement (on actual basis, Max 2,000/-)**

Qualifications: Post Graduate in Social Work or social sciences, M.Phil / PhD students will also be preferred

Last Date for application: December 31, 2017.

Essential Skills:

Fluent in Hindi and Marathi is required and **should** know ATlas ti.

Research Assistant need to get interviews of certain TB patients.

We need the person should be familiar with Mumbai area

Application Procedure

Please send the following documents by e-mail to **fo.sakhsamju@gmail.com** along with the following subject line as '**Research Investigator for Saksham-Jan Urja**'.

3. A Cover Letter

4. Your updated curriculum vitae with your academic record and experience.

*******Candidates short-listed will be contacted for interview only. *******