

Advertisement for openings in Prayas, a field action project of TISS

Prayas is a field action project of the Centre for Criminology and Justice, School of Social Work, TISS. Prayas works with women, male youth and children in prisons, custodial institutions for women and children and those released from custody towards the protection of their legal rights and rehabilitation. Prayas focus is on service delivery, networking, training, research and documentation, and policy change with respect to the custodial/institutional rights and rehabilitation of socio-economically vulnerable individuals and groups. For more details, please read about Prayas (<https://www.tiss.edu/view/11/projects/prayas/>).

Candidates residing out of Mumbai do not apply for below position.
(Residence : Candidate should be Mumbai resident only.)

1. Position: Accounts Assistant (male or female) – 1 vacancy

- Minimum qualifications – B.Com
- Preferably 1-2 years of work experience in accounting and administration work
- Knowledge of computers including Tally package
- Fluency to read and write in English and/or Marathi
- Age - Below 35 years / Should be willing to travel
- Salary – Negotiable for suitable candidate

Residence : Candidate should be Mumbai resident only.

Last date of submitting applications – Monday 08, August, 2016

Please submit Bio-data on below Email Id.:

Email Id : prayas.rnd@gmail.com & prayas_1990@rediffmail.com

Contact Person : Pradnya shinde (Asst. Project Director Prayas Mobile No.9833655468)

Prayas Administrative office Worli: Landline No.022-24947156/24902285

Landline No.022-65553034